

## SCHOOL COMMITTEE MINUTE FORM

Name of Committee \_\_\_\_\_ Date \_\_\_\_\_

Type of Meeting: Regular  Special  Location \_\_\_\_\_

Members Present

Staff Present


Members Absent:

\_\_\_\_\_

**1. CALL TO ORDER**

The meeting was called to order by Chairperson \_\_\_\_\_ at \_\_\_\_\_ (time).

**2. APPROVAL OF AGENDA**

Motion That agenda be approved as presented

That agenda be approved as amended

M/S by \_\_\_\_\_ / \_\_\_\_\_ Carried  Defeated

**3. DELEGATION**

Delegation (name/group) \_\_\_\_\_

Date/time attended \_\_\_\_\_

Topic or issue \_\_\_\_\_

**4. APPROVAL OF MINUTES FROM PREVIOUS MEETING**

Motion That minutes from previous meeting be approved as presented

That minutes from previous meeting be approved with changes

\_\_\_\_\_

M/S by \_\_\_\_\_ / \_\_\_\_\_ Carried  Defeated



## 9. REPORTS

The following reports were received as information

a. Area Superintendent's Report

b. Principal's Report

i. Academics (numeracy, literacy, EYE)

ii. Indigenous Way of Life

iii. Wellness

iv. Attendance

v. Suspensions

vi. Division Assets

vii. Grant Applications

viii. Facilities Report

ix. Other

c. Governance Support Officer's Report

d. Other

Motion That reports be received as information

M/S by \_\_\_\_\_ / \_\_\_\_\_ Carried  Defeated

**10. FOR APPROVAL: SPORTS TRIPS, TOURS AND FUND-RAISING EVENTS, USE OF FACILITIES**

Motion That the following Sports Trips / Tours / Fund Raising Events / Use of Facilities are approved as presented.

M/S by \_\_\_\_\_ / \_\_\_\_\_ Carried  Defeated

Sports Trip(s)

Tour(s)

Fund Raising Event(s)

Use of Facilities

**11. IN-CAMERA DISCUSSION**

Motion To move **in-camera** @ \_\_\_\_\_ (time)

M/S by \_\_\_\_\_ / \_\_\_\_\_ Carried  Defeated

Motion To move **out** of in-camera @ \_\_\_\_\_ (time)

M/S by \_\_\_\_\_ / \_\_\_\_\_ Carried  Defeated

Motion

M/S by \_\_\_\_\_ / \_\_\_\_\_ Carried  Defeated

**12. NEW BUSINESS**

The following new business was discussed:

Motion That

M/S by \_\_\_\_\_ / \_\_\_\_\_ Carried  Defeated

Motion That

M/S by \_\_\_\_\_ / \_\_\_\_\_ Carried  Defeated

Motion That

M/S by \_\_\_\_\_ / \_\_\_\_\_ Carried  Defeated

Motion That

M/S by \_\_\_\_\_ / \_\_\_\_\_ Carried  Defeated

**13. ADJOURNMENT AND DATE OF NEXT MEETING**

Moved by \_\_\_\_\_ to adjourn meeting.

Adjourned at \_\_\_\_\_(time).

Date of Next Meeting \_\_\_\_\_

**Special Notes for Next Meeting**