



<b>FRONTIER SCHOOL DIVISION POSITION DESCRIPTION</b>
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<b>JOB TITLE</b>	On Call Health Worker
<b>CLASSIFICATION</b>	
<b>DEPARTMENT</b>	Residence
<b>LOCATION</b>	Frontier Collegiate Institute Residence
<b>REPORTS TO</b>	Residence Administrator
<b>STAFF SUPERVISED</b>	n/a
<b>PROBATIONARY PERIOD</b>	Three months
<b>EFFECTIVE DATE</b>	

**POSITION SUMMARY**

Working in conjunction with the F.C.I. Residence Nurse, the On Call Health Worker provides student assessments, clinical services, student referral and documentation. The On Call Health Worker is available on call evenings and weekends.

**QUALIFICATIONS**

Education

- Grade 12
- EMS (First Responder) Certification with two years experience.
- Valid Manitoba driver’s license

Experience

- Medical/Nursing experience or
- Experience in completing medical histories.

Knowledge, Skills and Abilities

- Knowledge and familiarity with First Nations people and understanding their customs and traditions.
- Knowledge of how to perform simple physical examinations.
- Current CPR / First Aid knowledge.
- Basic knowledge of computer operation.
- Ability to perform emergency First Aid.
- Ability to work independently using own initiative and clinical judgement.
- Ability to work effectively as a team member.

## DUTIES AND RESPONSIBILITIES

- Employs clinical treatment for common medical conditions.
- Administers First Aid in emergencies.
- Participates in medical clinics and arranging of appointments.
- Responds to after hour medical emergencies.
- Refers clients to other appropriate medical / health service providers.
- Documents patient care given.
- Books appointments and coordinates travel.

Performs other duties as assigned.

## CONTACTS

Clinics  
Primary Health Care Nurse  
Regional Health Authority resources  
Addictions Foundation of Manitoba

## WORKING CONDITIONS

General office conditions  
General infirmary conditions  
Exposure to personal health risks (i.e. children coughing, blood, body fluids) may require precautions  
This position works the school year

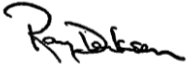


## PHYSICAL AND VISUAL REQUIREMENTS

Light to moderate physical activity approximately 35-65% of the time

## EQUIPMENT USED

General office equipment  
Standard infirmary medical equipment

## APPROVED

	March 9, 2012
Signature, Chief Superintendent	Date
	March 9, 2012
Signature, Secretary-Treasurer	Date
	March 9, 2012
Signature, Human Resources Coordinator	Date