



Minutes

Board of Trustees Meeting

30 Speers Road

Winnipeg, Manitoba

September 22-23, 2022

(Available in alternate formats upon request)

**MINUTES
EXECUTIVE SUMMARY
SEPTEMBER 22-23, 2022
BOARD OF TRUSTEES MEETING**

TOPIC	PAGE	DISPOSITION
ACTION ITEMS		
Higher Care Trip Requests for Ratification		
i. Duke of Marlborough School	2	Ratified
ii. Thicket Portage School	3	Ratified
iii. Jack River School	3	Ratified
iv. Thunderbird School	3	Ratified
v. Cranberry Portage Elementary School	4	Ratified
vi. Frontier Collegiate (3) Trips	4	Ratified
vii. Falcon Beach School	4	Ratified
viii. Stevenson Island School	5	Ratified
iv. Helen Betty Osborne Ininiw Education Resource Centre (3) Trips	5	Ratified
Higher Care Trip Requests for Approval		
i. Helen Betty Osborne Ininiw Education Resource Centre (2) Trips	5	Approved
ii. Jack River School	6	Approved
iii. Frontier Collegiate (10) Trips	6	Approved
Disbursements	7	Approved
Tenders	8	Approved
COMMITTEE REPORTS	8	Information
Policy Review Committee	8	Approved
The following new draft or revised policies were approved for implementation:		
<ul style="list-style-type: none"> • A.1.H – Public Interest Disclosure and Whistleblower Protection (Policy and Regulation), • G.1.O – Seclusion/Restraint (Policy, Regulation and Exhibit), • C.2.L – Security Cameras in Schools (Policy and Regulation), • E.3.D-R – Leave of Absence for Political Reasons (Regulation), • E.1.H – Use of Information and Communication Technology (ICT) – Personnel (Policy and Regulation), • F.1.L-R – Use of Information and Communication Technology (ICT) – Students (Regulation), • E.3.N-R – Special Leave Teaching Staff (Regulation); and Further that Exhibit E.3.N-EX2 Confirmation of Special Leave (form) be rescinded. 		
CHAIRPERSON’S REPORT	9	Information
EDUCATION AND BOARD DEVELOPMENT	10	No items

ADMINISTRATION REPORTS

Chief Superintendent	10	Information
Secretary-Treasurer	12	Information

CONFERENCE/MEETING REPORTS	12	No report
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GENERAL DISCUSSION	12	Information
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CORRESPONDENCE	12	Received
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ADJOURNMENT	14	Approved
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**MINUTES
BOARD OF TRUSTEES MEETING
FRONTIER SCHOOL DIVISION
30 SPEERS ROAD
WINNIPEG, MANITOBA
SEPTEMBER 22-23, 2022**

Present:	Marion Pearson	Area 4
	Donna Calvert	Area 4
	Kathleen Ettawacappo	Area 5
	Tanya Friesen	Area 3
	Graeme Montgomery	Area 1
	Hilbert Mosiondz	Area 1
	Howard Sanderson	Area 2
	Reg Klassen	Chief Superintendent
	Debbie Laubmann	Assistant to Chief Superintendent
Absent:	Linda Ballantyne	Area 2
	Marg Imrie	Area 3
	Darlene Osborne	Area 5
	Brian Spurrill	Secretary-Treasurer

CALL TO ORDER

Vice-Chairperson Pearson called the meeting to order at 9:15 a.m. on Thursday, September 22, 2022.

1.00 APPROVAL OF AGENDA

Vice-Chairperson Pearson reviewed the draft meeting agenda for the September 22-23, 2022. A new item was included in the Chief Superintendent's Report (School Committee Elections Update).

MOTION #117-2022 That the draft revised meeting agenda for September 22-23, 2022 be approved.

Sanderson
Calvert
Carried

2.00 APPROVAL OF MINUTES

Vice-Chairperson Pearson reviewed the draft June 9-10, 2022 regular meeting minutes.

MOTION #118-2022 That the draft regular meeting minutes for June 9-10, 2022 be approved.

Ettawacappo
Mosiondz
Carried

3.00 IN-CAMERA

MOTION #119-2022 That the Board move into in-camera session.

Montgomery
Calvert
Carried

The Board moved into in-camera session at 9:16 a.m. on Thursday, September 22, 2022.

MOTION #120-2022 That the Board move out of in-camera session.

Mosiondz
Montgomery
Carried

The Board moved out of the in-camera session at 10:28 a.m. on Thursday, September 22, 2022.

MOTION #121-2022 That the request for leave of absence for political reasons from an employee at Thunderbird School be approved.

Montgomery
Calvert
Carried

4.00 DELEGATION/GUEST(S)

5.00 ACTION ITEMS

a. Higher Care Trip Requests for Ratification

i. Duke of Marlborough School

Vice-Chairperson Pearson reviewed a request to ratify the Duke of Marlborough School higher care trip for eight (8) Grades 7-8 students travel to Camp Manitou on June 11-15, 2022.

MOTION #122-2022 That the Duke of Marlborough School higher care trip request of June 11-15, 2022 be ratified.

Montgomery
Calvert
Carried

ii. **Thicket Portage School**

Vice-Chairperson reviewed a request to ratify the Thicket Portage School higher care trip for seven (7) Grades 4-8 students travel to Thompson on June 14, 2022.

MOTION #123-2022 That the Thicket Portage School higher care trip request of June 14, 2022 be ratified.

Montgomery
Calvert
Carried

iii. **Jack River School four (4) trips**

Vice-Chairperson Pearson reviewed a request to ratify four (4) higher care trip requests from Jack River School:

- Twenty (20) Grade 5 students to Sea Falls Cabin on June 20, 2022,
- Twenty (20) Grade 3 students to Sea Falls Cabin on June 21, 2022,
- Thirty-nine (39) Grade 5 students to Sea Falls Cabin on June 23, 2022,
- Twelve (12) Grades 7-8 students to Pine Creek (alternate location Pavillion) on September 20, 21; October 3, 4, 14, 17, 2022.

MOTION #124-2022 That the identified four (4) Jack River School higher care trip requests be ratified.

Montgomery
Calvert
Carried

iv. **Thunderbird School**

Vice-Chairperson reviewed a request to ratify the Thunderbird School higher care trip for two hundred (200) Nursery to Grade 10 students travel to Old Community Site (South Indian Lake) on June 21, 2022.

MOTION #125-2022 That the Thunderbird School higher care trip request of June 21, 2022 be ratified.

Montgomery
Calvert
Carried

v. **Cranberry Portage Elementary School**

Vice-Chairperson reviewed a request to ratify the Cranberry Portage Elementary School higher care trip for twenty-one (21) Grades 5-6 students to The Pas on June 22, 2022.

MOTION #126-2022 That the Cranberry Portage Elementary School higher care trip request of June 21, 2022 be ratified.

Montgomery
Calvert
Carried

vi. **Frontier Collegiate three (3) trips**

Vice-Chairperson Pearson reviewed a request to ratify three (3) higher care trip requests from Frontier Collegiate:

- Thirty (30) Grades 9-12 students to First Cranberry Lake on September 15, 2022,
- Twenty (20) Grades 9-12 students to Bakers Narrows on September 15, 2022,
- Thirty (30) Grades 9-12 students to Clearwater Caves on September 17, 2022.

MOTION #127-2022 That the identified three (3) Frontier Collegiate higher care trip requests be ratified.

Montgomery
Calvert
Carried

vii. **Falcon Beach School**

Vice-Chairperson reviewed a request to ratify the Falcon Beach School higher care trip for ten (10) Grades 7-10 students to Star Lake on September 22, 2022.

MOTION #128-2022 That the Falcon Beach School higher care trip request of September 22, 2022 be ratified.

Montgomery
Calvert
Carried

viii. **Stevenson Island School**

Vice-Chairperson reviewed a request to ratify the Stevenson Island School higher care trip for nine (9) Grades 5-8 students to Stevenson Island (on the lake around the island) on September 13-14, 2022.

MOTION #129-2022 That the Stevenson Island School higher care trip request of September 13-14, 2022 be ratified.

Montgomery
Calvert
Carried

ix. **Helen Betty Osborne Ininiw Education Resource Centre three (3) trips**

Vice-Chairperson Pearson reviewed a request to ratify three (3) higher care trip requests from Helen Betty Osborne Ininiw Education Resource Centre:

- Twenty-two (22) Grade 11 students to Pine Creek on September 19-20,
- Twelve (12) Grades 6-8 students to Pine Creek (alternate location Pavillion) on September 19-20,
- Thirty-five (35) Grades 8 students to Sundance Grounds, Rock Painting, Paimusk Creek on September 19-20.

MOTION #130-2022 That the identified three (3) Helen Betty Osborne Ininiw Education Resource Centre higher care trip requests be ratified.

Montgomery
Calvert
Carried

b. **Higher Care Trip Requests for Approval**

i. **Helen Betty Osborne Ininiw Education Resource Centre two (2) trips**

Vice-Chairperson Pearson reviewed two (2) higher care trip requests from Helen Betty Osborne Ininiw Education Resource Centre:

- twenty-three (23) Grade 11 students for travel to Byron Apetagon Cabin / Blackwater (day trips) on September 28-29, 2022,

- twenty-three (23) Grade 11 students to travel to Byron Apetagon Cabin / Blackwater (day trips) on October 6-7, 2022.

MOTION #131-2022 That the Helen Betty Osborne Ininiw Education Resource Centre higher care trips for:

- twenty-three (23) Grade 11 students travel to Byron Apetagon Cabin / Blackwater (day trips) on September 28-29, 2022, and
- twenty-three (23) Grade 11 students travel to Byron Apetagon Cabin / Blackwater (day trips) on October 6-7, 2022 be approved.

Friesen
Ettawacappo
Carried

ii. **Jack River School**

Vice-Chairperson Pearson reviewed a higher care trip request from Jack River School for twelve (12) Grades 7-8 students travel to Black Water (alternate location Sea Falls Pond) on October 3, 2022 (alternate date October 4, 2022).

MOTION #132-2022 That the Jack River School higher care trip request for twelve (12) Grades 7-8 students for travel to Black Water (alternate location Sea Falls Pond) on October 3, 2022 (alternate date October 4, 2022) be approved.

Ettawacappo
Mosiondz
Carried

iii. **Frontier Collegiate ten (10) trips**

Vice-Chairperson Pearson reviewed ten (10) higher care trip requests from Frontier Collegiate:

- thirty (30) students to travel to Wekusko Falls on September 24, 2022,
- twenty (20) students to travel to Otter/Fox Lake on September 29-30, 2022,
- twenty (20) students to travel to Simonhouse Rocks on September 29, 2022,
- twenty (20) students to travel to Webster Lake on October 6, 2022,

- twenty (20) students to travel to Millwater Bridge on November 4, 2022,
- twenty (20) students to travel to Barbe Lake on December 15, 2022,
- twenty (20) students to travel to First Cranberry Lake on January 13, 2023,
- twenty (20) students to travel to Athapapuskow Lake on February 10, 2023,
- twenty (20) students to travel to Bear Lake on March 17, 2023,
- twenty (20) students to travel to the Snow Lake Archery Range on April 21, 2023.

MOTION #133-2022

That the Frontier Collegiate higher care trips for:

- thirty (30) students to travel to Wekusko Falls on September 24, 2022,
 - twenty (20) students to travel to Otter/Fox Lake on September 29-30, 2022,
 - twenty (20) students to travel to Simonhouse Rocks on September 29, 2022,
 - twenty (20) students to travel to Webster Lake on October 6, 2022,
 - twenty (20) students to travel to Millwater Bridge on November 4, 2022,
 - twenty (20) students to travel to Barbe Lake on December 15, 2022,
 - twenty (20) students to travel to First Cranberry Lake on January 13, 2023,
 - twenty (20) students to travel to Athapapuskow Lake on February 10, 2023,
 - twenty (20) students to travel to Bear Lake on March 17, 2023,
 - twenty (20) students to travel to the Snow Lake Archery Range on April 21, 2023
- be approved.

c. Disbursements

Vice-Chairperson Pearson reviewed Disbursements for the months of June, July and August 2022.

MOTION #134-2022

That the June 2022 disbursements of \$16,676,654.01; the July 2022 disbursements of \$15,603,169.67, and the August 2022 disbursements of \$11,633,242.22 be approved.

Mosiondz
Calvert
Carried

d. Tenders

Vice-Chairperson Pearson reviewed Tenders that have been awarded since the February 2022 Board meeting.

MOTION #135-2022

That:

- Tender #986 Gym Floor Refinishing – Frontier Collegiate awarded to Centaur Products Inc.,
 - Tender #988 2022-23 Photocopiers for 12 schools awarded to Gold Business Solutions/Kocera Canada, and
 - Tender #990 Lead Free Drinking Fountains for Areas 1-4 awarded to Arctic Beverages
- be approved.

6.00

COMMITTEE REPORTS

a. Policy Review Committee

Committee Chairperson Montgomery provided a report of the meeting held September 21, 2022.

MOTION #136-2022

That the following new draft or revised policies be approved for implementation:

- A.1.H – Public Interest Disclosure and Whistleblower Protection (Policy and Regulation),
- G.1.O – Seclusion/Restraint (Policy, Regulation and Exhibit),
- C.2.L – Security Cameras in Schools (Policy and Regulation),
- E.3.D-R – Leave of Absence for Political Reasons (Regulation),
- E.1.H – Use of Information and Communication Technology (ICT) – Personnel (Policy and Regulation),
- F.1.L-R – Use of Information and Communication Technology (ICT) – Students (Regulation),
- E.3.N-R – Special Leave Teaching Staff (Regulation); and Further that Exhibit E.3.N-EX2 Confirmation of Special Leave (form) be rescinded.

Mosiondz
Calvert
Carried

The Board directed information be communicated to staff with policies updated on the Division's website.

b. **Finance Committee**

No report.

c. **N.O.F.I. Committee**

No report.

d. **Support Staff Liaison Committee**

No report.

e. **Employee Pension Committee**

No report.

f. **F.S.D./F.T.A. Liaison Committee**

Chief Superintendent Klassen provided a report of the June 2022 meeting. A report of the September 16, 2022 meeting will be provided at the October Board meeting.

g. **Employee Benefits Committee**

No report.

h. **Collective Bargaining**

No report.

7.00 CHAIRPERSON'S REPORT

a. **August 25, 2022 Meeting with Minister of Education**

Vice-Chairperson Pearson and Chief Superintendent Klassen provided a report of the August 25, 2022 meeting of the Board with Manitoba Education Minister Wayne Ewasko.

b. **Skownan First Nation Commemoration**

Item was referred to the October Board meeting for a report by the Board Chairperson.

c. **Engaged Learners Program – Meeting with Community Representatives**

Information.

d. **August 2022 Meetings**

Information and discussion.

e. **Manitoba School Boards Association**

Item referred to the October Board meeting.

f. **Correspondence**

Information.

8.00 EDUCATION AND BOARD DEVELOPMENT

9.00 ADMINISTRATION REPORTS

9.01 Chief Superintendent’s Report

a. **Report on Pandemic Planning**

Chief Superintendent Klassen provided an update on supports for schools.

b. **Strategic Plan**

i. **Reports Schedule**

Information.

ii. **Focus Area Discussion – October 2022 Board Meeting**

Chief Superintendent Klassen provided a general theme and overview of topics to be discussed with the Superintendent Group in October.

c. **Meetings and Travel**

Information.

d. **Attendance**

Information.

e. **Bravos**

Bravos were conveyed to staff involved with the June 2022 Student Leadership meeting/retreat held in June; and to the Division and staff involved with the Fiddling program for recognition from the Canadian Grand Masters Fiddling Association in August.

f. **Enrollments**

Information.

g. **Articles**

Information.

h. **Correspondence**

Information.

i. **Low Risk Trips**

Information.

j. **Engaged Learners Program – Update**

Information.

k. **Respect in Schools and Respect in Sports**

Information.

l. **Board Committees**

Information.

m. **Turban Day**

Chief Superintendent Klassen shared a memo from Diljeet Brar, Provincial MLA (Burrows) on recognizing April 13 as “Turban Day”. He noted this information will be shared with schools and included in calendars.

n. **August 2022 Meetings**

Discussed under item 7.00 d.

o. **School Committee Elections Update**

Information. The Senior Elections Official Report on Elections will be brought forward to the October 2022 meeting.

9.02 Secretary-Treasurer's Report

- a. **Finance**
 - i. **Outstanding Accounts**

Information.

- b. **Facilities**

Information.

- c. **Transportation**

Information.

- d. **D-Grants**

Information.

- e. **Special Allocation F-Grants**

Information.

10.00 CONFERENCE/MEETING REPORTS

11.00 GENERAL DISCUSSION

- a. **Airline Ticket Costs**

Discussion arose on the cost of airline flights for Trustees travel.

12.00 CORRESPONDENCE

Incoming

- a. Electronic correspondence from the Manitoba School Boards Association (MSBA) for June 8, 2022:
 - Treaty Relations Commission of Manitoba 2022-23 Treaty Education Sessions,
 - E-bulletin for June 6, 2022,
 - Memo from Josh Watt, Executive Director, Member of the Accessibility Advisory Council of Manitoba re Upcoming School Division Deadline for Updating Accessibility Plans – March 31, 2022.
- b. Letter from Reg Klassen, Chief Superintendent to Community Members of Cranberry Portage re Engaged Learner's Program.
- c. Letter from Reg Klassen, Chief Superintendent to All Employees re Thanks and Appreciation.
- d. Electronic correspondence from the Manitoba School Boards Association for June 15, 2022:

- Memo from Josh Watt, Executive Director re Staff-student Interaction Policy and Package,
 - E-bulletin for June 15, 2022,
 - Manitoba ASCD 2022-23 Professional Development.
- e. Memo from Morgan Whiteway, Director of Labour Relations, Manitoba School Boards Association re Bill Proclamations.
- f. Memo from Morgan Whiteway, Director of Labour Relations, Manitoba School Boards Association re Accessible Information and Communication Standard Regulation 2022.
- g. Electronic correspondence from the Manitoba School Boards Association for July 6, 2022:
- Letter from Candy Skyhar, Jan Marie Graham and Michelle Lam, Brandon University re Roots & Routes of Homelessness.
- h. Letter from Glenys MacLeod, Executive Director and Kassy Assie, Acting Executive Director, Learning Outcomes Branch re Assessment Schedule (2022/2023)
- i. Memo from Morgan Whiteway, Director of Labour Relations, Manitoba School Boards Association re FIPPA Request – Correspondence/Communication Generated as a Result of the FIPPA Request for Teacher Misconduct – May 24, 2022 to present day.
- j. Memo from Morgan Whiteway, Director of Labour Relations, Manitoba School Boards Association re Manitoba Minimum Wage to Increase to \$15 by October 2023.
- k. Letter from Reg Klassen, Chief Superintendent to All Division Staff, Parents/Guardians re COVID-19 Update.
- l. Electronic correspondence from the Manitoba School Boards Association for September 7, 2022:
- E-bulletin for September 7, 2022,
 - Learning Opportunities Calendar 2022-23.
- m. Letter from Honourable Wayne Ewasko, Minister of Education and Early Childhood Learning re Proclamation – Peace Days – September 15-21, 2022.
- n. Letter from Honourable Wayne Ewasko, Minister of Education and Early Childhood Learning re Proclamation – School Support Staff Recognition Week – September 26-30, 2022.
- o. Electronic correspondence from the Manitoba School Boards Association for September 15, 2022:
- Call for Nominations and Resolutions,
 - Audit Committee Guide – Canadian from KPMG Winnipeg <https://www.canada.ca/en/employment-social-development/services/funding/enabling-accessibility-fund-small-projects.html>
 - Equity Audit: Education Policies and Practices Webinar from Equity Matters <https://www.canada.ca/en/employment-social-development/services/funding/enabling-accessibility-fund-small-projects.html>
- p. Letter from Dana Rudy, Deputy Minister of Education and Early Childhood Learning re Federal Holiday for Queen Elizabeth’s Funeral.

- q. Letter from Reg Klassen, Chief Superintendent to All Division Staff re Monday, September 19, 2022.
- r. Memo from Morgan Whiteway, Director of Labour Relations, Manitoba School Boards Association re Monday, September 19, 2022 One-Time Holiday for Federal Civil Service Workers.

MOTION #137-2022 That the correspondence be received.

Calvert
Friesen
Carried

13.00 ADJOURNMENT

MOTION #138-2022 That the meeting be adjourned.

Montgomery
Carried

The meeting adjourned at 2:20 p.m. on Thursday, September 22, 2022.