

## EMPLOYEE PENSION, BENEFITS AND LIAISON COMMITTEES – SUPPORT STAFF

### Policy E.2.G

Frontier School Division acknowledges that clearly stated terms of employment, compensation practices and pension and benefit plans are necessary to attract and retain qualified personnel. To assist in administering the support staff pension and benefits plans, and to provide a voice for non-union support staff in matters relating to terms and conditions of employment, including amendments and/or development of policies, the Board of Trustees has established three committees. The purpose of each committee follows.

#### 1. Employee Pension Committee

The Employee Pension Committee meets three times annually to:

- oversee the administration and asset management of the Division’s pension plan, including the monitoring and reporting on all matters related to the pension fund,
- ensure a discussion forum with pension and investment expertise, and
- provide appropriate and well-researched recommendations to the Board.

#### 2. Employee Benefits Committee

The Employee Benefits committee meets once annually to:

- oversee the benefit plans such as dental, life insurance, and accidental death and dismemberment plans, and
- recommend changes, amendments or termination of benefits to the Board.

#### 3. Support Staff Liaison Committee

The Support Staff Liaison Committee meets three times annually to:

- provide a voice for non-union support employees in matters relating to terms and conditions of employment, including amendments to, or the development of, policies,
- provide non-union support staff an opportunity to raise issues and recommend solutions on an on-going basis to administration and to the Board, and,
- annually present proposals to the Board regarding amendments to salary and/or terms and conditions of employment.

The role, function and membership of each employee committee is available in the Board approved Support Staff Liaison Committee Handbook of Roles, Operations and Processes.

Information: [Frontier School Division Support Staff Liaison Committee \(SSLC\) Handbook](#)

Adopted September 1, 2009		
---------------------------	--	--