



## **Minutes**

**Board of Trustees Meeting**

**30 Speers Road**

**Winnipeg, Manitoba**

**June 15-16, 2023**

(Available in alternate formats upon request)

**MINUTES  
EXECUTIVE SUMMARY  
JUNE 15-16, 2023  
BOARD OF TRUSTEES MEETING**

<b>TOPIC</b>	<b>PAGE</b>	<b>DISPOSITION</b>
<b>ACTION ITEMS</b>		
Higher Care Trips for Ratification		
i. West Lynn Heights School	3	Ratified
ii. Cormorant Lake School	3	Ratified
iii. Frontier Collegiate	3	Ratified
iv. Gillam School	4	Ratified
v. Barrows Junction School	4	Ratified
vi. Cranberry Portage Elementary	4	Ratified
vii. Lakefront School	4	Ratified
viii. Dauphin River School	5	Ratified
ix. Skownan School	5	Ratified
x. Mel Johnson School	5	Ratified
xi. Matheson Island School	6	Ratified
xii. Ministic School	6	Ratified
xiii. Stevenson Island School (3 Trips)	6	Ratified
xiv. San Antonio School (2 Trips)	7	Ratified
xv. Falcon Beach School (2 Trips)	7	Ratified
xvi. Chan Kagha Otina Dakota Wayawa Tipi School (2 Trips)	7	Ratified
xvii. Berens River School (3 Trips)	8	Ratified
xviii. Jack River School (2 Trips)	8	Ratified
xix. Frontier Mosakahiken School (3 Trips)	8	Ratified
xx. Helen Betty Osborne Ininiw Education Resource Centre and Jack River School	9	Ratified
xxi. Helen Betty Osborne Ininiw Education Resource Centre (8 Trips)	9	Ratified
Disbursements	10	Approved
Tenders	10	Approved
<b>COMMITTEE REPORTS</b>	11	Information
Policy Review Committee	11	Approved
The following new or draft revised policies were approved for implementation:		
<ul style="list-style-type: none"> <li>• C.2.M – Smudging (Policy, Regulation and Exhibit),</li> <li>• E.5.E – Employee Health and Safety – Alcohol and Drug Free Workplaces (Policy, Regulation),</li> <li>• G.1.A-EX1 – Code of Conduct and Emergency Response Plan Checklist for Principals (Exhibit),</li> <li>• G.1.F – Substances, Drugs and Alcohol on Division Property (Policy, Regulation),</li> <li>• G.1.N – Smoking on School Division Property – Students (Policy).</li> </ul>		
That the following new or revised draft polices be approved for distribution for comment in September 2023:		
<ul style="list-style-type: none"> <li>• E.1.H.1 – Use of Social Media (Policy, Regulation),</li> <li>• C.2.L – Security Cameras in Schools (Policy, Regulation, Exhibit),</li> <li>• E.1.N.1 – Smoking on School Division Property – Employees and User Groups (Policy).</li> </ul>		

<b>CHAIRPERSON'S REPORT</b>	12	Information
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<b>CORRESPONDENCE</b>	15	Received
<b>ADJOURNMENT</b>	16	Approved



**MINUTES  
BOARD OF TRUSTEES MEETING  
FRONTIER SCHOOL DIVISION  
30 SPEERS ROAD  
WINNIPEG, MANITOBA  
JUNE 15-16, 2023**

Present:	Linda Ballantyne	Area 2
	Donna Calvert	Area 4
	Tanya Friesen	Area 3
	Marg Imrie	Area 3 (via Microsoft Teams June 16, 2023)
	Graeme Montgomery	Area 1 (via Microsoft Teams June 15, 2023)
	Mike Muswagon	Area 5
	Marion Pearson	Area 4
	Howard Sanderson	Area 2
	Charlene Throop	Area 5
Present:	Reg Klassen	Chief Superintendent
	Paul Critchley	Interim Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent
Absent:	Graeme Montgomery	Area 1 (June 16, 2023)
	Mike Muswagon	Area 5 (June 16, 2023)
Delegation/Guests:	Honourable Wayne Ewasko	Minister, Manitoba Education and Early Childhood Learning
	Dana Rudy	Deputy Minister, Manitoba Education and Early Childhood Learning
	Jerilyn Buloang	Executive Assistant to the Minister
Presenter:	Candace Wilson	Area 5 Superintendent

## **CALL TO ORDER**

Chairperson Ballantyne called the meeting to order at 9:10 a.m. on Thursday, June 15, 2023.

### **1.00 APPROVAL OF AGENDA**

Chairperson Ballantyne reviewed the draft meeting agenda for June 15-16, 2023.

**MOTION #128-2023:** That the draft meeting agenda for June 15-16, 2023 be approved.

Calvert  
Mosiondz  
Carried

## 2.00 APPROVAL OF MINUTES

Chairperson Ballantyne reviewed the draft May 16-18, 2023 regular meeting minutes.

**MOTION #129-2023:** That the draft regular May 16-18, 2023 meeting minutes be adopted.

Imrie  
Throop  
Carried

## 3.00 IN-CAMERA

**MOTION #130-2023:** That the Board move into in-camera session.

Mosiondz  
Sanderson  
Carried

The Board moved into in-camera session at 9:14 a.m. on June 15, 2023.

**MOTION #131-2023:** That the Board move out of in-camera session.

Muswagon  
Pearson  
Carried

The Board moved out of in-camera session at 10:16 a.m. on June 15, 2023.

## 4.00 DELEGATION/GUEST(S)

- a. **Manitoba Education and Early Childhood Learning, Minister and Deputy Minister** (Timed Item, June 15, 2023 11:30 a.m.)

Chairperson Ballantyne welcomed Minister Ewasko, Deputy Minister Rudy, and Executive assistant Bulaong to the meeting.

The Board shared concerns for teacher recruitment, housing, community and school wellness including increased cost of food in the North impacting students coming to school hungry.

Discussion also arose regarding the Provincial document and roll-out of *Mamàhtawisiwin: The Wonder We are Born With – Indigenous Education Policy Framework*, and School Initiated Courses and Student Initiated Projects.

**5.00**

**ACTION ITEMS**

**a. Higher Care Trip Requests for Ratification**

**i. West Lynn Heights School**

Chairperson Ballantyne reviewed the West Lynn Heights School higher care trip request approved by the Chief Superintendent and provided for Board ratification.

**MOTION #132-2023:** That the West Lynn Heights School higher care trip for sixty (60) Grades 4-12 students to travel to Lynn Lake Beach on June 5-9, 2023 (day trips) be ratified.

Imrie  
Friesen  
Carried

**ii. Cormorant Lake School**

Chairperson Ballantyne reviewed the Cormorant Lake School higher care trip request approved by the Chief Superintendent and provided for Board ratification.

**MOTION #133-2023:** That the Cormorant Lake School higher care trip request for five (5) Grade 10 students to travel to Edmonton, Alberta on May 30-June 2, 2023 be ratified.

Imrie  
Friesen  
Carried

**iii. Frontier Collegiate**

Chairperson Ballantyne reviewed the Frontier Collegiate higher care trip request approved by the Chief Superintendent and provided for Board ratification.

**MOTION #134-2023:** That the Frontier Collegiate higher care trip request for twenty-four (24) Grades 9-12 students to travel to Clearwater Caves on May 27, 2023 be ratified.

Imrie  
Friesen  
Carried

iv. **Gillam School**

Chairperson Ballantyne reviewed the Gillam School higher care trip request approved by the Chief Superintendent and provided for Board ratification.

**MOTION #135-2023:** That the Gillam School higher care trip request for eighteen (18) Grade 5 students to travel to Winnipeg on June 4-10, 2023 be ratified.

Imrie  
Friesen  
Carried

v. **Barrows Junction School**

Chairperson Ballantyne reviewed the Barrows Junction School higher care trip request approved by the Chief Superintendent and provided for Board ratification.

**MOTION #136-2023:** That the Barrows Junction School higher care trip request for eleven (11) Grades 1-8 students to participate in after-school and overnight activities at Barrows Junction School on June 9, 2023 be ratified.

Imrie  
Friesen  
Carried

vi. **Cranberry Portage Elementary**

Chairperson Ballantyne reviewed the Cranberry Portage Elementary higher care trip request approved by the Chief Superintendent and provided for Board ratification.

**MOTION #137-2023:** That the Cranberry Portage Elementary higher care trip request for thirty (30) Grades 6-8 students to travel to Camp Whitney on June 12-14, 2023 be ratified.

Imrie  
Friesen  
Carried

vii. **Lakefront School**

Chairperson Ballantyne reviewed the Lakefront School higher care trip request approved by the Chief Superintendent and provided for Board ratification.

**MOTION #138-2023:** That the Lakefront School higher care trip request for twenty-one (21) Grades 1-8 students to travel to Clear Lake on June 13, 2023 be ratified.

Imrie  
Friesen  
Carried

viii. **Dauphin River School**

Chairperson Ballantyne reviewed the Dauphin River School higher care trip request approved by the Chief Superintendent and provided for Board ratification.

**MOTION #139-2023:** That the Dauphin River School higher care trip request for thirty-eight (38) Grades 1-12 students to travel to Winnipeg on June 21-22, 2023 be ratified.

Imrie  
Friesen  
Carried

ix. **Skownan School**

Chairperson Ballantyne reviewed the Skownan School higher care trip request approved by the Chief Superintendent and provided for Board ratification.

**MOTION #140-2023:** That the Skownan School higher care trip request for fifty-seven (57) Grades 2-9 students to travel to Clear Lake on June 20-22, 2023 be ratified.

Imrie  
Friesen  
Carried

x. **Mel Johnson School**

Chairperson Ballantyne reviewed the Mel Johnson School higher care trip request approved by the Chief Superintendent and provided for Board ratification.

**MOTION #141-2023:** That the Mel Johnson School higher care trip request for eight (8) Grade 8 students to travel to Winnipeg on June 19-23, 2023 be ratified.

Imrie  
Friesen  
Carried



xi. **Matheson Island School**

Chairperson Ballantyne reviewed the Matheson Island School higher care trip request approved by the Chief Superintendent and provided for Board ratification.

**MOTION #142-2023:** That the Matheson Island School higher care trip request for fourteen (14) Nursery-Grade 9 students to travel to Winnipeg Beach on June 23, 2023 be ratified.

Imrie  
Friesen  
Carried

xii. **Ministic School**

Chairperson Ballantyne reviewed the Ministic School higher care trip request approved by the Chief Superintendent and provided for Board ratification.

**MOTION #143-2023:** That the Ministic School higher care trip request for six (6) female Grades 1-4 students to travel to Winnipeg and Falcon Beach on June 12-16, 2023 be ratified.

Imrie  
Friesen  
Carried

xiii. **Stevenson Island School (3 Trips)**

Chairperson Ballantyne reviewed three (3) Stevenson Island School higher care trip requests approved by the Chief Superintendent and provided for Board ratification.

**MOTION #144-2023:** That the following Stevenson Island School higher care trip requests be ratified:

- Five (5) Grades 5-8 students to travel to Falcon Beach on June 14-16, 2023,
- Six (6) Grades 5-8 students to travel to Stevenson Island and Island Lake on June 19-20, 2023,
- Six (6) Grades 5-8 students to travel to Stevenson Island and Island Lake on June 23, 2023.

Imrie  
Friesen  
Carried

xiv. **San Antonio School (2 Trips)**

Chairperson Ballantyne reviewed two (2) San Antonio School higher care trip requests approved by the Chief Superintendent and provided for Board ratification.

- MOTION #145-2023:** That the following San Antonio School higher care trip requests be ratified:
- Nine (9) Grades 2-8 students to travel to Falcon Lake on June 14-16, 2023,
  - Eleven (11) Nursery-Grade 8 students to travel to Winnipeg on June 22-23, 2023.

Imrie  
Friesen  
Carried

xv. **Falcon Beach School (2 Trips)**

Chairperson Ballantyne reviewed two (2) Falcon Beach School higher care trip requests approved by the Chief Superintendent and provided for Board ratification.

- MOTION #146-2023:** That the following Falcon Beach School higher care trip requests be ratified:
- Twelve (12) Grades 5-10 students to travel to Winnipeg on June 17-18, 2023,
  - Eleven (11) Grades 7-10 students to participate in land-based activities in Falcon Lake on June 21-23, 2023.

Imrie  
Friesen  
Carried

xvi. **Chan Kagha Otina Dakota Wayawa Tipi School (2 Trips)**

Chairperson Ballantyne reviewed two (2) Chan Kagha Otina Dakota Wayawa Tipi School higher care trip requests approved by the Chief Superintendent and provided for Board ratification.

- MOTION #147-2023:** That the following Chan Kagha Otina Dakota Wayawa Tipi School higher care trip requests be ratified:
- Eleven (11) Grades 7-12 students to travel to Winnipeg on June 17-18, 2023,
  - Eighty (80) Grades 3-8 students to travel to Souris on June 22, 2023.

Imrie  
Friesen  
Carried

xvii. **Berens River School (3 Trips)**

Chairperson Ballantyne reviewed three (3) Berens River School higher care trip requests approved by the Chief Superintendent and provided for Board ratification.

- MOTION #148-2023:** That the following Berens River School higher care trip requests be ratified:
- Nineteen (19) Grades 8-9 students to travel to Winnipeg on June 3-4, 2023,
  - Twenty-four (24) Grades 4-5 students to travel to Falcon Beach on June 14-17, 2023,
  - Seven (7) Grades 6-9 students to travel to Winnipeg on June 17-19, 2023.

Imrie  
Friesen  
Carried

xviii. **Jack River School (2 Trips)**

Chairperson Ballantyne reviewed two (2) Jack River School higher care trip requests approved by the Chief Superintendent and provided for Board ratification.

- MOTION #149-2023:** That the following Jack River School higher care trip requests be ratified:
- Forty (40) Grade 4 students to travel to Paimask Creek on June 1-2, 2023,
  - Twenty (20) Grades 5-8 students to travel to Winnipeg on June 17-20, 2023.

Imrie  
Friesen  
Carried

xix. **Frontier Mosakahiken School (3 Trips)**

Chairperson Ballantyne reviewed three (3) Frontier Mosakahiken School higher care trip requests approved by the Chief Superintendent and provided for Board ratification.

- MOTION #150-2023:** That the following Frontier Mosakahiken School higher care trip requests be ratified:

- Twenty (20) Grades 10-12 students to travel to Winnipeg on June 1-4, 2023,
- Forty (40) Grades 9-12 students to travel to Pioneer Bay and Clear Water Lake Provincial Park on June 23, 2023 (alternate dates based on weather conditions: June 26, 2023 or June 27, 2023),
- Eighty (80) Grades 1-4 students to travel to Pioneer Bay and Clear Water Lake Provincial Park on June 26, 2023 (alternate date based on weather conditions: June 27, 2023).

Imrie  
Friesen  
Carried

xx. **Helen Betty Osborne Ininiw Education Resource Centre and Jack River School**

Chairperson Ballantyne reviewed the Helen Betty Osborne Ininiw Education Resource Centre and Jack River School higher care trip request approved by the Chief Superintendent and provided for Board ratification.

**MOTION #151-2023:** That the Helen Betty Osborne Ininiw Education Resource Centre and Jack River School higher care trip request for a total of one-hundred nineteen (119) Grades 8 students to travel to Sea Falls Cabins on May 30-31, 2023 be ratified.

Imrie  
Friesen  
Carried

xxi. **Helen Betty Osborne Ininiw Education Resource Centre (8 Trips)**

Chairperson Ballantyne reviewed eight (8) Helen Betty Osborne Ininiw Education Resource Centre higher care trip requests approved by the Chief Superintendent and provided for Board ratification.

**MOTION #152-2023:** That the following Helen Betty Osborne Ininiw Education Resource Centre higher care trip requests be ratified:

- Ninety-four (94) Grade 2 students to travel to Sea Falls on June 8, 2023,

- Sixty-three (63) Grade 3 students to travel to Rossville Pavilion, Fort Island on June 9, 2023,
- Eighty-two (82) Grade 1 students to travel to Sea Falls on June 14, 2023,
- Eighteen (18) Grades 6-7 students to travel to Winnipeg on June 17-19, 2023,
- Forty-two (42) Grade 7 students to travel to Fort Island Bridge on June 15, 2023,
- Forty-four (44) Grade 6 students to travel to Paimask Creek (Molson Lake) on June 15-16, 2023,
- Thirty (30) Grades 10-12 students to travel to HBO Stream on June 6-9, 2023,
- One-hundred three (103) Grade 4 students to travel to Rossville, Fort Island, West Island, Paupanekis Point, and Mission Island on June 12, 2023.

Imrie  
Friesen  
Carried

**b. Disbursements**

Chairperson Ballantyne reviewed Disbursements for the month of May 2023.

**MOTION #153-2023:** That the May 2023 Disbursements of \$14,763,782.97 be approved.

Calvert  
Mosiondz  
Carried

**c. Tenders**

Chairperson Ballantyne reviewed Tenders that have been awarded since the March 2023 Board meeting.

**MOTION #154-2023:** That Tender #999 Stationary awarded to Christie's Office, Supreme Basics, Spicers be approved.

Pearson  
Sanderson  
Carried

## 6.00

### COMMITTEE REPORTS

#### a. Policy Review Committee

Committee Chairperson Montgomery provided a report of the May 25, 2023 meeting including recommendations to the Board for policies distributed for feedback, and policies approved for implementation.

**MOTION #155-2023:** That the following new or revised draft polices be approved for implementation:

- C.2.M – Smudging (Policy, Regulation and Exhibit),
- E.5.E – Employee Health and Safety – Alcohol and Drug Free Workplaces (Policy, Regulation),
- G.1.A-EX1 – Code of Conduct and Emergency Response Plan Checklist for Principals (Exhibit),
- G.1.F – Substances, Drugs and Alcohol on Division Property (Policy, Regulation),
- G.1.N – Smoking on School Division Property – Students (Policy).

Mosiondz  
Calvert  
Carried

**MOTION #156-2023:** That the following new or revised draft polices be approved for distribution for comment in September 2023:

- E.1.H.1 – Use of Social Media (Policy, Regulation),
- C.2.L – Security Cameras in Schools (Policy, Regulation, Exhibit),
- E.1.N.1 – Smoking on School Division Property – Employees and User Groups (Policy).

Imrie  
Pearson  
Carried

Discussion arose on a proposed new draft policy on Remote Work. Discussion and review of the draft document to take place at the Board of Trustees meeting in September.

The next meeting of this committee is scheduled for Wednesday, September 20, 2023.

b. **Finance Committee**

No report.

c. **N.O.F.I. Committee**

Board of Director Chairperson Friesen provided a report of their June 16, 2023 meeting.

d. **Support Staff Liaison Committee**

No report.

e. **Employee Pension Committee**

No report.

f. **F.S.D./F.T.A. Liaison Committee**

Chairperson Ballantyne provided a report of the March 2023 meeting.

g. **Employee Benefits Committee**

No report.

h. **Collective Bargaining**

No report.

**7.00 CHAIRPERSON'S REPORT**

a. **Service Awards Presentation to Staff (June 16)**

Chairperson Ballantyne and Trustees participated in presentation of service awards to staff in the Winnipeg Office and Area 3 Office.

b. **Manitoba School Boards Association (MSBA)**

Information.

c. **Correspondence**

Information.

## **8.00 EDUCATION AND BOARD DEVELOPMENT**

### **a. Area 5 Report (Timed Item, Friday, June 16, 2023, 9:00 a.m.)**

Chairperson Ballantyne welcomed Area 5 Superintendent Wilson to the meeting who provided a report on Area 5 schools successes and challenges.

## **9.00 ADMINISTRATION REPORTS**

### **9.01 Chief Superintendent's Report**

#### **a. Strategic Plan**

##### **i. Reports Schedule**

Information.

##### **ii. Focus Area Discussion**

Information shared relative to refinements to the three strategic plan focus areas.

##### **iii. October 2023 Board/Superintendent Meeting**

Information.

#### **b. Meetings and Travel**

Information.

#### **c. Attendance**

Information.

#### **d. Bravos**

#### **e. Enrollments**

Information.

#### **f. Articles**

Information.

#### **g. Correspondence**

Information.



- h. **Low Risk Trips**  
Information.
- i. **Grade 12 Graduations**  
Information.
- j. **June 20, 2023 Funding Meeting**  
Information.

**9.02 Interim Secretary-Treasurer's Report**

- a. **Finance**
  - i. **Outstanding Accounts**  
Information.
- b. **Facilities**  
Information.
- c. **Transportation**  
Information.
- d. **D-Grants**  
Information.
- e. **Special Allocation F-Grants**  
Information.

**10.00 CONFERENCE/MEETING REPORTS**

- a. **Area Advisory Committee Meeting Reports**  
  
Trustees provided reports of their April 2023 Advisory Committee meetings.
- b. **Black River First Nation**  
  
Trustees and administration provided a report of the meeting held with Black River First Nation on June 6, 2023.

## 11.00

### GENERAL DISCUSSION

#### a. **Policy C.1.A – Governance and Leadership Chart**

Review and discussion of Policy C.1.A and related organization chart. Administration was directed to update the chart for review at the next Board of Trustees meeting.

#### b. **Winnipeg Free Press June 15, 2023 Article**

Discussion.

## 12.00

### CORRESPONDENCE

#### **Incoming**

- a. Electronic correspondence from the Manitoba School Boards Association (MSBA) for May 17, 2023:
  - Response from Honourable Rochelle Squires, Minister of Families to Sandy Nemeth, President, MSBA re Resolution EO-04-23,
  - E-Bulletin – May 17, 2023,
  - Memo from Darren Thomas, Risk Manager, MSBA re Wildfire Safety.
- b. Letter from Rhonda Shaw, Acting Executive Director, Learning and Outcomes Branch and Julie Fine, Acting Director of Programs/Registrar, Adult Learning and Literacy Branch re Post-Secondary Education Dual Credit Representatives List.
- c. Electronic correspondence from the Manitoba School Boards Association for May 24, 2023:
  - CAA School Safety Patrol Program – Supplies Orders for 2023-24.
- d. Electronic correspondence from the Manitoba School Boards Association for May 31, 2023:
  - E-Bulletin – May 31, 2023,
  - News Release St. James-Assiniboia School Division Superintendent,
  - Summer Holiday Shutdown Checklist.
- e. Letter from Dana Rudy, Deputy Minister of Education and Early Childhood Learning re Letter of Congratulations to Linda Ballantyne.
- f. Email from Karen Limbert Rempel, KLR Consulting Services to Premier of Manitoba re Highway Expansion in the South Whiteshell.
- g. Electronic correspondence from the Manitoba School Boards Association for June 5, 2023:
  - Alliance Française Manitoba – Summer Sessions,
  - Memo from Darren Thomas, Risk Manager, MSBA re Student Travel/Accident Insurance Information – Reminder,
  - Executive Highlights – June 5, 2023,
  - Memo from Josh Watt, Executive Director, MSBA re MSBA Strategic Plan 2023-2026.

**MOTION #157-2023:** That the correspondence be received.

Calvert  
Sanderson  
Carried

**13.00 ADJOURNMENT**

**MOTION #158-2023:** That the meeting be adjourned.

Friesen  
Carried

The meeting adjourned at 11:31 a.m. on Friday, June 16, 2023.