



Minutes

Board of Trustees Meeting

30 Speers Road

Winnipeg, Manitoba

February 13, 2018

**EXECUTIVE SUMMARY
FEBRUARY 13, 2018
BOARD OF TRUSTEES MEETING**

TOPIC	PAGE	DISPOSITION
ACTION ITEMS		
School Trip Requests – Educational Trips		
i. Frontier Mosakahiken School – Encounters with Canada	2	Approved
ii. Helen Betty Osborne Ininiw Education Resource Centre – Encounters with Canada	3	Approved
iii. Waterhen School	3	Approved
iv. Minegoziibe Anishinabe School	3	Approved
School Trip Requests – Outdoor Wilderness/Cultural Activities		
i. Helen Betty Osborne Ininiw Education Resource Centre (4 Trips)	4	Approved
ii. Jack River School	4	Approved
Recommendation from Sub-Committees:		
i. Special Leave	5	Approved
ii. Sabbatical Leave	5	Denied
2018/19 School Calendar		
i. School Year Calendar	5	Referred
ii. Board Meeting Dates	6	Confirmed
Mill Rate	6	Approved
Disbursements	7	Approved
Debenture By-Law D-17-2	7	Approved
COMMITTEE REPORTS	7	Information
Employee Pension Committee	8	Approved
The following item was approved:		
- Update the Interest Rate on Members’ Regular Contributions for 2017 to 1.01%;		
CHAIRPERSON’S REPORT	8	Information
EDUCATION AND BOARD DEVELOPMENT	9	No items
ADMINISTRATION REPORTS		
Chief Superintendent	9	Information
PMH Insights Contract	10	Approved
Secretary-Treasurer	10	Information
CONFERENCE/MEETING REPORTS	11	No items

GENERAL DISCUSSION

11 No items

CORRESPONDENCE

11 Received

ADJOURNMENT

12 Approved



**MINUTES
BOARD OF TRUSTEES MEETING
FRONTIER SCHOOL DIVISION
30 SPEERS ROAD
WINNIPEG, MANITOBA
FEBRUARY 13, 2018**

Present:	Linda Ballantyne	Area 2
	Donna Calvert	Area 4
	Tanya Friesen	Area 3
	Marg Imrie	Area 3
	Graeme Montgomery	Area 1
	Hilbert Mosiondz	Area 1
	Darlene Osborne	Area 5
	Marion Pearson	Area 4
	Howard Sanderson	Area 2
	Reg Klassen	Chief Superintendent
	Gerald Cattani	Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent
Absent:	Kathleen Ettawacappo	Area 5 (Excused Absence, Work Commitment)
Guest:	Russell Pierce	President, Frontier Teachers' Association

Chairperson Ballantyne called the meeting to order at 9:00 a.m.

1.00 APPROVAL OF AGENDA

Chairperson Ballantyne reviewed the draft meeting agenda.

MOTION #14-2018: That the draft meeting agenda for February 13, 2018 be approved.

Friesen
Osborne
Carried

2.00 APPROVAL OF MINUTES

Chairperson Ballantyne reviewed the January 15-16, 2018 regular meeting minutes.

MOTION #15-2018: That the draft regular meeting minutes for January 15-16, 2018 be approved.

Sanderson
Calvert
Carried

3.00 IN-CAMERA

MOTION #16-2018: That the Board move into in-camera session.

Montgomery
Pearson
Carried

The Board moved into in-camera session at 9:02 a.m. on Tuesday, February 13, 2018.

MOTION #17-2018: That the Board move out of in-camera session.

Montgomery
Calvert
Carried

The Board moved out of the in-camera session at 11:38 a.m. on Tuesday, February 13, 2018.

4.00 DELEGATION/GUEST(S)

5.00 ACTION ITEMS

a. School Trips Requests – Educational Trips

i. Frontier Mosakahiken School – Encounters with Canada

Chairperson Ballantyne reviewed a request for two (2) Grades 9-10 students to participate in the Encounters with Canada Program taking place in Ottawa, Ontario on February 17-25, 2018.

MOTION #18-2018: That the Frontier Mosakahiken School request for two (2) Grades 9-10 students to participate in the Encounters with Canada Program in Ottawa, Ontario on February 17-25, 2018 be approved.

Imrie
Friesen
Carried

ii. Helen Betty Osborne Ininiw Education Resource Centre – Encounters with Canada

Chairperson Ballantyne reviewed a request for three (3) Grades 10-11 students to participate in the Encounters with Canada Program taking place in Ottawa, Ontario on March 31-April 8, 2018.

MOTION #19-2018: That the Helen Betty Osborne Ininiw Education Resource Centre request for three (3) Grades 10-11 students to participate in the Encounters with Canada Program in Ottawa, Ontario on March 31-April 8, 2018 be approved.

Osborne
Sanderson
Carried

iii. Waterhen School

Chairperson Ballantyne reviewed a request for thirteen (13) Grades 7-9 students participate in a trip to Drumheller, Alberta and Moose Jaw, Saskatchewan on May 7-11, 2018.

MOTION #20-2018: That the Waterhen School trip request for thirteen (13) Grades 7-9 students to Drumheller, Alberta and Moose Jaw, Saskatchewan on May 7-11, 2018 be approved.

Sanderson
Osborne
Carried

iv. Minegoziibe Anishinabe School

Chairperson Ballantyne reviewed a request for seventeen (17) Grades 9-12 students to travel to Toronto, Ontario on May 14-18, 2018.

MOTION #21-2018: That the Minegoziibe Anishinabe School trip request for seventeen (17) Grades 9-12 students to Toronto, Ontario on May 14-18, 2018 be approved.

Mosiondz
Montgomery
Carried

b. School Trip Requests – Outdoor Wilderness/Cultural Activities

i. Helen Betty Osborne Ininiw Education Resource Centre (4 trips)

Chairperson Ballantyne reviewed four (4) trip requests for students to participate in outdoor wilderness/cultural activities at Sea Falls camp:

- Twenty (20) Grades 10-12 students on February 14-16, 2018 (ratification),
- Twenty-four (24) Grade 5 students on February 22-23, 2018,
- Eight-Fourteen (8-14) Grades 9-11 students on February 28-29, 2018,
- Eight-Fourteen (8-14) Grades 9-11 students on March 1-2, 2018.

MOTION #22-2018: That the Helen Betty Osborne Ininiw Education Resource Centre trip to Sea Falls on February 14-16, 2018 be ratified.

Imrie
Montgomery
Carried

MOTION #23-2018: That the following Helen Betty Osborne Ininiw Education Resource Centre trip to Sea Falls be approved:

- Twenty-four (24) Grade 5 students on February 22-23, 2018,
- Eight-Fourteen (8-14) Grades 9-11 students on February 28-29, 2018,
- Eight-Fourteen (8-14) Grades 9-11 students on March 1-2, 2018.

Pearson
Mosiondz
Carried

ii. Jack River School

Chairperson Ballantyne reviewed a request for twenty (20) Grades 5-6 students to travel to Sea Falls Camp on March 6-7, 2018.

MOTION #24-2018: That the Jack River School trip request for twenty (20) Grades 5-6 students to travel to Sea Falls camp on March 6-7, 2018 be approved.

Sanderson
Mosiondz
Carried

Chief Superintendent Klassen informed the Board the Jack River School trip to Sea Falls camp scheduled for February 12-13, 2018, which was approved by the Board at the January 2018 meeting, was cancelled.

c. Recommendations from Special Leave Sub-Committee/Sabbatical Leave Sub-committee

Chairperson Ballantyne reviewed Policy E.3.N – Special Leave – Teaching Staff and trustee requirements for the sub-committee to review applications for the 2018/19 year. Trustees Pearson and Montgomery were named to the sub-committee with Trustee Imrie as alternate. Further, as discussed and agreed upon at the December 2017 F.S.D./F.T.A. Liaison meeting, trustees and F.T.A. representatives named to the Special Leave Sub-committee would be named to the Sabbatical Leave Sub-Committee.

Chairperson Ballantyne reviewed the recommendations of trustees from the sub-committee. Discussion on selection and criteria for applicants was discussed in-camera.

MOTION #25-2018: That seventeen (17) applications for the 2018-19 Special leave be approved.

Sanderson
Calvert
Carried

MOTION #26-2018: That the request for a Sabbatical Leave be denied.

Montgomery
Mosiondz
Carried

d. 2018/19 Calendar

i. School Year Calendar

Chairperson Ballantyne reviewed the provincial mandate for school year calendars and the proposed Division School Year Calendar for 2018/19.

This topic is referred to a future Board meeting. The deadline for submission of the calendar to the Province is May 1, 2018.

ii. Board Meeting Dates

Chairperson Ballantyne reviewed proposed Board meeting dates for 2018/19.

The following dates were confirmed:

- September 20-21, 2018,
- October 17-19, 2018 (October 17 Board Meeting, October 18-19 Joint Meeting with Superintendent group),
- November 8-9, 2018,
- December 10-11, 2018,
- January 17-18, 2019,
- February 12, 2019 (February 13-15 - 41st Annual School Committee Conference),
- March 12-13, 2019,
- April 15-16, 2019 (April 15 Board Meeting, April 16 Joint Meeting with Superintendent group),
- May 14-15, 2019 (School Visit on May 14, 2019 to be determined),
- June 13-14, 2019.

MOTION #27-2018: That Board meeting dates for 2018/19 be confirmed.

Sanderson
Mosiondz
Carried

Chief Superintendent Klassen reviewed suggestions for the Board's visit in May 2018. The Board confirmed visiting schools in Area 2 and noted that one group of trustees will visit Duck Bay, Minegoziibe Anishinabe and Philomene Chartrand schools; and the other group will visit Skownan, Waterhen and Rorketon schools.

Information on the itinerary and schedule including Board meeting location to be reviewed at the March meeting.

e. Mill Rate

Chairperson Ballantyne reviewed a request to approve the Mill Rate for 2018/19. The topic was referred to the Finance Committee for review.

Secretary-Treasurer Cattani outlined the process and requested the Board approve the Mill Rate.

MOTION #28-2018: That the Mill Rate of 12.865 Mills be used for the calculation of the 2018 Special Levy be approved.

Imrie
Friesen
Carried

f. Disbursements

Chairperson Ballantyne reviewed disbursements for the month of January 2018.

MOTION #29-2018: That the January 2018 disbursements of \$11,063,175.29 be approved.

Mosiondz
Sanderson
Carried

g. Debenture By-Law D-17-2

Secretary-Treasurer Cattani read Debenture By-Law D-17-2 a first time long.

MOTION #30-2018: That Debenture By-Law D-17-2 be approved a read long a first time.

Montgomery
Calvert
Carried

6.00

COMMITTEE REPORTS

a. Policy Review Committee

No report. The next meeting of this committee is scheduled for Monday, March 12, 2018.

b. Finance Committee

Chairperson Imrie reported on the meeting held February 13, 2018. The next meeting of this committee is scheduled for Monday, March 5, 2018.

c. N.O.F.I. Committee

No report.

d. Support Staff Liaison Committee

Trustee Imrie with support from staff provided a report of the meeting held January 30, 2018. The next meeting of this committee is scheduled for May 1, 2018.

e. Employee Pension Committee

Committee Chairperson Imrie provided a report of the meeting held January 29, 2018.

MOTION #31-2018: That, based upon the recommendation of the Employee Pension Committee, the recommended rate of 1.01% to update Member's Regular Contributions for 2017 be approved.

Imrie
Sanderson
Carried

The next meeting of this committee is scheduled for April 30, 2018.

f. F.S.D./F.T.A. Liaison Committee

No report. The next meeting of this committee is scheduled for March 9, 2018.

g. Employee Benefits Committee

No report. The next meeting of this committee is scheduled for April 30, 2018.

h. Collective Bargaining

Secretary-Treasurer Cattani reported of a meeting request received by the USW (Area 5). A report will be provided once the meeting has been held.

i. Divisional P.E.N.T. Committee

Trustees Osborne and Friesen provided a report of the hiring committee meeting that took place on January 17, 2018.

7.00

CHAIRPERSON'S REPORT

a. 40th Annual School Committee Conference – Board Report

Review and discussion of Board Report and presentation. Discussion regarding the roll-out of the new Division logo and positioning statement.

b. Manitoba School Boards Association (MSBA) 2018 Convention

Information.

c. Correspondence

Information.

d. Camperville Community Council Request

Discussion and direction to administration.

e. Chief Superintendent Evaluation

Discussion. Topic for March 2018 meeting.

8.00 EDUCATION AND BOARD DEVELOPMENT

9.00 ADMINISTRATION REPORTS

9.01 Chief Superintendent's Report

a. "Our Children, Our Success, Our Future" Strategic Plan

i. Reports Schedule

Information.

ii. April 2018 Joint Meeting

Discussions and distribution of books for pre-reading.

b. Meetings and Travel

Information.

c. Attendance

Information.

d. Bravos

Bravos were conveyed to staff at Gillam School for how they have worked towards a healthier lifestyle; and F.C.I. students who participated in a recent Winter Youth Gathering.

e. Enrollments

Information.

f. Articles

Information.

g. Correspondence

Information.

h. PMH Insights

Follow up was provided from discussion arising at the January 2018 meeting. Discussion on Division and school strategic planning and reporting.

MOTION #32-2018: That the Division contract with PMH Insights.

Montgomery
Sanderson
Carried

Administration will provide information on implementation at a future meeting.

i. Manitoba Association of Parent Councils Request

Discussion and direction to administration.

j. Vimy Legacy Project

Topic referred to March meeting.

9.02 Secretary-Treasurer's Report

a. Finance

i. Outstanding Accounts

Information.

b. Facilities

Information.

c. Transportation

Information.

d. Trustee Professional Development

Information.

e. D-Grants

Information.

f. Special Allocation F-Grants

Information.

10.00 CONFERENCE/MEETING REPORTS

11.00 GENERAL DISCUSSION

12.00 CORRESPONDENCE

Incoming

- a. Letter from Canada Revenue Agency, re “Retirement Plan for the Employees of the Frontier School Division”.
- b. Electronic correspondence from The Manitoba School Boards Association (MSBA) for January 18, 2018:
 - MSBA Webinar Invitation – “Leading the Strategic Planning Process” presented by Donna Davidson,
 - MSBA – Machine Shop Safety Guidelines,
 - 2018 TADD Youth Conference,
 - GSA Conference 2018.
- c. Letter from Amanda Boudreau, Executive & Special Assistant, Office of President David Chartrand, Manitoba Metis Federation, re 2018 School Committee Conference.
- d. Electronic correspondence from The Manitoba School Boards Association for January 24, 2018:
 - Reminder: MSBA Webinar – “Leading the Strategic Planning Process” presented by Donna Davidson,
 - MSBA Memo, re Annual Affidavit re Trustee Residency Qualification,
 - MSBA Convention 2018 – Delta Hotel Cancellation Penalty Reminder,
 - E-news Bulletin – January 24, 2018.
- e. Letter from Sharon Curtis, Acting Director, Manitoba Education and Training, Education Administration Services Branch, re 2018 School Committee Conference.
- f. Letter from Mitchell Lafreniere, Camperville Community Council re facilities request.

Outgoing

- a. Letter from Linda Ballantyne, Chairperson to Outside Agencies, First Nations, Mayors/Community Councils and Retirees, re 2018 Annual School Committee Conference (Distribution list attached).

MOTION #33-2018: That the correspondence be received.

Calvert
Friesen
Carried

13.00 ADJOURNMENT

MOTION #34-2018: That the meeting be adjourned.

Mosiondz
Carried

The meeting adjourned at 4:21 p.m. on Tuesday, February 13, 2018.