



Minutes

Board of Trustees Meeting

30 Speers Road

Winnipeg, Manitoba

April 16-17, 2018

**EXECUTIVE SUMMARY
APRIL 16-17, 2018
BOARD OF TRUSTEES MEETING**

TOPIC	PAGE	DISPOSITION
ACTION ITEMS		
School Trip Requests – Outdoor Wilderness/Cultural Activities		
i. Jack River School	3	Approved
ii. Helen Betty Osborne Ininiw Education Resource Centre	3	Approved
iii. Rorketon School	4	Approved
iv. Cranberry Portage Elementary School	4	Approved
School Trip Requests		
i. Wanipigow School	4	Approved
ii. Falcon Beach School	5	Approved
iii. Helen Betty Osborne Ininiw Education Resource Centre	5	Approved
iv. Area 4 Schools	5	Approved
v. Mel Johnson School	6	Approved
vi. Duke of Marlborough School	6	Approved
vii. Leaf Rapids Education Centre	6	Approved
viii. Chan Kaha Otina Dakota Wayawa Tipi School	6	Approved
ix. Grand Rapids School	7	Approved
2018-19 School Year Calendar	7	Set
2018-19 Budget	8	Accepted
Five Year Capital Plan	8	Approved
Disbursements	8	Approved
Special Leave 2018-19	8	Approved
By-Laws, Procedures and Protocols for Board of Trustees (Board Handbook)	8	Approved
COMMITTEE REPORTS	9	Information
CHAIRPERSON’S REPORT	9	Information
EDUCATION AND BOARD DEVELOPMENT	10	Information
ADMINISTRATION REPORTS		
Chief Superintendent	10	Information
Secretary-Treasurer	11	Information
CONFERENCE/MEETING REPORTS	12	Information
GENERAL DISCUSSION	12	No items
CORRESPONDENCE	12	Received
ADJOURNMENT	13	Approved



**MINUTES
BOARD OF TRUSTEES MEETING
FRONTIER SCHOOL DIVISION
30 SPEERS ROAD
WINNIPEG, MANITOBA
APRIL 16-17, 2018**

Present:	Linda Ballantyne	Area 2
	Donna Calvert	Area 4
	Kathleen Ettawacappo	Area 5
	Tanya Friesen	Area 3
	Marg Imrie	Area 3
	Graeme Montgomery	Area 1
	Hilbert Mosiondz	Area 1
	Darlene Osborne	Area 5
	Marion Pearson	Area 4
	Howard Sanderson	Area 2
	Reg Klassen	Chief Superintendent
	Gerald Cattani	Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent

Joint Meeting

Participants:	Don McCaskill	Area 1 Superintendent
	Marti Ford	Area 3 Superintendent
	Darren Kinden	Area 4 Superintendent
	Dave Swanson	Area 5 Superintendent
	Marg Janssen	Assistant Superintendent, Academic Programs and Instruction
	Tyson Mac Gillivray	Assistant Superintendent, High School and Careers Programs
	Bradley Hampson	Assistant Superintendent, Technology
	April Krahn	Assistant Superintendent, Indigenous Way of Life

Absent:	Robert Chartrand	Area 2 Superintendent
	Darlene Osborne	Area 5 (Excused Absence – April 17, noon)
	Kathleen Ettawacappo	Area 5 (Excused Absence – April 17, noon)
	Tanya Friesen	Area 3 (Excused Absence – April 17, 2:00 p.m.)

Guest: Dr. John Wiens

Chairperson Ballantyne called the meeting to order at 9:01 a.m. on Monday, April 16, 2018. The Board participated in an all-day joint meeting with senior administration (item 8.00 a.)

On Tuesday, April 17 the Board continued with their regular meeting agenda.

1.00 APPROVAL OF AGENDA

Chairperson Ballantyne reviewed the draft meeting agenda. The Chairperson reviewed the Addendum provided at the Board table.

MOTION #53-2018: That the draft revised meeting agenda for April 16-17, 2018 be approved.

Sanderson
Friesen
Carried

2.00 APPROVAL OF MINUTES

Chairperson Ballantyne reviewed the draft March 13-14, 2018 regular meeting minutes.

MOTION #54-2018: That the draft regular meeting minutes for March 13-14, 2018 be approved.

Sanderson
Osborne
Carried

3.00 IN-CAMERA

MOTION #55-2018: That the Board move into in-camera session.

Mosiondz
Imrie
Carried

The Board moved into in-camera session at 9:03 a.m. on Tuesday, April 17, 2018.

MOTION #56-2018: That the Board move out of in-camera session.

Calvert
Friesen
Carried

The Board moved out of the in-camera session at 11:23 a.m. on Tuesday, April 17, 2018.

MOTION #57-2018: That the application for 2018/19 Special Leave, which was delayed due to clerical error and was not able to be considered within the proper timeline, be approved.

Imrie
Sanderson
Carried

4.00 DELEGATION/GUEST(S)

5.00 ACTION ITEMS

a. **School Trips Requests – Outdoor Wilderness / Cultural Activities**

i. **Jack River School**

Chairperson Ballantyne reviewed the following trips to Sea Falls Cabin:

- April 4-5, 2018 for twenty-three (23) Grade 5 students, for ratification,
- May 17-18, 2018 for seventeen (17) Grade 2 students, and
- May 29-30, 2018 for twenty (20) Grade 6 students.

MOTION #58-2018:

That the Jack River School outdoor wilderness/cultural activity trip request for twenty-three (23) one (21) Grade 5 students to travel to Sea Falls Cabin on April 4-5, 2018 be ratified; and further that the following trip requests be approved:

- May 17-18, 2018 for seventeen (17) Grade 2 students, and
- May 29-30, 2018 for twenty (20) Grade 6 students.

Ettawacappo
Osborne
Carried

ii. **Helen Betty Osborne Ininiw Education Resource Centre**

Chairperson Ballantyne reviewed a request for five (5) male Grades 9-11 students to travel to Keith Ross' cabin, Jenpeg on April 17-20, 2018. Chairperson Ballantyne noted this trip was approved for travel on April 3-6 but was cancelled due to weather.

MOTION #59-2018:

That the Helen Betty Osborne Ininiw Education Resource Centre outdoor wilderness/cultural activity trip request for five (5) male Grades 9-11 students to Keith Ross' Cabin, Jenpeg on April 17-20, 2018 be approved.

Osborne
Sanderson
Carried

iii. **Rorketon School**

Chairperson Ballantyne reviewed a request for nine (9) Grade 9 students to travel to Moon Lake, Riding Mountain Federal Park on May 22-25, 2018.

MOTION #60-2018: That the Rorketon School outdoor wilderness/cultural activity trip request for nine (9) Grade 9 students to travel to Moon Lake, Riding Mountain Federal Park on May 22-25, 2018 be approved.

Imrie
Sanderson
Carried

iv. **Cranberry Portage Elementary School**

Chairperson Ballantyne reviewed a request for sixteen (16) Grades 6-7 students to travel to Camp Whitney, Lake Athapapuskow on June 4-6, 2018.

MOTION #61-2018: That the Cranberry Portage Elementary outdoor wilderness/cultural activity trip request for sixteen (16) Grades 6-7 students to travel to Camp Whitney, Lake Athapapuskow on June 4-6, 2018 be approved.

Pearson
Montgomery
Carried

b. **School Trip Requests**

i. **Wanipigow School**

Chairperson Ballantyne reviewed a request for fourteen (14) Grades 8-12 students to travel to Minneapolis and Shakopee, Minnesota on May 30-June 3, 2018.

MOTION #62-2018: That the Wanipigow School trip request for fourteen (14) Grades 8-12 students to Minneapolis and Shakopee, Minnesota on May 30-June 3, 2018 be approved.

Ettawacappo
Mosiondz
Carried

ii. **Falcon Beach School**

Chairperson Ballantyne reviewed a request for one (1) female Grade 8 student to travel to Ottawa, Ontario on May 12-19, 2018 to complete in the National Science Fair Competition.

MOTION #63-2018: That the Falcon Beach School trip request for one (1) Grade 8 student to travel to Ottawa, Ontario on May 12-19, 2018 be approved.

Sanderson
Imrie
Carried

iii. **Helen Betty Osborne Ininiw Education Resource Centre**

Chairperson Ballantyne reviewed a request for five (5) female Grade 12 students to travel to Ottawa, Ontario on May 13-19, 2018 to participate in the Verna J. Kirkness Science and Engineering Program.

MOTION #64-2018: That the Helen Betty Osborne Ininiw Education Resource Centre trip request for five (5) female Grade 12 students to travel to Ottawa, Ontario on May 13-19, 2018 be approved.

Osborne
Friesen
Carried

iv. **Area 4 Schools**

Chairperson Ballantyne reviewed a request for fifty (50) students in five (5) Area 4 schools participate in a trip to Churchill on May 22-24, 2018.

MOTION #65-2018: That the Area 4 schools educational trip request to travel to Churchill on May 22-24, 2018 be approved.

Calvert
Pearson
Carried

v. **Mel Johnson School**

Chairperson Ballantyne reviewed a request for eight (8) Grade 12 students to travel to Toronto, Ontario on June 3-8, 2018.

MOTION #66-2018: That the Mel Johnson School trip request for eight (8) Grade 12 students to Toronto, Ontario on June 3-8, 2018 be approved.

Sanderson
Mosiondz
Carried

vi. **Duke of Marlborough School**

Chairperson Ballantyne reviewed a request for ten (10) Grades 7-11 students to travel to Cypress Hills Interprovincial Park, Alberta on June 4-13, 2018.

MOTION #67-2018: That the Duke of Marlborough School trip request for ten (10) Grades 7-11 students to travel to Cypress Hills Interprovincial Park, Alberta on June 4-13, 2018 be approved.

Imrie
Friesen
Carried

vii. **Leaf Rapids Education Centre**

Chairperson Ballantyne reviewed a request for two (2) Grade 8 students to travel to Ottawa, Ontario on May 12-19, 2018 to complete in the National Science Fair Competition.

MOTION #68-2018: That the Leaf Rapid Education Centre trip request for two (2) Grade 8 student to travel to Ottawa, Ontario on May 12-19, 2018 be approved.

Montgomery
Imrie
Carried

viii. **Chan Kaha Otina Dakota Wayawa Tipi School**

Chairperson Ballantyne reviewed a request for fourteen (14) Grades 9-11 students to travel to various locations in Alberta on May 29-June 2, 2018. Locations include Drumheller, Calgary, and Banff.

MOTION #69-2018: That the Chan Kagha Otina Dakota Wayawa Tipi School trip request for fourteen (14) Grades 9-11 students to travel to various locations in Alberta on May 29-June 2, 2018 be approved.

Sanderson
Osborne
Carried

ix. **Grand Rapids School**

Chairperson Ballantyne reviewed a request to ratify a trip for three (3) Grades 8-10 students who are travelling to Calgary, Alberta on April 18-23, 2018. The students were recently notified of their selection to participate in badminton Canadian Tournament of Champions.

MOTION #70-2018: That the Grand Rapids School trip request for three (3) Grades 8-10 students to travel to Calgary, Alberta on April 18-23, 2018 be approved.

Mosiondz
Montgomery
Carried

c. **2018-19 School Year Calendar**

Chairperson Ballantyne reviewed the provincial mandate for school year calendars and the proposed Division School Year Calendar for 2018-19.

MOTION #71-2018: That the 2018-19 School Year Calendar be set as follows:

- School Opening – Tuesday, September 4, 2018,
- Last day of School before Christmas break – Friday, December 21, 2018,
- First day of School after Christmas break – Monday, January 7, 2019, and
- Last day of School for 2018/19 – Friday, June 28, 2019.

Friesen
Pearson
Carried

d. **2018-19 Budget**

Secretary-Treasurer Cattani presented the Board with the draft 2018-19 Budget.

MOTION #72-2018: That the 2018-19 Budget be accepted as presented, and be forwarded to Manitoba Education and Training.

Mosiondz
Montgomery
Carried

e. **Five Year Capital Plan**

Secretary-Treasurer Cattani presented the Board with the draft Five Year Capital Plan.

MOTION #73-2018: That the Five Year Capital Plan 2018/19 - 2023/24 as presented at the April 2018 Board meeting be approved.

Mosiondz
Sanderson
Carried

f. **Disbursements**

Chairperson Ballantyne reviewed disbursements for the month of March 2018.

MOTION #74-2018: That the March 2018 disbursements of \$14,064,982.65 be approved.

Imrie
Calvert
Carried

g. **Special Leave 2018-19**

This item was discussed in-camera.

h. **By-Laws, Procedures and Protocols for Board of Trustees (Board Handbook)**

Chairperson Ballantyne reviewed the draft revised Board Handbook.

MOTION #75-2018: That draft revisions to the By-Laws, Procedures and Protocols for Board of Trustees, Frontier School Division be approved.

Pearson
Sanderson
Carried

6.00 COMMITTEE REPORTS

a. **Policy Review Committee**

No report.

b. **Finance Committee**

Chairperson Imrie reported on the meeting held April 17, 2018.

c. **N.O.F.I. Committee**

No report.

d. **Support Staff Liaison Committee**

No report.

e. **Employee Pension Committee**

No report.

f. **F.S.D./F.T.A. Liaison Committee**

No report.

g. **Employee Benefits Committee**

No report.

h. **Collective Bargaining**

No report.

7.00 CHAIRPERSON'S REPORT

a. **Chief Superintendent Evaluation**
(Timed Item, Tuesday, April 17, 9:30 a.m.)

This item was discussed in-camera. Staff were excused for this portion of the Board meeting.

b. **May 2018 Board Visit**

Review of plans to visit schools in Area 2 (Duck Bay, Minegoziibe Anishinabe, Philomene Chartrand, Skownan, Waterhen, Rorketon).

c. **Correspondence**

Review and discussion of letter received from the Frontier Teachers' Association. A response to the Frontier Teachers' Association was confirmed.

8.00 EDUCATION AND BOARD DEVELOPMENT

a. **Joint Meeting with the Superintendent Group**

(Timed Item, Tuesday, April 17, 2018, 9:00 a.m.-3:30 p.m.)

Chairperson Ballantyne welcomed staff to the meeting.

The Board and staff participated in discussions on "Finding Our Why" facilitated by Chief Superintendent Klassen.

9.00 ADMINISTRATION REPORTS

9.01 Chief Superintendent's Report

a. **"Our Children, Our Success, Our Future" Strategic Plan**

i. **Reports Schedule**

Information.

ii. **Strategic Plan Dialogue**

Discussion.

b. **Meetings and Travel**

Information.

c. **Attendance**

Information.

d. **Bravos**

Bravos were conveyed to:

- Frontier Mosakahiken School Principal McDougall, teacher James McNamara, Adult Education Instructor Connor McDougall, and Mr. Tim McWhirter from the Ontario Minor Hockey Association for their donation to the new Moose Lake Hockey program,
- Principal Oswald for successfully applying for and receiving a grant from MusiCounts for musical instruments for his school.

e. **Enrollments**

Information.

f. **Articles**

Information.

g. **Correspondence**

Information.

h. **Mountain View School Committee Request for School Name Change**

Chief Superintendent Klassen provided correspondence requesting a change in name of Mountain View School. He reviewed provincial direction and sought Board direction on the request.

i. **Professional Learning Opportunity**

Information.

j. **Mountain View School Trip**

As a follow up to the March 2018 Board meeting Chief Superintendent Klassen provided information regarding this approved trip.

9.02 Secretary-Treasurer's Report

a. **Finance**

i. **Outstanding Accounts**

Information.

b. **Facilities**

Information.

- c. **Transportation**
Information.
- d. **Trustee Professional Development**
Information.
- e. **D-Grants**
Information.
- f. **Special Allocation F-Grants**
Information.

10.00 CONFERENCE/MEETING REPORTS

- a. **Manitoba School Boards Convention, March 2018**
Vice-Chairperson Pearson reported on the 2018 convention.

11.00 GENERAL DISCUSSION

12.00 CORRESPONDENCE

Incoming

- a. Electronic correspondence from The Manitoba School Boards Association (MSBA) for March 9, 2018:
 - E-news Bulletin – March 7, 2018,
 - Memo from Darren Thomas, Risk Manager, re Water Alarms in Schools,
 - Memo from Darren Thomas, Risk Manager, re School Roofs,
 - Merlin Update.
- b. Electronic correspondence from The Manitoba School Boards Association for March 14, 2018:
 - Memo from Josh Watt, Executive Director, re 2018 Provincial Budget – Education and Training Summary,
 - Frontier School Division – Area 5 Superintendent Job Advertisement,
 - Prairie Rose School Division – Assistant Secretary-Treasurer Job Advertisement.
- c. Electronic correspondence from The Manitoba School Boards Association for March 21, 2018:
 - Memo from Josh Watt, Executive Director, re 2018 School Budget Outcomes,
 - Letter from Derek Dabee, Chair, Board of Trustees, Seven Oaks School Division to Honourable Wishart, Minister of Education and Training, re School Bus Safety,

- Garden Valley School Division – Assistant Superintendent of Student Services Job Advertisement,
 - Interlake School Division – Assistant Secretary-Treasurer Job Advertisement,
 - Manitoba Institute for Patient Safety – Information on Supplements to two sections of the Physical Education and Health Education curriculum: Active Health Lifestyles/Substance Use and Abuse Prevention (grade 11) and Safety (grade 9).
- d. Electronic correspondence from The Manitoba School Boards Association for March 22, 2018:
- Memo from George Coupland, Director, Labour Relations, re Pending Legislation – Bill 20: *The Employment Standards Code Amendment Act (2)*.
- e. Electronic correspondence from The Manitoba School Boards Association for April 2, 2018:
- 2018 MSBA Convention Record of Proceedings,
 - Mark Dickof Memorial Scholarship Award Information Package – 2018,
 - GSA Conference 2018.
- f. Electronic correspondence from The Manitoba School Boards Association for April 4, 2018:
- E-news Bulletin – April 4, 2018.
- g. Letter from Darren Cable, Collective Bargaining Chair, Frontier Teachers Association re renewal of Frontier School Division / Frontier Teachers’ Association Collective Agreement.
- h. Letter from Shaw Communications Inc. re Shaw Kindness Sticks grant program.

MOTION #76-2018: That the correspondence be received.

Imrie
Montgomery
Carried

13.00 ADJOURNMENT

MOTION #77-2018: That the meeting be adjourned.

Calvert
Carried

The meeting adjourned at 3:22 p.m. on Tuesday, April 17, 2018.