



STUDENT GRADE LEVEL PLACEMENT: KINDERGARTEN TO GRADE 8

Policy F.3.F

Frontier School Division believes that the appropriate grade level placement of students is critical and has a life-long impact on students' self-worth, motivation to learn, and educational progress.

The Division expects that schools will provide appropriate educational programming for all students.

The Division recognizes that students vary in their abilities to learn and the rate at which their learning occurs. The Division further recognizes that:

- Current, reliable research does not support grade-level retention as an intervention to improve student learning.
- Students' best interests are served when they are placed in learning groups that include age-appropriate peers.

Adopted September 1, 2009

Revised March 12-13, 2013

Revised September 20-21, 2018

Guidelines

1. All students will normally experience one year in each grade in the Division's Kindergarten to Grade 8 instructional programs.
2. The Division further recognizes and supports the valuable experience of the Kindergarten year for all students. However, consistent with the guiding beliefs of this policy, when parent(s)/legal guardian(s) elect to enroll the child as per the provision of *The Public Schools Act*, the Divisional school will enroll a child in a classroom with age-appropriate peers.
3. Divisional policies and practices will reflect appropriate educational programming as defined by Manitoba Education.

Procedures

1. Any request for student placement that differs from Guideline 1 must result in a written request to the Area Superintendent before March 31 by the Principal or parent(s)/legal guardian(s) of the student, for a review of the student's grade-level placement.
2. The Principal will assist the review process by providing the following documentation to the Area Superintendent:
 - Retention Consideration Report and Retention Assessment Results (Light's Retention Scale; Student Retention Worksheet). These documents are available through the Chief Superintendent's Department;
 - A detailed report outlining the interventions that have been implemented, including:
 - Individual Education Plan (IEP);
 - A list of professionals, including clinicians and specialists, who have been involved in the student's education and development;
 - Classroom and provincial assessment results;
 - A summary of communications between the parent(s)/legal guardian(s) and school;
 - Any other relevant information that pertains to the student.

3. Following receipt of the above information, the Area Superintendent will convene a meeting prior to April 30 with the Principal and any other designated agreed-upon staff to review the information.
4. The Area Superintendent will convene a second meeting to include the perspective of the parent(s)/legal guardian(s) of the child. The Area Superintendent will invite parent(s)/legal guardian(s), the Principal and any other parties considered relevant to the review.
5. The Area Superintendent will inform the Principal, applicable staff, and the students' parent(s)/legal guardian(s) of the outcome of the review prior to May 31.

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