



Minutes

Board of Trustees Meeting

30 Speers Road

Winnipeg, Manitoba

February 16-17, 2023

(Available in alternate formats upon request)

**MINUTES
EXECUTIVE SUMMARY
FEBRUARY 16-17, 2023
BOARD OF TRUSTEES MEETING**

| TOPIC | PAGE | DISPOSITION |
|--|-------------|--------------------|
| DELEGATION/GUEST(S) | | |
| Area 2 Advisory Committee Request | 2 | Direction |
| ACTION ITEMS | | |
| Higher Care Trips for Approval | | |
| i. Skownan School | 3 | Approved |
| ii. Brochet School | 3 | Approved |
| iii. Helen Betty Osborne Ininiw Education Resource Centre | 3 | Approved |
| iv. Gillam School | 4 | Approved |
| v. Area 3 Schools | 4 | Approved |
| Higher Care Trips for Ratification | | |
| i. Gillam School | 4 | Approved |
| ii. West Lynn Heights School | 5 | Approved |
| iii. Skownan School | 5 | Approved |
| iv. Falcon Beach School | 5 | Approved |
| v. Helen Betty Osborne Ininiw Education Resource Centre (3 Trips) | 6 | Approved |
| vi. Jack River School | 6 | Approved |
| vii. D.R. Hamilton School | 7 | Approved |
| Disbursements | 7 | Approved |
| Promissory Note No. LTPS0599 | 7 | Approved |
| Awards Panel Recommendations | | |
| i. 2023 Frontier Achievement Award | 7 | Accepted |
| ii. 2023 Outstanding Contribution Award – School Committee Members | 8 | Accepted |
| Special Leave 2023-24 | 8 | Approved |
| COMMITTEE REPORTS | 9 | Information |
| CHAIRPERSON’S REPORT | 10 | Information |
| EDUCATION AND BOARD DEVELOPMENT | 10 | Information |
| ADMINISTRATION REPORTS | | |
| Chief Superintendent | 10 | Information |
| - Recruitment Update – The \$5,000 incentive payment for new Teachers. | 12 | Approved |

| | | |
|-----------------------------------|----|-------------|
| Interim Secretary-Treasurer | 12 | Information |
| CONFERENCE/MEETING REPORTS | 12 | Information |
| GENERAL DISCUSSION | 13 | Information |
| CORRESPONDENCE | 13 | Received |
| ADJOURNMENT | 14 | Approved |



**MINUTES
BOARD OF TRUSTEES MEETING
FRONTIER SCHOOL DIVISION
30 SPEERS ROAD
WINNIPEG, MANITOBA
FEBRUARY 16-17, 2023**

| | | |
|----------------------|--------------------|-----------------------------------|
| Present: | Linda Ballantyne | Area 2 |
| | Donna Calvert | Area 4 |
| | Tanya Friesen | Area 3 |
| | Marg Imrie | Area 3 |
| | Hilbert Mosiondz | Area 1 |
| | Mike Muswagon | Area 5 |
| | Marion Pearson | Area 4 |
| | Howard Sanderson | Area 2 |
| | Charlene Throop | Area 5 |
| Present: (online) | Graeme Montgomery | Area 1 |
| Present: | Reg Klassen | Chief Superintendent |
| | Paul Critchley | Interim Secretary-Treasurer |
| | Debbie Laubmann | Assistant to Chief Superintendent |
| Absent: | Brian Spurrill | Secretary-Treasurer |
| Presenter: | Tyson MacGillivray | Area 3 Superintendent |

CALL TO ORDER

Chairperson Ballantyne called the meeting to order at 9:13 a.m. on Thursday, February 16, 2023.

1.00 APPROVAL OF AGENDA

Chairperson Ballantyne reviewed the draft meeting agenda for February 16-17, 2023. A number of new items were added under General Discussion.

MOTION #21-2023: That the draft revised meeting agenda for February 16-17, 2023 be approved.

Pearson
Mosiondz
Carried

2.00 APPROVAL OF MINUTES

Chairperson Ballantyne reviewed the draft January 19, 2023 regular meeting minutes. One minor typographical omission was noted.

MOTION #22-2023: That the draft revised regular January 19, 2023 meeting minutes be adopted.

Friesen
Mosiondz
Carried

3.00 IN-CAMERA

MOTION #23-2023: That the Board move into in-camera session.

Calvert
Pearson
Carried

The Board moved into in-camera session at 9:20 a.m. on Thursday, February 16, 2023.

Chairperson Ballantyne was excused for a portion of the in-camera report.

MOTION #24-2023: That the Board move out of in-camera session.

Pearson
Sanderson
Carried

The Board moved out of the in-camera session at 10:52 a.m. on Thursday, February 16, 2023.

4.00 DELEGATION/GUEST(S)

a. Area 2 Advisory Committee Request

Chairperson Ballantyne reviewed a request for a delegation from the Area 2 Advisory Committee to meet with the Board concerning housing for teachers. Administration was directed to provide a response to this request on behalf of the Board.

5.00

ACTION ITEMS

a. **Higher Care Trips for Approval**

i. **Skownan School**

Chairperson Ballantyne reviewed a higher care trip request for one-hundred thirteen (113) Grades 1-9 students to travel to Assessippi Ski Area and Resort on March 7, 2023.

MOTION #25-2023: That the Skownan School higher care trip request for one-hundred thirteen (113) Grades 1-9 students to travel to Assessippi Ski Area and Resort on March 7, 2023 be approved.

Friesen
Sanderson
Carried

ii. **Brochet School**

Chairperson Ballantyne reviewed a higher care trip request for four (4) Grade 8 students to travel to Winnipeg on March 13-16, 2023.

MOTION #26-2023: That the Brochet School higher care trip request for four (4) Grade 8 students to travel to Winnipeg on March 13-16, 2023 be approved.

Sanderson
Mosiondz
Carried

iii. **Helen Betty Osborne Ininiw Education Resource Centre**

Chairperson Ballantyne reviewed a higher care trip request for twelve (12) Grades 6-8 students to travel to Duck Bay, Gunosao River, Robinson Bay on April 3 to 14, 2023. She noted these are planned as outdoor learning day-trips.

MOTION #27-2023: That the Helen Betty Osborne Ininiw Education Resource Centre higher care trip request for twelve (12) Grade 6-8 students to travel to Duck Bay, Gunosao River, Robinson Bay on April 3 to 14, 2023 be approved.

Mosiondz
Imrie
Carried

iv. **Gillam School**

Chairperson Ballantyne reviewed a higher care trip request for twelve (12) high school students to travel to British Columbia (Vancouver, Victoria, Whistler) on May 19-24, 2023.

MOTION #28-2023: That the Gillam School higher care trip request for twelve (12) high school students to travel to British Columbia (Vancouver, Victoria, Whistler) on May 19-24, 2023 be approved.

Calvert
Muswagon
Carried

v. **Area 3 Schools**

Chairperson Ballantyne reviewed an Area 3 Schools higher care trip request for thirty-eight (38) identified Grades 5-8 students from the following schools to travel to British Columbia (Vancouver) on April 16-20, 2023:

- Berens River School,
- Black River Anishinabe School,
- Duke of Marlborough School,
- Falcon Beach School,
- Matheson Island School,
- San Antonio School,
- Stevenson Island School,
- Wanipigow School,

MOTION #29-2023: That the Area 3 Schools higher care trip request to travel to British Columbia (Vancouver) on April 16-20, 2023 be approved.

Friesen
Imrie
Carried

ii. **Higher Care Trips for Ratification**

i. **Gillam School**

Chairperson Ballantyne reviewed the Gillam School higher care trip request approved by the Chief Superintendent and provided for Board ratification.

MOTION #30-2023: That the Gillam School higher care trip request for fourteen (14) Grades 11-12 students to travel to Gillam Dyke 4 on January 31, 2023 be ratified.

Muswagon
Throop
Carried

ii. **West Lynn Heights School**

Chairperson Ballantyne reviewed the West Lynn Heights higher care trip request approved by the Chief Superintendent and provided for Board ratification.

MOTION #31-2023: That the West Lynn Heights School higher care trip request for ten (10) Grades 9-12 students travel to Kinoosao, Saskatchewan on February 16-17, 2023 be ratified.

Muswagon
Throop
Carried

iii. **Skownan School**

Chairperson Ballantyne reviewed the Skownan School higher care trip request approved by the Chief Superintendent and provided for Board ratification.

MOTION #32-2023: That the Skownan School higher care trip request for eleven (11) Grade 9 students to travel to Grassy Point (Inland traditional Territory of Skownan First Nation) on February 15-17, 2023 be ratified.

Muswagon
Throop
Carried

iv. **Falcon Beach School**

Chairperson Ballantyne reviewed the Falcon Beach School higher care trip request approved by the Chief Superintendent and provided for Board ratification.

MOTION #33-2023: That the Falcon Beach School higher care trip request for fifty (50) Nursery to Grade 10 students to travel to Falcon Ridge Ski and Recreation Area on February 17, 2023 be ratified.

Muswagon
Throop
Carried

v. **Helen Betty Osborne Ininiw Education Resource Centre Three (3) Trips**

Chairperson Ballantyne reviewed the three (3) Helen Betty Osborne Ininiw Education Resource Centre higher care trip requests approved by the Chief Superintendent and provided for Board ratification.

MOTION #34-2023:

That the following Helen Betty Osborne Ininiw Education Resource Centre higher care trip requests be ratified:

- Twelve (12) Grades 10-11 students to travel to Byron Apetagon Cabin / Blackwater on February 16-17, 2023 (alternate dates February 21-22, 2023),
- Fifteen (15) Grades 9-11 students to travel to Teacher (Frontier) Village on February 27, 2023,
- Fifteen (15) Grades 6-8 students to travel to West Island Bridge on February 28 to March 24, 2023 (day trips).

Muswagon
Throop
Carried

vi. **Jack River School**

Chairperson Ballantyne reviewed the Jack River School higher care trip request approved by the Chief Superintendent and provided for Board ratification.

MOTION #35-2023:

That the Jack River School higher care trip request for twelve (12) Grades 6-8 students to travel to West Island Bridge on February 24, 27; March 8, 9, 20, 21, 2023 be ratified.

Muswagon
Throop
Carried

vii. **D.R. Hamilton School**

Chairperson Ballantyne reviewed the D.R. Hamilton School higher care trip request approved by the Chief Superintendent and provided for Board ratification.

MOTION #36-2023: That the D.R. Hamilton School higher care trip request for eight (8) Grades 7-9 students to travel to Community Camp (Kisipanikak Education Building) on February 21-24, 2023 be ratified.

Muswagon
Throop
Carried

c. **Disbursements**

Chairperson Ballantyne reviewed Disbursements for the month of January 2023.

MOTION #37-2023: That the January 2023 Disbursements of \$11,772,995.28 be approved.

Mosiondz
Imrie
Carried

d. **Promissory Note No. LTPS0599**

Interim Secretary-Treasurer Critchley reviewed the proposed Promissory Note with the Board.

MOTION #38-2023: That Promissory Note No. LTPS0599 be approved.

Pearson
Calvert
Carried

e. **Awards Panel Recommendations**

i. **2023 Frontier Achievement Award**

Awards Panel Trustees Pearson, Muswagon and Imrie (as alternate Trustee for Chairperson Ballantyne), with assistance from Chief Superintendent Klassen reported on the Awards Panel meeting held February 15, 2023 and their related recommendation.

MOTION #39-2023: That the recommendation of the Awards Panel for the 2023 Frontier Achievement Award be accepted.

Imrie
Muswagon
Carried

The recipient of this Award will be notified by the Chief Superintendent.

ii. **2023 Outstanding Contribution Award – School Committee Members**

Awards Panel Trustees Pearson, Muswagon and Imrie (as alternate Trustee for Chairperson Ballantyne), with assistance from Chief Superintendent Klassen reported on the Awards Panel meeting held February 15, 2023 and their related recommendation.

MOTION #40-2023: That the recommendation of the Awards Panel for the 2023 Outstanding Contribution Award – School Committees be accepted.

Muswagon
Sanderson
Carried

The recipient(s) of this Award will be notified by the Board Chairperson.

f. **Special Leave 2023-24**

This item was discussed in-camera.

MOTION #41-2023: That the 2023-24 Special Leave applications, as decided upon by the Board, be approved.

Muswagon
Calvert
Carried

The 22 applicants will be notified as per Division policy.

6.00

COMMITTEE REPORTS

a. **Policy Review Committee**

No report. The next meeting of this committee is set for March 13, 2023.

b. **Finance Committee**

Committee Chairperson Imrie provided a report of their February 16, 2023 meeting.

c. **N.O.F.I. Committee**

Board of Director Chairperson Friesen provided a report of their February 17, 2023 meeting.

d. **Support Staff Liaison Committee**

Trustee Montgomery with support from Chief Superintendent Klassen provided a report of the meeting held January 31, 2023. The next meeting of this Committee is set for May 12, 2023.

e. **Employee Pension Committee**

No report. The next meeting of this committee is set for May 11, 2023.

f. **F.S.D./F.T.A. Liaison Committee**

Vice-Chairperson Pearson, with assistance from administration, provided a report of the meeting held February 10, 2023. The next meeting of this committee is set for March 20, 2023.

g. **Employee Benefits Committee**

No report.

h. **Collective Bargaining**

Information.

i. **Divisional P.E.N.T. Hiring Committee**

Trustees Friesen and Throop provided a report of the meeting held February 14, 2023.

7.00

CHAIRPERSON'S REPORT

a. **Manitoba School Boards Association (MSBA) 2023 Convention**

i. **Board Chairs – Bear Pit Session**

Information.

ii. **Board Ballots**

Direction to administration.

b. **Annual School Committee Conference – Address to Delegates**

Discussion and direction to administration.

c. **Correspondence**

Information. Included for discussion was the correspondence from the Frontier Teachers' Association and request to meet with representatives of the Board. Direction to administration to respond to this request.

8.00

EDUCATION AND BOARD DEVELOPMENT

a. **Area 3 Report** (Timed Item, Friday, February 17, 2023, 9:00 a.m.)

Chairperson Ballantyne welcomed Area 3 Superintendent MacGillivray to the meeting who provided a report on Area 3 schools successes and challenges.

b. **By-Laws, Procedures and Protocols for Board of Trustees** (Timed Item, Thursday, February 16, 2023, 1:00 p.m.)

This item was referred from the November 2022 Board meeting.

The Trustee manual was reviewed.

9.00

ADMINISTRATION REPORTS

9.01

Chief Superintendent's Report

a. **Cormorant Grade 11 and 12 Discussion and Vote**

Vice-Chairperson Pearson, Trustee Calvert and Chief Superintendent Klassen provided a report of the presentation to the Cormorant community held on February 8, 2023, as a result of a petition from the community seeking additional grade levels and support at Cormorant Lake School.

b. **Strategic Plan**

i. **Reports Schedule**

Information.

ii. **Report Back: Focus Area Discussion – January 20, 2023
Professional Development for Teachers**

Information.

iii. **Spring 2023 Meeting with Superintendent Group**

Discussion and direction to administration for planning a meeting on April 24, 2023 in conjunction with the April 2023 Board meeting.

iv. **Curriculum – Residential Schools**

Discussion on Residential Schools curriculum taught in schools. Topic for March 2023 Board meeting.

c. **Meetings and Travel**

Information.

d. **Attendance**

Information.

e. **Bravos**

f. **Enrollments**

Information.

g. **Articles**

Information.

h. **Correspondence**

Information.

i. **Low Risk Trips**

Information.

j. **Recruitment Update**

MOTION #42-2023: That the \$5,000.00 incentive payment for new teachers signing employment contracts with Frontier School Division for the 2022-23 academic year be expanded to include all new teachers who meet eligibility requirements.

Pearson
Mosiondz
Carried

k. **2023 Annual School Committee Conference**

Discussion and direction to administration regarding conference theme, keynote speaker(s) and workshops. Topic for March 2023 Board meeting.

9.02 Interim Secretary-Treasurer's Report

a. **Finance**

i. **Outstanding Accounts**

Information.

b. **Facilities**

Information.

c. **Transportation**

Information.

d. **D-Grants**

Information.

e. **Special Allocation F-Grants**

Information.

10.00 CONFERENCE/MEETING REPORTS

a. **Area 4 Advisory Committee Report**

Vice-Chairperson Pearson and Trustee Calvert provided a report of the meeting held in January 2023.

b. **Area 2 Advisory Committee Report**

Trustee Sanderson provided a report of their meeting held February 8, 2023.

11.00 GENERAL DISCUSSION

a. **Manitoba Physical Activity Safety in Schools (MPASS)**

Topic was added for General Discussion at the March 2023 Board meeting.

b. **Technology – Software Applications**

Discussion on processing for schools to access software applications. Topic for March 2023 Board meeting.

d. **Vaping in Schools**

Discussion. Chief Superintendent Klassen will review the topic with senior administration.

12.00 CORRESPONDENCE

Incoming

- a. Memo from Morgan Whiteway, Director of Labour Relations, Manitoba School Boards Association (MSBA) re Update – *The Accessibility for Manitobans Act* – Manitoba Accessibility Fund Grant Program.
- b. Information from the Canadian Parents for French Manitoba re Certificates of Merit for French Immersion and French: Communication and Culture Students.
- c. Electronic correspondence from the Manitoba School Boards Association for January 18, 2023:
 - Public Utilities Board News Release MPI 2023 Rates,
 - Office of the Lieutenant-Governor – News Release – Nominations for Annual Historical Award.
- d. Letter from Shipra Verma, Chief Electoral Officer for Manitoba re Mandatory Inservice Day for Election Day on Tuesday, October 3, 2023.
- e. Letter from Honourable Wayne Ewasko, Minister of Education and Early Childhood Learning re Proclamation – Manitoba Inclusive Education Month – February 2023.
- f. Letter from Honourable Wayne Ewasko, Minister of Education and Early Childhood Learning re Proclamation – I Love to Read Month – February 2023.
- g. Electronic correspondence from the Manitoba School Boards Association for January 25, 2023:
 - School District of Mystery Lake Opposition Letter re Performance Based Funding,
 - E-Bulletin – January 25, 2023,
 - HUB Milnco Webinar – Updates to Staff and Student Policies.

- h. Memo from Morgan Whiteway, Director of Labour Relations, MSBA re Manitoba Accessibility Fund Grant Program – Additional Information.
- i. Memo from Josh Watt, Executive Director, MSBA re Use of Schools By Election Canada.
- j. Letter from Tina Choy-Pohl, Director, Education Funding Branch, Manitoba Education and Early Childhood Learning re 2023/24 Funding Information.
- k. Letter from Honourable Wayne Ewasko, Minister of Education and Early Childhood Learning re 2023/24 Funding.
- l. Memo from Josh Watt, Executive Director and Robyn Winters, Chief Financial Officer, MSBA re Manitoba Government 2023/24 Funding to Public Schools.
- m. Memo from Josh Watt, Executive Director, MSBA re 2023 Convention Program – Update.
- n. Letter from Honourable Wayne Ewasko, Minister of Education and Early Childhood Learning re Provincial Assessments.
- o. Electronic correspondence from the Manitoba School Boards Association for February 8, 2023:
 - B'nai Brith Canada – Diverse Minds Creative Writing Competition information,
 - Press Release – Southwest Horizon School Division Superintendent,
 - Canada Revenue Agency Outreach Presentation: Benefits for Parents and Registered Education Savings Plan (RESP),
 - E-Bulletin – February 8, 2023,
 - News Release – Southwest Horizon School Division Superintendent.
- p. Letter from Frontier Teachers Association Negotiations Chairperson Darren Cable re Negotiations.
- q. Letter from Manitoba Education and Early Childhood Learning (Shaw, Assie) re request for Education Stakeholder Engagement, K-12 Physical Education.
- r. Letter from Manitoba Education and Early Childhood Learning (Shaw, Assie) re request for Education Stakeholder Engagement, K-10 Science Curriculum Renewal.

MOTION #43-2023: That the correspondence be received.

Calvert
Friesen
Carried

13.00 ADJOURNMENT

MOTION #44-2023: That the meeting be adjourned.

Muswagon
Carried

The meeting adjourned at 2:57 p.m. on Friday, February 17, 2023.