



Minutes

Board of Trustees Meeting

30 Speers Road

Winnipeg, Manitoba

January 19, 2023

(Available in alternate formats upon request)

**MINUTES
EXECUTIVE SUMMARY
JANUARY 19, 2023
BOARD OF TRUSTEES MEETING**

TOPIC	PAGE	DISPOSITION
ACTION ITEMS		
Higher Care Trips for Approval		
i. Falcon Beach School	3	Approved
ii. Frontier Mosakahiken School	3	Approved
iii. Wanipigow School (2 Trips)	3	Approved
iv. Peonan Point School (2 Trips)	4	Approved
v. Frontier Collegiate (3 Trips)	4	Approved
vi. Cranberry Portage Elementary	4	Approved
vii. Helen Betty Osborne Ininiw Education Resource Centre	5	Approved
viii. Jack River School	5	Approved
Higher Care Trips for Ratification		
i. Peonan Point School	5	Approved
ii. Jack River School (2 Trips)	6	Approved
iii. Helen Betty Osborne Ininiw Education Resource Centre (3 Trips)	6	Approved
Disbursements	7	Approved
Promissory Note	7	Approved
COMMITTEE REPORTS	7	Information
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EDUCATION AND BOARD DEVELOPMENT	9	Information
ADMINISTRATION REPORTS		
Chief Superintendent	9	Information
Interim Secretary-Treasurer	10	Information
CONFERENCE/MEETING REPORTS	11	Information
GENERAL DISCUSSION	11	Information
CORRESPONDENCE	11	Received
ADJOURNMENT	13	Approved



**MINUTES
BOARD OF TRUSTEES MEETING
FRONTIER SCHOOL DIVISION
30 SPEERS ROAD
WINNIPEG, MANITOBA
JANUARY 19, 2023**

Present:	Linda Ballantyne	Area 2
	Donna Calvert	Area 4
	Marg Imrie	Area 3
	Graeme Montgomery	Area 1
	Mike Muswagon	Area 5
	Marion Pearson	Area 4
	Howard Sanderson	Area 2
	Charlene Throop	Area 5
Present: (online)	Tanya Friesen	Area 3
Present:	Reg Klassen	Chief Superintendent
	Paul Critchley	Interim Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent
Absent:	Brian Spurrill	Secretary-Treasurer
	Hilbert Mosiondz	Area 1 (Work Commitment)
	Mike Muswagon	Area 5 (Afternoon – Personal)
Presenter:	Darren Kinden	Area 4 Superintendent

CALL TO ORDER

Chairperson Ballantyne called the meeting to order at 9:07 a.m.

1.00 APPROVAL OF AGENDA

Chairperson Ballantyne reviewed the draft meeting agenda for January 19, 2023. A topic was added to Item 11.00 General Discussion.

MOTION #01-2023: That the draft revised meeting agenda for January 19, 2023 be approved.

Calvert
Sanderson
Carried

2.00 APPROVAL OF MINUTES

Chairperson Ballantyne reviewed the draft December 6-7, 2022, regular meeting minutes.

MOTION #02-2023: That the draft regular December 6-7, 2022, meeting minutes be adopted.

Imrie
Throop
Carried

3.00 IN-CAMERA

MOTION #03-2023: That the Board move into in-camera session.

Calvert
Muswagon
Carried

The Board moved into in-camera session at 10:51 a.m.

MOTION #04-2023: That the Board move out of in-camera session.

Imrie
Pearson
Carried

The Board moved out of the in-camera session at 11:55 a.m.

MOTION #05-2023: That the Board move into in-camera session.

Montgomery
Imrie
Carried

The Board moved into in-camera session at 1:30 p.m.

MOTION #06-2023: That the Board move out of in-camera session.

Sanderson
Montgomery
Carried

The Board moved out of the in-camera session at 1:43 p.m.

4.00 DELEGATION/GUEST(S)

5.00

ACTION ITEMS

a. Higher Care Trips for Approval

i. Falcon Beach School

Chairperson Ballantyne reviewed a higher care trip request for eleven (11) Grades 7-10 students to travel to Assessippi Ski Area and Resort on March 21-23, 2023.

MOTION #07-2023: That the Falcon Beach School higher care trip request for eleven (11) Grades 7-10 students to travel to Assessippi Ski Area and Resort on March 21-23, 2023, be approved.

Calvert
Sanderson
Carried

ii. Frontier Mosakahiken School

Chairperson Ballantyne reviewed a higher care trip request for twenty-one (21) high school students to travel to Iceland on March 28 to April 7, 2023. The Chairperson noted this trip is planned through EF Tours.

MOTION #08-2023: That the Frontier Mosakahiken School higher care trip request for twenty-one (21) high school students to travel to Iceland on March 28 to April 7, 2023, be approved.

Calvert
Pearson
Carried

iii. Wanipigow School Two (2) Trips

Chairperson Ballantyne reviewed two (2) higher care trip requests for students in all Grades, to participate in land-based learning at the Lake Winnipeg shoreline (along Hollow Water First Nation borders) for:

- February 3 to March 1, 2023
- February 27 to March 24, 2023.

MOTION #09-2023: That the two (2) Wanipigow School higher care trip requests, as identified, be approved.

Imrie
Montgomery
Carried

iv. **Peonan Point School Two (2) Trips**

Chairperson Ballantyne reviewed two (2) higher care trip requests for:

- All students to travel to Churchill in the Fall 2023. In the absence of a trip request form, this trip was noted as information as this time,
- All Grades 1-11 students to travel to Assessippi Ski Resort on March 2-3, 2023.

MOTION #10-2023: That the Peonan Point School higher care trip request for all Grades 1-11 students to travel to Assessippi Ski Resort on March 2-3, 2023, be approved.

Imrie
Throop
Carried

v. **Frontier Collegiate Three (3) Trips**

Chairperson Ballantyne reviewed three (3) higher care trip requests for:

- Twenty (20) Grades 9-12 students to travel to First Cranberry Lake on various dates (January 14, 28; February 11, 25; March 11, 25, 2023,
- Fifty (50) Grades 9-12 students to travel to Assessippi Ski Hill on February 5-7, 2023,
- Twenty (20) Grades 9-12 students to travel to Neso Lake on March 18, 2023.

MOTION #11-2023: That the three (3) Frontier Collegiate higher care trip requests, as identified, be approved.

Pearson
Calvert
Carried

vi. **Cranberry Portage Elementary**

Chairperson Ballantyne reviewed a higher care trip request for sixty-four (64) Grades 4-8 students to travel to Twin Lakes on various dates in February to April, 2023.

MOTION #12-2023: That the Cranberry Portage Elementary higher care trip request for sixty-four (64) Grades 4-8 students to travel to Twin Lakes on various dates from February to April, 2023 be approved.

Pearson
Calvert
Carried

vii. **Helen Betty Osborne Ininiw Education Resource Centre**

Chairperson Ballantyne reviewed a higher care trip request for fifteen (15) Grades 6-8 students to travel to West Island on January 30 to February 28, 2023.

MOTION #13-2023: That the Helen Betty Osborne Ininiw Education Resource Centre higher care trip request for fifteen (15) Grades 6-8 students to travel to West Island on January 30 to February 28, 2023, be approved.

Throop
Sanderson
Carried

viii. **Jack River School**

Chairperson Ballantyne reviewed a higher care trip request for fifteen (15) Grades 6-8 students to travel to West Island on various dates in February 2023.

MOTION #14-2023: That the Jack River School higher care trip request for fifteen (15) Grades 6-8 students to travel to West Island on various dates in February 2023 be approved.

Throop
Pearson
Carried

b. **Higher Care Trips for Ratification**

i. **Peonan Point School**

Chairperson Ballantyne reviewed the Peonan Point School higher care trip request approved by the Chief Superintendent and provided for Board ratification.

MOTION #15-2023: That the Peonan Point School higher care trip request for six (6) Grades 1-11 students to travel to Gypsumville School / Fairford on January 13 and January 27, 2023, be ratified.

Sanderson
Imrie
Carried

ii. **Jack River School Two (2) Trips**

Chairperson Ballantyne reviewed the two (2) Jack River School higher care trip requests approved by the Chief Superintendent and provided for Board ratification.

MOTION #16-2023: That the following Jack River School higher care trip requests be ratified:

- Eighteen (18) Grades 7-8 students to travel to Black Water on January 9, 2023 (alternate dates January 10, 19, 23, 2023), and
- Twelve (12) Grades 6-8 students to West Island Bridge on various dates (January 9, 10, 19, 23; February 1, 2, 2023).

Sanderson
Imrie
Carried

iii. **Helen Betty Osborne Ininiw Education Resource Centre Three (3) Trips**

Chairperson Ballantyne reviewed the three (3) Helen Betty Osborne Ininiw Education Resource Centre higher care trip requests approved by the Chief Superintendent and provided for Board ratification.

MOTION #17-2023: That the following Helen Betty Osborne Ininiw Education Resource Centre higher care trip requests be ratified:

- Fifteen (15) Grades 10-11 students to travel to West Island Bridge on January 11, 2023,
- Fourteen (14) Grades 6-8 students to travel to Black Water on January 11, 13, 17, 2023 (alternate dates January 12, 16, 18, 24 to 31, 2023),
- Fourteen (14) Grades 10-11 students to travel to Black Water on January 18-19, 2023.

Sanderson
Imrie
Carried

c. **Disbursements**

Chairperson Ballantyne reviewed Disbursements for the month of December 2022.

MOTION #18-2023: That the December 2022 Disbursements of \$14,070,043.29 be approved.

Montgomery
Calvert
Carried

d. **Promissory Note**

Interim Secretary-Treasurer Critchley noted this topic will be tabled to the February 2023 Board meeting pending receipt of materials from Manitoba Education.

6.00 COMMITTEE REPORTS

a. **Policy Review Committee**

Trustee Montgomery was named as the Policy Review Committee Trustee representative for the Divisional Support Staff Liaison Committee.

The Policy Review Committee confirmed their meeting date for March 13, 2023.

b. **Finance Committee**

Committee Chairperson Imrie provided a report of their January 19, 2023, meeting.

c. **N.O.F.I. Committee**

No report.

d. **Support Staff Liaison Committee**

No report. The next meeting of this Divisional Committee takes place on January 31, 2023.

e. **Employee Pension Committee**

Committee Chairperson Imrie provided a report of the meeting held January 18, 2023.

f. **F.S.D./F.T.A. Liaison Committee**

Chairperson Ballantyne, with assistance from administration, provided a report of the meeting held December 9, 2022.

g. **Employee Benefits Committee**

No report.

h. **Collective Bargaining**

Information.

i. **Divisional P.E.N.T. Hiring Committee**

Trustees Friesen and Throop provided a report of the meeting held December 8, 2022.

7.00

CHAIRPERSON'S REPORT

a. **Manitoba School Boards Association (MSBA) 2023 Convention**

i. **Resolutions**

Discussion.

ii. **Nomination for Student Awards**

Information. Chief Superintendent Klassen reported on the nomination that was submitted to MSBA.

iii. **Recommendation of Student Performers**

Information.

iv. **Workshop Considerations**

Information.

v. **Donation**

Information.

vi. **Board Chairs – Bear Pit Session**

Information.

b. **CSBA Feedback**

Information and discussion.

c. **Correspondence**

Information.

8.00 EDUCATION AND BOARD DEVELOPMENT

a. **Area 1 Report** (Timed Item, 9:30 a.m.)

Chairperson Ballantyne welcomed Area 4 Superintendent Kinden to the meeting who provided a report on Area 4 schools successes and challenges.

9.00 ADMINISTRATION REPORTS

9.01 Chief Superintendent’s Report

a. **Report on Pandemic Planning**

Information.

b. **Strategic Plan**

i. **Reports Schedule**

Information.

ii. **Focus Area Discussion – January 20, 2023 Professional Development for Teachers**

Information.

iii. **Spring 2023 Meeting with Superintendent Group**

Discussion. A report on planning will be provided at the February 2023 Board meeting.

c. **Meetings and Travel**

Information.

- d. **Attendance**
Information.
- e. **Bravos**
Bravos were conveyed to the students in the Engaged Learners program.
- f. **Enrollments**
Information.
- g. **Articles**
Information.
- h. **Correspondence**
Information.
- i. **Low Risk Trips**
Information.
- j. **Cormorant Community Presentation**
Information for planning purposes.
- k. **Insights Symposium** (The Learning Bar Conference, February 2023)
Information.
- l. **2023 Annual School Committee Conference**
Discussion. Topic for continued discussion at the February 2023 Board meeting.
- m. **Recruitment**
Information and discussion.

9.02 Interim Secretary-Treasurer's Report

- a. **Finance**
 - i. **Outstanding Accounts**
Information.

- b. **Facilities**
Information.
- c. **Transportation**
Information.
- d. **D-Grants**
Information.
- e. **Special Allocation F-Grants**
Information.

10.00 CONFERENCE/MEETING REPORTS

- a. **Area 4 Advisory Committee Report**
Item was tabled to the February 2023 Board meeting.

11.00 GENERAL DISCUSSION

- a. **Education Assistants and Bus Drivers**
Discussion. Topic for February 2023 Board meeting.

12.00 CORRESPONDENCE

Incoming

- a. Memo from Darren Thomas, Risk Manager, Manitoba School Boards Association (MSBA) re Mitigating Cyberattacks.
- b. Electronic correspondence from the Manitoba School Boards Association for December 7, 2022:
 - Memo from Josh Watt, Executive Director re Booking hotel rooms for the Annual Convention – March 16-17, 2023,
 - Memo from Janis Arnold, Director, Governance and PD Services re MSBA Services,
 - Memo from Janis Arnold, Director, Governance and PD Services re 2022 Fall Meeting Resources,
 - E-Bulletin – December 7, 2022,
 - Executive Highlights – November 30, 2022,
 - Memo from Josh Watt, Executive Director re Performance-Based Funding for Manitoba Universities and Colleges,
 - Overview of MSBA 2022.
- c. Electronic correspondence from the Manitoba School Boards Association for December 14, 2022:

- Memo from Josh Watt, Executive Director re School Board Member Profile Survey – Action Required,
 - Share the Shorts – Youth Video Competition – Information Package,
 - Memo from Janis Arnold, Director, Governance and PD Services re By-Law Updates,
 - Memo from Josh Watt, Executive Director re Raffle Donations for 2023 Annual Convention,
 - Future City Experiences 2023 – Waste Free Future,
 - Skills Showcase Canada Logo Contest Information.
- d. Frontier Achievement Award Information.
- e. Memo from Morgan Whiteway, Director of Labour Relations, MSBA re Fall Legislature Sitting December 16, 2022.
- f. Letter from Rhonda Shaw, Acting Executive Director, Learning and Outcomes Branch re Skills Strategy Equipment Enhancement Fund 2022-23.
- g. Electronic correspondence from the Manitoba School Boards Association for December 21, 2022:
- E-Bulletin – December 21, 2022.
- h. Electronic correspondence from the Manitoba School Boards Association for January 4, 2023:
- Memo from Josh Watt, Executive Director re Call for Workshop Proposals and Student Performers – 2023 Annual Convention,
 - Memo from Darren Thomas, Risk Manager re 2022-23 TADD Lunch Hour Sessions.
- i. Memo from Josh Watt, Executive Director, MSBA re Jordan’s Principle Funding.
- j. Memo from Darren Thomas, Risk Manager, MSBA re Travel Advice and Advisories for Mexico.
- k. Electronic correspondence from the Manitoba School Boards Association for January 11, 2023:
- Memo from Josh Watt, Executive Director re 2023 Annual Convention Program and Registration information,
 - MSI HUB Milnco Property and Casualty Program Update,
 - Memo from Darren Thomas, Risk Manager re Safe Schools for Alex Presentation,
 - E-Bulletin – January 11, 2023,
 - Willesden Project – Holocaust Education Program,
 - Memo from Alan Campbell, President re 2023 “Bear-pit Session” with Minister of Education,
 - Letter from Carolyn Broady, Vice-President, Canadian School Board Association re: Survey – Truth and Reconciliation Commission’s Calls to Action – Extension Update,
 - Student and Staff Accident Travel Insurance Webinar information,
 - Executive Highlights – January 9, 2023.
- l. Letter from Honourable Wayne Ewasko, Minister of Education and Early Childhood Learning re congratulation to Board Chairperson Linda Ballantyne.

- m. Letter from Honourable Wayne Ewasko, Minister of Education and Early Childhood Learning re congratulation to Board Vice-Chairperson Marion Pearson.
- n. Letter from Janet Tomy, Assistant Deputy Minister, Manitoba Education and Early Childhood Learning re “School. Keep Going” Media Campaign.

MOTION #19-2023: That the correspondence be received.

Sanderson
Calvert
Carried

13.00 ADJOURNMENT

MOTION #20-2023: That the meeting be adjourned.

Calvert
Carried

The meeting adjourned at 3:37 p.m.