



Minutes

Board of Trustees Meeting

**Bakers Narrows Lodge
(Highway 10 South, Flin Flon, Manitoba)
Frontier Collegiate Campus
(Cranberry Portage, Manitoba)**

May 16-18, 2023

(Available in alternate formats upon request)

**MINUTES
EXECUTIVE SUMMARY
MAY 16-18, 2023
BOARD OF TRUSTEES MEETING**

TOPIC	PAGE	DISPOSITION
ACTION ITEMS		
Borrowing By-Laws		
i. By-Law B-1-23	2	Approved
ii. By-Law B-1-24	3	Approved
Promissory Note	3	Approved
Five Year Capital Plan	3	Approved
Disbursements	3	Approved
2023/24 Board Meeting Calendar	4	Confirmed
Outstanding Contribution Award – Employees	4	Awarded
Higher Care Trips for Ratification		
i. Berens River School	5	Ratified
ii. Helen Betty Osborne Ininiw Education Resource Centre (3 Trips)	5	Ratified
iii. Jack River School (2 Trips)	5	Ratified
iv. Wanipigow School	5	Ratified
v. Duke of Marlborough School	6	Ratified
vi. Falcon Beach School	6	Ratified
Higher Care Trip Requests for Approval		
i. D.R. Hamilton School	7	Approved
ii. Duck Bay School	7	Approved
iii. Grand Rapids School	7	Approved
iv. Skownan School (2 Trips)	8	Approved
v. Philomene Chartrand School	8	Approved
vi. Waterhen School	9	Approved
vii. Duke of Marlborough School	9	Approved
viii. Helen Betty Osborne Ininiw Education Resource Centre (7 Trips)	9	Approved
ix. Jack River School (6 Trips)	10	Approved
x. Barrows Junction School (2 Trips)	11	Approved
xi. Mel Johnson School (2 Trips)	12	Approved
xii. Frontier Collegiate	12	Approved
COMMITTEE REPORTS	12	Information
Employee Pension Committee	13	Approved
- Statement of Investment Policies and Procedures Amendment		
CHAIRPERSON’S REPORT	13	Information

EDUCATION AND BOARD DEVELOPMENT	14	No items
ADMINISTRATION REPORTS		
Chief Superintendent	14	Information
Interim Secretary-Treasurer	15	Information
CONFERENCE/MEETING REPORTS	15	Information
GENERAL DISCUSSION	15	Information
CORRESPONDENCE	16	Received
ADJOURNMENT	16	



MINUTES
Board of Trustees Meeting
Frontier School Division
Bakers Narrows Lodge
(Highway 10 South, Flin Flon, Manitoba)
Frontier Collegiate Campus
(Cranberry Portage, Manitoba)
May 16-18, 2023

Present:	Linda Ballantyne	Area 2
	Donna Calvert	Area 4
	Marg Imrie	Area 3
	Hilbert Mosiondz	Area 1
	Marion Pearson	Area 4
	Howard Sanderson	Area 2
	Charlene Throop	Area 5
Present:	Reg Klassen	Chief Superintendent
	Paul Critchley	Interim Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent
Absent:	Graeme Montgomery	Area 1
	Howard Sanderson	Area 2
	Tanya Friesen	Area 3
	Donna Calvert	Area 4 (May 18, 2023)
	Mike Muswagon	Area 5
	Brian Spurrill	Secretary-Treasurer

CALL TO ORDER

Chairperson Ballantyne called the meeting to order at 7:32 p.m. on Tuesday, May 16, 2023.

1.00 APPROVAL OF AGENDA

Chairperson Ballantyne reviewed the draft meeting agenda for May 16-18, 2023. Items were included under 11.00 General Discussion.

MOTION #97-2023: That the draft revised meeting agenda for May 16-18, 2023 be approved.

Imrie
Calvert
Carried

2.00 APPROVAL OF MINUTES

Chairperson Ballantyne reviewed the draft April 24, 2023 regular meeting minutes.

MOTION #98-2023: That the draft regular April 24, 2023 meeting minutes be adopted.

Mosiondz
Imrie
Carried

3.00 IN-CAMERA

MOTION #99-2023: That the Board move into in-camera session.

Calvert
Mosiondz
Carried

The Board moved into in-camera session at 7:40 p.m. on Wednesday, May 16, 2023.

MOTION #100-2023: That the Board move out of in-camera session.

Calvert
Imrie
Carried

The Board moved out of the in-camera session at 8:18 p.m. on Wednesday, May 16, 2023.

MOTION #101-2023: That, as discussed in-camera, the one (1) late application for Special Leave 2023/24 be denied.

Mosiondz
Imrie
Carried

4.00 DELEGATION/GUEST(S)

5.00 ACTION ITEMS

a. **Borrowing By-Laws**

i. **By-Law B-1-23**

Interim Secretary-Treasurer Critchley presented By-Law B-1-23 for Board approval.

MOTION #102-2023: That Borrowing By-Law B-1-23 be approved.

Imrie
Mosiondz
Carried

ii. **By-Law B-1-24**

Interim Secretary-Treasurer Critchley presented By-Law B-1-24 for Board approval.

MOTION #103-2023: That Borrowing By-Law B-1-24 be approved.

Pearson
Calvert
Carried

b. **Promissory Note**

Interim Secretary-Treasurer Critchley reviewed Promissory Note No. LTPS0629 for Board approval.

MOTION #104-2023: That Promissory Note No. LTPS0629 be approved.

Calvert
Mosiondz
Carried

c. **Five Year Capital Plan**

Interim Secretary-Treasurer Critchley reviewed the Five Year Capital Plan for Board approval.

MOTION #105-2023: That the Five Year Capital Plan as presented at the May 16-18, 2023 Board meeting be approved.

Mosiondz
Calvert
Carried

d. **Disbursements**

Chairperson Ballantyne reviewed Disbursements for the month of April 2023.

MOTION #106-2023: That the April 2023 Disbursements of \$13,812,541.24 be approved.

Imrie
Pearson
Carried

e. **2023/24 Board Meeting Calendar**

Chairperson Ballantyne reviewed the draft 2023/24 Board meeting calendar. Chief Superintendent Klassen reviewed plans for schools for administrative days and professional development days for the next school year.

The following Board meeting dates were confirmed:

- September 21-22, 2023,
- October 18-20, 2023 (1.5 days set aside to meet with the Superintendent Group),
- November 14-15, 2023,
- December 14-15, 2023,
- January 18-19, 2024,
- February 12-13, 2024,
- March 19-20, 2024 (1 day set aside to meet with the Superintendent Group),
- April 23, 2024 (45th Annual School Committee Conference: April 24-26, 2024),
- May 13-14, 2024 (School Visit – Area and location to be determined),
- June 13-14, 2024.

MOTION #107-2023: That the Board meeting dates for 2023/24 be confirmed.

Pearson
Mosiondz
Carried

f. **Outstanding Contribution Award - Employees**

Chairperson Ballantyne reviewed information for the Outstanding Contribution Award – Employees. Trustees on the Awards Panel provided their recommendation to the Board.

MOTION #108-2023: That the 2023 Award for Outstanding Contribution – Employees be awarded to Karen Batenchuk, Lalaine Tugade and Angela Thiessen.

Calvert
Imrie
Carried

g. **Higher Care Trips for Ratification**

i. **Berens River School**

Chairperson Ballantyne reviewed a request to ratify the higher care trip request for one (1) Grade 8 student to travel to Edmonton, Alberta to participate in the Canada-wide Science Fair on May 13-20, 2023.

MOTION #109-2023: That the Berens River School higher care trip request for one (1) Grade 8 student to travel to Edmonton, Alberta on May 13-20, 2023 be ratified.

Imrie
Pearson
Carried

ii. **Helen Betty Osborne Ininiw Education Resource Centre three (3) trips**

Chairperson Ballantyne reviewed a request to ratify three (3) higher care trips:

- Twenty-five (25) Grades 11-12 students to travel to Paymisk Creek on May 16, 2023 (alternate date May 23, 2023),
- Sixteen (16) Grades 9-11 students to travel to Fort Island Bridge on May 16, 2023,
- Sixteen (16) Grades 9-11 students to travel to Paymisk on May 17-18, 2023 (alternate dates May 15-16, 2023).

MOTION #110-2023: That the three (3) identified higher care trip requests from Helen Betty Osborne Ininiw Education Resource Centre be ratified.

Imrie
Pearson
Carried

iii. **Jack River School two (2) trips**

Chairperson Ballantyne reviewed a request to ratify two (2) higher care trips:

- Eight (8) Grade 7-8 students to travel to Pine Creek (alternate location Pavillion) on May 15, 25, 26 and June 1, 2, 16, 19, 28, 2023 (alternate dates May 12, 16, and June 6, 7, 19, 20, 2023),

- Grades 5-8 students to travel to the Sundance Site on May 23-26, 2023 (individual classrooms or grade levels will be confirmed by the school).

MOTION #111-2023: That the two (2) identified higher care trip requests from Jack River School be ratified.

Imrie
Pearson
Carried

iv. **Wanipigow School**

Chairperson Ballantyne reviewed a request to ratify a higher care trip request for twenty-five (25) Grades 4 to High School students to travel to Winnipeg on April 24-26, 2023.

MOTION #112-2023: That the Wanipigow School higher care trip request for twenty-five (25) Grades 4 to High School students to travel to Winnipeg on April 24-26, 2023 be ratified.

Imrie
Pearson
Carried

v. **Duke of Marlborough School**

Chairperson Ballantyne reviewed a request to ratify a higher care trip request for twelve (12) Grades 9-12 students to travel to Winnipeg on May 17-22, 2023.

MOTION #113-2023: That the Duke of Marlborough School higher care trip request for twelve (12) Grades 9-12 students to travel to Winnipeg on May 17-22, 2023 be ratified.

Imrie
Pearson
Carried

vi. **Falcon Beach School**

Chairperson Ballantyne reviewed a request to ratify the higher care trip request for two (2) Grades 7-9 students to travel to Edmonton, Alberta to participate in the Canada-wide Science Fair on May 14-20, 2023.

MOTION #114-2023: That the Falcon Beach School higher care trip request for two (2) Grades 7-9 students to travel to Edmonton, Alberta on May 14-20, 2023 be ratified.

Imrie
Pearson
Carried

h. **Higher Care Trip Requests for Approval**

i. **D.R. Hamilton School**

Chairperson Ballantyne reviewed the higher care trip request for eight (8) Grades 7-9 students to travel to Kisipanakak Community Camp on May 29 to June 1, 2023.

MOTION #115-2023: That the D.R. Hamilton School higher care trip request for eight (8) Grades 7-9 students to travel to Kisipanakak Community Camp on May 29 to June 1, 2023 be approved.

Pearson
Mosiondz
Carried

ii. **Duck Bay School**

Chairperson Ballantyne reviewed the higher care trip request for forty (40) Grades Nursery to 5 students to travel to Dauphin on June 15, 2023.

MOTION #116-2023: That the Duck Bay School higher care trip request for forty (40) Grades Nursery to 5 students to travel to Dauphin on June 15, 2023 be approved.

Pearson
Mosiondz
Carried

iii. **Grand Rapids School**

Chairperson Ballantyne reviewed the higher care trip request for twenty-five (25) to thirty (30) Grades 9-12 students to travel to the Misipawistik Culture Camp (Grand Rapids) on May 29 to June 23, 2023.

MOTION #117-2023: That the Grand Rapids School higher care trip request for twenty-five (25) to thirty (30) Grades 9-12 students to travel to the Misipawistik Culture Camp (Grand Rapids) on May 29 to June 23, 2023 be approved.

Pearson
Mosiondz
Carried

iv. **Skownan School (2 Trips)**

Chairperson Ballantyne reviewed two (2) higher care trip requests from Skownan School:

- Twelve (12) Grade 9 students to travel to Grand Rapids School, Misipawistik Culture Camp on May 24-26, 2023,
- Thirty-seven (37) Grades 4-6 students to travel to Red Sun Lodge, Pine Creek First Nation on May 29-30, 2023.

MOTION #118-2023: That the following Skownan School higher care trip requests be approved:

- Twelve (12) Grade 9 students to travel to Grand Rapids School, Misipawistik Culture Camp on May 24-26, 2023,
- Thirty-seven (37) Grades 4-6 students to travel to Red Sun Lodge, Pine Creek First Nation on May 29-30, 2023.

Pearson
Mosiondz
Carried

v. **Philomene Chartrand School**

Chairperson Ballantyne reviewed the higher care trip request for fifty-eight (58) Grades 3-8 students to travel to Swan River on May 30, 2023.

MOTION #119-2023: That the Philomene Chartrand School higher care trip request for fifty-eight (58) Grades 3-8 students to travel to Swan River on May 30, 2023 be approved.

Pearson
Mosiondz
Carried

vi. **Waterhen School**

Chairperson Ballantyne reviewed the higher care trip request for thirty-one (31) Nursery to Grade 3 students to travel to Madge Lake Bible Camp on June 12, 2023.

MOTION #120-2023: That the Waterhen School higher care trip request for thirty-one (31) Nursery to Grade 3 students to travel to Madge Lake Bible Camp on June 12, 2023 be approved.

Pearson
Mosiondz
Carried

vii. **Duke of Marlborough School**

Chairperson Ballantyne reviewed a request for eight (8) female Grades 6-12 students to travel to Caronport, Saskatchewan on June 8-11, 2023.

MOTION #121-2023: That the Duke of Marlborough School higher care trip request for eight (8) female Grades 6-12 students to travel to Caronport, Saskatchewan on June 8-11, 2023 be approved.

Pearson
Mosiondz
Carried

viii. **Helen Betty Osborne Ininiw Education Resource Centre (7 Trips)**

Chairperson Ballantyne reviewed seven (7) higher care trip requests from Helen Betty Osborne Ininiw Education Resource Centre:

- One Hundred Three (103) Grade 4 students to travel to Winnipeg on June 1-3, 2023,
- Fifteen (15) Grades 6-8 students to travel to Blackwater (alternate location Sea Falls Pond) on June 1, 5, 9, 2023 (alternate dates June 2, 6, 22, 2023),
- Thirty (30) Grades 10 and 12 students to travel to HBO Stream on June 6-9, 2023,
- Sixteen (16) Grades 9-11 students to travel to Pine Creek on June 8-9, 2023,
- Sixteen (16) Grades 9-11 students to travel to Fort Island Bridge on June 12-23, 2023,

- Forty-four (44) Grade 6 students to travel to Paymisk Creek (Molson Lake) on June 15-16, 2023,
- One Hundred Three (103) Grade 4 students to travel to various locations within the Norway House community on June 12, 2023.

MOTION #122-2023: That the following Helen Betty Osborne Ininiw Education Resource Centre higher care trip requests be approved:

- One Hundred Three (103) Grade 4 students to travel to Winnipeg on June 1-3, 2023,
- Fifteen (15) Grades 6-8 students to travel to Blackwater (alternate location Sea Falls Pond) on June 1, 5, 9, 2023 (alternate dates June 2, 6, 22, 2023),
- Thirty (30) Grades 10 and 12 students to travel to HBO Stream on June 6-9, 2023,
- Sixteen (16) Grades 9-11 students to travel to Pine Creek on June 8-9, 2023,
- Sixteen (16) Grades 9-11 students to travel to Fort Island Bridge on June 12-23, 2023,
- Forty-four (44) Grade 6 students to travel to Paymisk Creek (Molson Lake) on June 15-16, 2023,
- One Hundred Three (103) Grade 4 students to travel to various locations within the Norway House community on June 12, 2023.

Pearson
Mosiondz
Carried

ix. **Jack River School (6 Trips)**

Chairperson Ballantyne reviewed six (6) higher care trip requests from Jack River School:

- One Hundred Four (104) Grades 5-6 students to travel to Sea Falls Park on June 5-6, 2023,
- Fifteen (15) Grades 7-8 students to travel to Black Water (alternate location Sea Falls Pond) on June 6, 2023 (alternate date June 7, 2023),
- Fifty-five (55) Grade 8 students to travel to Black Water Fishing Site on June 13-14, 2023,
- All Nursery to Grade 2 students to travel to the Multiplex Auditorium on June 13-14, 2023,
- One Hundred Three (103) Grades 3-4 students to travel to the Norway House Cree Nation and Museum on June 19-20, 2023,

- Forty-four (44) Grade 7 students to travel to Playgreen Commercial Fishing Site on June 21, 2023 (alternate dates June 26 or June 27, 2023). This trip notes if the Commercial Site is not open then the students will take a boat tour of Big Playgreen Lake.

MOTION #123-2023: That the following Jack River School higher care trip requests be approved:

- One Hundred Four (104) Grades 5-6 students to travel to Sea Falls Park on June 5-6, 2023,
- Fifteen (15) Grades 7-8 students to travel to Black Water (alternate location Sea Falls Pond) on June 6, 2023 (alternate date June 7, 2023),
- Fifty-five (55) Grade 8 students to travel to Black Water Fishing Site on June 13-14, 2023,
- All Nursery to Grade 2 students to travel to the Multiplex Auditorium on June 13-14, 2023,
- One Hundred Three (103) Grades 3-4 students to travel to the Norway House Cree Nation and Museum on June 19-20, 2023,
- Forty-four (44) Grade 7 students to travel to Playgreen Commercial Fishing Site on June 21, 2023 (alternate dates June 26 or June 27, 2023, alternate location Big Playgreen Lake).

Pearson
Mosiondz
Carried

x. **Barrows Junction School (2 Trips)**

Chairperson Ballantyne reviewed two (2) higher care trip requests from Barrows Junction School:

- Twelve (12) Nursery to Grade 4 students to travel to Swan River on June 7, 2023,
- Five (5) Grades 5-8 students to travel to Winnipeg on June 12-15, 2023.

MOTION #124-2023: That the following Barrows Junction School higher care trip requests be approved:

- Twelve (12) Nursery to Grade 4 students to travel to Swan River on June 7, 2023,
- Five (5) Grades 5-8 students to travel to Winnipeg on June 12-15, 2023.

Pearson
Mosiondz
Carried

xi. **Mel Johnson School (2 Trips)**

Chairperson Ballantyne reviewed two (2) higher care trip requests from Mel Johnson School:

- Eight (8) Grade 12 students to travel to Toronto, Ontario on June 10-17, 2023,
- Seventeen (17) Grades 5-6 students to travel to Winnipeg on June 12-16, 2023.

MOTION #125-2023: That the following Mel Johnson School higher care trip requests be approved:

- Eight (8) Grade 12 students to travel to Toronto, Ontario on June 10-17, 2023,
- Seventeen (17) Grades 5-6 students to travel to Winnipeg on June 12-16, 2023.

Pearson
Mosiondz
Carried

xii. **Frontier Collegiate**

Chairperson Ballantyne reviewed the request for twenty-four (24) Grades 9-12 students to travel to Wekusko Falls on May 20, 2023.

MOTION #126-2023: That the Frontier Collegiate higher care trip request for twenty-four (24) Grades 9-12 students to travel to Wekusko Falls on May 20, 2023 be approved.

Pearson
Mosiondz
Carried

6.00 COMMITTEE REPORTS

a. **Policy Review Committee**

No report.

b. **Finance Committee**

No report.

c. **N.O.F.I. Committee**

No report.

d. **Support Staff Liaison Committee**

Trustee Imrie, with assistance from administration, provided a report of the May 12, 2023 meeting.

e. **Employee Pension Committee**

Committee Chairperson Imrie, with assistance from Trustee representatives and administration, provided a report of the May 11, 2023 meeting.

MOTION #127-2023: That the Statement of Investment Policies and Procedures amendment for The Retirement Plan for Employees of the Frontier School Division be approved.

Imrie
Calvert
Carried

f. **F.S.D./F.T.A. Liaison Committee**

No report.

g. **Employee Benefits Committee**

No report.

h. **Collective Bargaining**

No report.

7.00 CHAIRPERSON'S REPORT

a. **Annual School Committee Conference April 2023**

Chairperson Ballantyne reviewed the evaluation comments from the 2023 Conference.

b. **Manitoba School Boards Association (MSBA)**

Chairperson Ballantyne and Trustees who attended the March 2023 Manitoba School Boards Association provided a report of the Convention.

c. **Correspondence**

Information.

8.00 EDUCATION AND BOARD DEVELOPMENT

9.00 ADMINISTRATION REPORTS

9.01 Chief Superintendent's Report

a. **Strategic Plan**

i. **Reports Schedule**

Information.

ii. **Focus Area Discussion**

Discussion on data gathered from a ThoughtExchange exercise for all staff on Wellness.

b. **Meetings and Travel**

Information.

c. **Attendance**

Information.

d. **Bravos**

Bravos were conveyed to:

- Project for the Education of Native Teachers (P.E.N.T.) pending graduates: Lori Campbell and Lori Martin (Frontier Mosakahiken), Elizabeth Charrier (Leaf Rapids Education Centre), Kyle McIvor (Mel Johnson), Tyson Thompson (Philomene Chartrand), Susanna Sanderson (Skownan). Students will be celebrated for their achievements in July 2023,
- All schools who participated in the annual Terry Fox Run 2022 and special mention of Mel Johnson School who ranked 43rd in their Top Fundraiser in Manitoba category.

e. **Enrollments**

Information.

f. **Articles**

Information.

g. **Correspondence**

Information.

h. **Low Risk Trips**

Information.

9.02 Interim Secretary-Treasurer's Report

a. **Finance**

i. **Outstanding Accounts**

Information.

b. **Facilities**

Information.

c. **Transportation**

Information.

d. **D-Grants**

Information.

e. **Special Allocation F-Grants**

Information.

10.00 CONFERENCE/MEETING REPORTS

a. **April 2023 Area Advisory Committee Meeting Reports**

Reports from the April 2023 Advisory Committee meetings was referred to June 2023 Board Meeting.

11.00 GENERAL DISCUSSION

a. **Area 1 School Visits**

Trustee Mosiondz provided a report of his visits of Brochet School and D.R. Hamilton School.

b. **Music Jamboree**

Vice-Chairperson Pearson provided a report of her attendance at the Frontier Mosakahiken School Music Jamboree.

c. **Divisional Events**

Discussion on Divisional events (Frontier Games, High School Games, Music Jamboree).

d. **Jack River School**

Administration provided an update on facility (kitchen) remediation as discussed at the April 2023 Board meeting.

12.00 CORRESPONDENCE

Incoming

- a. Electronic correspondence from the Manitoba School Boards Association (MSBA) for April 20, 2023:
 - Quebec English School Boards Association – Executive Director Posting,
 - E-Bulletin – April 19, 2023,
 - St. James-Assiniboia School Division – Superintendent Posting,
 - Alliance Française – French for Parents Program,
 - 59th Annual Convention – 2023 AGM Record of Proceedings.
- b. Memo from Morgan Whiteway, Director of Labour Relations, MSBA re FIPPA Request – Employee Terminations.
- c. Letter from Honourable Wayne Ewasko, Minister of Education and Early Childhood Learning re Proclamation – Music Month – May 2023.
- d. Electronic correspondence from the Manitoba School Boards Association for April 26, 2023:
 - MSBA Brief re Bill 35 – *The Education Administration Amendment Act (Teacher Certification and Professional Conduct)*,
 - Correspondence to Honourable Wayne Ewasko, Minister of Education and Early Childhood Learning re Resolutions EO-01-23, EO-02-23, and EO-04-23,
 - Letter from Darren Thomas, Risk Manager, MSBA re 2023 TADD Student Scholarship Application information.
- e. Electronic correspondence from the Manitoba School Boards Association for May 3, 2023:
 - Sunrise School Division – Finance Manager Posting,
 - Jewish Heritage Centre of Western Canada – Holocaust Education Challenges and Antisemitism Today,
 - E-Bulletin – May 3, 2023,
 - Memo from Darren Thomas, Risk Manager, MSBA re Student Travel/Accident Insurance information.
- f. Letter from Dana Rudy, Deputy Minister of Education and Early Childhood Learning re Clarity and Next Steps for Bill 35.

Chairperson Ballantyne noted acceptance of correspondence from the May 2023 Board meeting is referred to the June 2023 Board meeting for acceptance.

13.00 ADJOURNMENT

The meeting concluded at 11:13 a.m. on Thursday, May 18, 2023.