



MINUTES

BOARD OF TRUSTEES MEETING

FRONTIER SCHOOL DIVISION

30 SPEERS ROAD

WINNIPEG, MANITOBA

DECEMBER 11-12, 2017

**EXECUTIVE SUMMARY
DECEMBER 11-12, 2017
BOARD OF TRUSTEES MEETING**

TOPIC	PAGE	DISPOSITION
ACTION ITEMS		
Communications Strategy	2	Approved
Appointment of Auditor	3	Approved
Disbursements	3	Approved
Awards Panel Recommendations	3	Accepted
Request for Religious Exercises – Gypsumville School	4	Approved
School Trips Requests		
i. Frontier Collegiate Institute Outdoor Wilderness/Cultural Activity Trips (3)	4	Approved
COMMITTEE REPORTS	5	Information
CHAIRPERSON’S REPORT	6	Information
EDUCATION AND BOARD DEVELOPMENT	6	Information
ADMINISTRATION REPORTS		
Chief Superintendent	7	Information
Secretary-Treasurer	8	Information
CONFERENCE/MEETING REPORTS	8	No items
GENERAL DISCUSSION	9	No items
CORRESPONDENCE	9	Received
ADJOURNMENT	10	Approved



**MINUTES
BOARD OF TRUSTEES MEETING
FRONTIER SCHOOL DIVISION
30 SPEERS ROAD
WINNIPEG, MANITOBA
DECEMBER 11-12, 2017**

Present:	Linda Ballantyne	Area 2
	Kathleen Ettawacappo	Area 5
	Tanya Friesen	Area 3
	Marg Imrie	Area 3
	Hilbert Mosiondz	Area 1
	Darlene Osborne	Area 5
	Marion Pearson	Area 4
	Reg Klassen	Chief Superintendent
	Gerald Cattani	Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent
Absent:	Donna Calvert	Area 4 (Excused Absence – Sick)
	Graeme Montgomery	Area 1 (Excused Absence – Sick)
	Howard Sanderson	Area 2 (December 11 Excused Absence – Personal)
	Marion Pearson	Area 4 (December 11 Excused Absence, 1:55 p.m. - 2:30 p.m.)
	Marg Imrie	Area 3 (December 12 Excused Absence, 9:00 a.m. - 11:17 a.m.)
Presenters:	Correy Myco	Changemakers
	Jill McLean	Changemakers
	Bradley Hampson	Assistant Superintendent – Technology
	Chris Mussell	Purchasing Coordinator

Chairperson Ballantyne called the meeting to order at 9:01 a.m. on Monday, December 11, 2017.

1.00 APPROVAL OF AGENDA

Chairperson Ballantyne reviewed the draft meeting agenda for December 11-12, 2017 and the Addendum to the agenda.

MOTION #171-2017: That the draft revised meeting agenda for December 11-12, 2017 be approved.

Friesen
Mosiondz
Carried

2.00 APPROVAL OF MINUTES

Chairperson Ballantyne reviewed the draft November 14-15, 2017 regular meeting minutes.

MOTION #172-2017: That the draft regular meeting minutes for November 14-15, 2017 be approved.

Imrie
Pearson
Carried

3.00 IN-CAMERA

MOTION #173-2017: That the Board move into in-camera session.

Friesen
Mosiondz
Carried

The Board moved into in-camera session at 10:21 a.m. on Monday, December 11, 2017.

MOTION #174-2017: That the Board move out of in-camera session.

Mosiondz
Ettawacappo
Carried

The Board moved out of the in-camera session at 11:03 a.m. on Monday, December 11, 2017.

4.00 DELEGATION/GUEST(S)

5.00 ACTION ITEMS

a. Communications Strategy (Timed Item, Monday, December 11, 2017, 9:15 a.m.)

Chairperson Ballantyne welcomed representatives from Changemakers who provided a draft revised logo and positioning statement. Hard copy material with the logo/colours were requested for further review.

On Tuesday, December 12 the Board continued their conversation and review of printed materials.

MOTION #175-2017: That the Board adopt the new logo and positioning statement as presented.

Sanderson
Osborne
Carried

Administration was tasked with putting together a plan for unveiling the new logo and positioning statement for the Board to consider at their next meeting.

b. Appointment of Auditor

Chairperson Ballantyne reviewed provincial legislation regarding the appointment of an auditor. The Finance Committee met and provided their recommendation to the Board.

MOTION #176-2017: That the Board approve the accounting firm of Deloitte as Division auditor for the 2017/18 year.

Imrie
Osborne
Carried

This direction will be forwarded to the Minister of Education and Training as per *The Public Schools Act*.

c. Disbursements

Chairperson Ballantyne reviewed disbursements for the month of November 2017.

MOTION #177-2017: That the November 2017 disbursements of \$10,962,664.90 be approved.

Imrie
Ettawacappo
Carried

d. Awards Panel Recommendations

Chairperson Ballantyne reviewed Policy B.3.H – Awards Program – School Committee Members, and Frontier Achievement Award information.

The Awards Panel met to review nominations for the Frontier Achievement Award, and the Award for Outstanding Contribution – School Committee Members and provided their recommendation for recipient(s) for both awards.

MOTION #178-2017: That the recommendation of the Awards Panel for the 2018 Frontier Achievement Award, and the 2018 Outstanding Contribution Award – School Committee Members be accepted.

Pearson
Imrie
Carried

The recipients of these awards will be notified by the Board Chairperson.

e. Request for Religious Exercises – Gypsumville School

Chairperson Ballantyne reviewed a letter of request from the Gypsumville School Committee along with petitions signed by parents of the community to incorporate the Lord’s Prayer (religious exercise) for the 2017/18 school year in Gypsumville School.

Chief Superintendent Klassen reviewed provincial legislation regarding religious exercises and religious instruction.

MOTION #179-2017: That the request to hold religious exercises (Lord’s Prayer) in Gypsumville School for the 2017/18 school year be approved.

Friesen
Mosiondz
Carried

f. School Trip Requests

i. Frontier Collegiate Institute Outdoor Wilderness/Cultural Activity Trips (Three (3) trips)

Chairperson Ballantyne reviewed a request from Frontier Collegiate Institute (F.C.I.) Principal Grenier for students in Grades 9-12 to participate in outdoor wilderness/cultural activity trips:

- Twelve (12) Grades 9-12 students to go to the F.C.I. trap line on various dates throughout the trapping season,
- Four (4) Grades 9-12 students to participate in a Food Matters Youth Gathering at Baker’s Narrows Lodge on January 12-14, 2018, and
- Seventeen (17) Grades 9-12 students to participate in a canoe trip to Mikanogan Falls on June 15-17, 2018.

MOTION #180-2017: That the three (3) Frontier Collegiate Institute outdoor wilderness/cultural activity trips noted as follows, be approved:

- Twelve (12) Grades 9-12 travel to the F.C.I. trap line on various dates throughout the trapping season,
- Four (4) Grades 9-12 students to participate in a Food Matters Youth Gathering at Baker's Narrows Lodge on January 12-14, 2018, and
- Seventeen (17) Grades 9-12 students to participate in a canoe trip to Mikanogan Falls on June 15-17, 2018.

Pearson
Mosiondz
Carried

6.00 COMMITTEE REPORTS

a. **Policy Review Committee**

No report.

b. **Finance Committee**

Chairperson Imrie reported on the meeting held December 11, 2017.

c. **N.O.F.I. Committee**

Board of Directors Chairperson Friesen reported on the meeting held December 12, 2017.

d. **Support Staff Liaison Committee**

No report.

e. **Employee Pension Committee**

No report.

f. **F.S.D./F.T.A. Liaison Committee**

Chairperson Ballantyne, with assistance from staff, reported on the December 8, 2017 meeting.

At this meeting, the Frontier Teachers' Association requested Division support for staff of Duke of Marlborough School due to the rail line disruption. After discussion at the Board table, the Board directed communication be drafted to lobby the federal and provincial governments to support the school and community.

g. **Employee Benefits Committee**

No report.

h. **Collective Bargaining**

No report.

7.00 CHAIRPERSON'S REPORT

a. **Manitoba School Boards Association (MSBA) – 2018 Convention**

i. **Hotel Rooms**

Information.

ii. **Further Information – Trustee Service Awards**

Information.

b. **Correspondence**

Information.

8.00 EDUCATION AND BOARD DEVELOPMENT

a. **Technology Report** (Timed Item, Monday, December 11, 2017, 1:30 p.m.)

Chairperson Ballantyne welcomed Assistant Superintendent Hampson to the meeting. Mr. Hampson provided a report on technology in the Division.

b. **Accessibility Plan Presentation** (Timed Item, Tuesday, December 12, 2017, 9:30 a.m.)

Chairperson Ballantyne welcomed Accessibility Plan Committee Chairperson Mussell to the meeting. Mr. Mussell presented the Division's Accessibility Plan. Trustees participated in viewing accessibility customer training videos as a requirement of provincial legislation.

9.00 ADMINISTRATION REPORTS

9.01 Chief Superintendent's Report

a. "Our Children, Our Success, Our Future" Strategic Plan

i. Reports Schedule

Information.

ii. Follow-up from November Meeting

Discussion.

Administration received direction from the Board for partnering with Pearson Canada – Fountas and Pinnell project.

iii. Area Professional Development Feedback

Information.

b. Meetings and Travel

Information.

c. Attendance

Information.

d. Bravos

Bravos were conveyed to:

- Leaf Rapids Education Centre Principal Thelma Nice and her support of literacy programming in her classrooms,
- Students from Helen Betty Osborne Ininiw Education Resource Centre and Frontier Collegiate Institute for their work on the "Forever Young" video showcased at the Winnipeg Aboriginal Film Festival,
- Students from Frontier Collegiate Institute who assisted the Cranberry Portage Child/Family Resource Centre in their annual Christmas Craft sale,
- Norway House receiving the Governor General's Award,
- RightClick, the Division's Technology department, for their great work in supporting technology across the Division, and
- Students in the Engaged Learners Program (Egg Lake) and their support for the homeless.

e. **Enrollments**

Information.

f. **Articles**

Information.

g. **Correspondence**

Information.

h. **February 2018 Annual School Committee Conference**

The Board confirmed the conference theme “Flourishing School Communities”, the draft logo to complement the theme, as well as topics and presentations scheduled for Thursday, February 15, and Friday, February 16, 2018.

9.02 Secretary-Treasurer’s Report

a. **Finance**

i. **Outstanding Accounts**

Information.

b. **Facilities**

Information.

c. **Transportation**

Information.

d. **Trustee Professional Development**

Information.

e. **D-Grants**

Information.

f. **Special Allocation F-Grants**

Information.

10.00 CONFERENCE/MEETING REPORTS

11.00 GENERAL DISCUSSION

12.00 CORRESPONDENCE

Incoming

- a. Electronic correspondence from The Manitoba School Boards Association (MSBA) for November 16, 2017:
 - Memo from Ken Cameron, President, re North Forge Partnership to Develop Option for Provincial Early Years Literacy/Numeracy Strategy,
 - Memo from Ken Cameron, President, re Clarification of MSBA Position re: Bureau de l'Éducation Française,
 - MSBA 2017 Fall Regional Meeting Minutes,
 - Springhill Sports Park Bulletin,
 - Memo from Andrea Kehler, Executive Assistant, re Clarification, Long Service Award Eligibility.
- b. Electronic correspondence from The Manitoba School Boards Association for November 22, 2017:
 - E-News Bulletin – November 22, 2017.
- c. Electronic correspondence from the Manitoba School Boards Association for November 23, 2017:
 - Memo from George Coupland, Director, Labour Relations, re FIPPA Request – Teacher Increment Cost,
 - Memo from George Coupland, Director, Labour Relations, re Federal Budget – Expansion of Employment Insurance (EI) Benefits.
- d. Electronic correspondence from the Manitoba School Boards Association for November 28, 2017:
 - Memo from George Coupland, Director, Labour Relations, re Potential FIPPA Request – Class Size.
- e. Letter from Darryl Gervais, Director, Instruction, Curriculum and Assessment Branch and Marcel Bérubé, Director, Education Support Services Branch, Curriculum Development and Implementation Branch, re *Middle Years Education in Manitoba: Grades 5 to 8 Students at the Centre*.
- f. Letter from Helen Robinson-Settee, Director, Manitoba Education and Training, Indigenous Inclusion Directorate, re Community Schools Program Grant.
- g. Letter from Gypsumville School Committee re Request for Lord's Prayer.
- h. Letter from Honourable Ian Wishart, Minister of Education, re Respect in Schools on-line curriculum.
- i. Letter from Jeff Fountain, Environment Officer, Manitoba Sustainable Development, re Jack River School Wastewater Treatment Plant.
- j. Electronic correspondence from the Manitoba School Boards Association for December 6, 2017:
 - Memo from Ken Cameron, President re Risk Management of Family Studies and Technical Vocational Education (TVE), Early Childhood Education (ECE) Infant/Preschool Facilities,

- Memo from Darren Thomas, Risk Manager, re Concerts and Assemblies,
 - Memo from Darren Thomas, Risk Manager, re Winter Maintenance,
 - TADD Youth Conference 2018 poster,
 - Letter from Honourable Ian Wishart, Minister of Education and Training, re Respect in School on-line curriculum training program,
 - Learning for Life – Manitoba Summit January 2018 poster,
 - Call for Presentations, 23rd National Congress on Rural Education in Canada, March 2018.
- k. Letter from Kathy Siatecki, President, the Manitoba Association of School Business Officials, re School Bus Procurement Process.

MOTION #181-2017: That the correspondence be received.

Friesen
Imrie
Carried

13.00 ADJOURNMENT

MOTION #182-2017: That the meeting be adjourned.

Sanderson
Carried

The meeting adjourned at 12:58 p.m. on Tuesday, December 12, 2017.