

Frontier School Division schools must be safe places for students and staff. In order to ensure their safety, schools shall practice and apply emergency evacuation drills and procedures.

Information: [The Education Administration Act, Regulation 468/RR](#) Section 36

Adopted September 1, 2009		
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Schools must ensure that systems are in place and that evacuation drills are practiced as required.

## 1. Fire Alarm and Fire Escape Systems

The principal shall ensure:

- a. the fire alarm and fire escape systems are in good working order,
- b. staff are fully knowledgeable about the systems,
- c. drills have been practiced as required by legislation,
- d. a procedure has been established to follow in the case of fire.

## 2. Practice Drills

The principal shall ensure:

- a. practice drills take place a minimum of ten times per year,
- b. procedures for fire drills are posted in each classroom,
- c. all students and staff members are familiar with the procedures for fire drills,
- d. all school building personnel will participate in the drills,
- e. that records are maintained of each evacuation/fire drill, including the date, time taken for exit, and any unusual circumstances,
- f. that a record of all unscheduled evacuation/fire drill instances is maintained,
- g. provision is made for appropriate procedures in schools where students or teachers remain in the school building during the noon break.

Information: [The Education Administration Act, Regulation 468/RR](#) Section 36

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