



PROMOTION AND PLACEMENT OF STUDENTS At-Risk Students Intervention Strategy Process

1. Classroom teacher identifies student (or groups of students) first week of November (or anytime afterwards).
2. Teacher fills out form. (Sample attached.)
3. Conference with teacher, parent and child, administration at school level then call in other supports – resource teacher and/or administrator. In small schools, where there is no resource teacher, a conference with administrators and/or consultants/clinicians would be held.
4. Plan is developed with clear timelines and responsibilities.
5. Monitoring of the plan is ongoing.

Follow up by resource teacher occurs at:

- mid-January
- mid-March
- mid-June

In small schools where there is no resource teacher, the administrator and/or consultants/clinicians would provide the follow up.

6. Parents are contacted at each monitoring period.
7. Summary sheet of plan is completed in mid-June and is inserted into the student cumulative file.

INTERVENTION PLAN

Student Name _____ School _____

Educational Needs	Strategies	Responsibilities	Outcomes	Timeline	Indicators	Next Steps

Recommendations for September:

 (Principal's Signature) (Resource Teacher's Signature) (Teacher's Signature)

Date _____

Adopted September 1, 2009		
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