



**MINUTES**

**BOARD OF TRUSTEES MEETING**

**FRONTIER SCHOOL DIVISION**

**30 SPEERS ROAD**

**WINNIPEG, MANITOBA**

**SEPTEMBER 18-19, 2017**

**EXECUTIVE SUMMARY  
SEPTEMBER 18-19, 2017  
BOARD OF TRUSTEES MEETING**

<b>TOPIC</b>	<b>PAGE</b>	<b>DISPOSITION</b>
<b>ACTION ITEMS</b>		
Election of Committee Members		
i. Finance Committee, Policy Review Committee, Lobbying Committee	3	Confirmed
ii. Other Various Committees	4	Confirmed
School Trips – Outdoor Wilderness/Cultural Activity – Information	4	Information
School Trips – Outdoor Wilderness/Cultural Activity – Ratification	5	Ratified
i. Grand Rapids School, June 19-23 to Culture Camp,		
ii. Frontier Mosakahiken School three (3) trips (June 22, June 23, and June 27, 2017) to Camper’s Cove, Clearwater Lake,		
iii. F.C.I. Residence, September 11 to Simon House,		
iv. F.C.I. Residence three (3) trips (September 13, 2017, September 25, 2017, and June 7, 2018) to Millwater,		
v. F.C.I. Residence two (2) trips (September 16, 2017 and June 2, 2018) to Clearwater Caves,		
vi. Frontier Mosakahiken School, September 18-22 to Little Limestone Lake,		
vii. F.C.I. Residence, September 19 to Snake Pit,		
viii. F.C.I. Residence two (2) trips (September 21, 2017 and May 31, 2018) to Barbe,		
ix. F.C.I. Residence, September 23 to Iskwasum,		
x. F.C.I. Residence, September 27 to Otter Lake,		
xi. Minegoziibe Anishinabe School, September 19-22 to Culture Camp.		
School Trips – Outdoor Wilderness/Cultural Activity – Approval	6	Approved
i. Falcon Beach School, October 5-6 to Star Lake,		
ii. F.C.I. Residence two (2) trips (September 30, 2017 and October 8, 2017) to Pisew Falls,		
iii. F.C.I. Residence, October 5 to Webster,		
iv. F.C.I. Residence, October 14 to Rat Creek,		
v. F.C.I. Residence two (2) trips (October 19, 2017 and March 11, 2018) to Neso Lake,		
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vii. F.C.I. Residence multiple trips in 2018 (January 14, January 28, February 11, February 25, March 4, March 18, April 8) to Lake Athapapaskow,		
viii. F.C.I. Residence, May 7, 2018 to Flin Flon Board walk,		
ix. F.C.I. Residence two (2) trips in 2018 (May 9, June 4) to Bakers Narrows / Tower,		
x. F.C.I. Residence multiple trips in 2018 (May 28, June 9, June 11, June 13) to Gyles Park.		
xi. F.C.I. Residence, June 16, 2018 to Wekusko Falls,		
xii. Helen Betty Osborne Ininiw Education Resource Centre, September 26-29 to Sea Falls Cabin, Harry Lake, Sugar Falls,		
xiii. Helen Betty Osborne Ininiw Education Resource Centre, October 11-13 to Jam Rapids.		
School Trips	7	Approved
Area 4 Advisory Committee Constitution and Terms of Reference	7	Approved
Changemakers	8	Referred

Disbursements	8	Approved
Tenders	8	Approved
Debenture By-Law D-17-1	8	Approved
Reserve Fund	9	Approved
Fall 2017 School Committee By-Elections	9	Approved
<b>COMMITTEE REPORTS</b>	9	Information
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<b>EDUCATION AND BOARD DEVELOPMENT</b>	11	Information
<b>ADMINISTRATION REPORTS</b>		
Chief Superintendent	11	Information
Secretary-Treasurer	12	Information
<b>CONFERENCE/MEETING REPORTS</b>	13	No items
<b>GENERAL DISCUSSION</b>	13	Information
<b>CORRESPONDENCE</b>	13	Received
<b>ADJOURNMENT</b>	15	Approved



**MINUTES  
BOARD OF TRUSTEES MEETING  
FRONTIER SCHOOL DIVISION  
30 SPEERS ROAD  
WINNIPEG, MANITOBA  
SEPTEMBER 18-19, 2017**

Present:	Linda Ballantyne	Area 2
	Kathleen Ettawacappo	Area 5
	Tanya Friesen	Area 3
	Marg Imrie	Area 3
	Graeme Montgomery	Area 1
	Hilbert Mosiondz	Area 1
	Darlene Osborne	Area 5
	Marion Pearson	Area 4
	Howard Sanderson	Area 2
	Reg Klassen	Chief Superintendent
	Gerald Cattani	Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent
Absent:	Donna Calvert	Area 4 (Excused Absence – sick)
Presenter:	Robert Chartrand	Area 2 Superintendent

## **CALL TO ORDER**

On Monday, September 18, 2017 Secretary-Treasurer Cattani called the meeting to order at 9:03 a.m.

## **ELECTION OF TABLE OFFICERS**

Secretary-Treasurer Cattani outlined the procedure for elections of table officers.

### **a. Election of Chairperson**

Secretary-Treasurer Cattani called for nominations for the position of Chairperson. Trustee Ballantyne was nominated by Trustee Montgomery and seconded by Trustee Imrie. Trustee Ballantyne accepted the nomination.

Secretary-Treasurer Cattani called a second time for nominations. Secretary-Treasurer Cattani called a third time for nominations. Secretary-Treasurer Cattani declared nominations closed.

Secretary-Treasurer Cattani declared Trustee Ballantyne acclaimed as Chairperson.

**b. Election of Vice-Chairperson**

Secretary-Treasurer Cattani called for nominations for the position of Vice-Chairperson. Trustee Pearson was nominated by Trustee Mosiondz and seconded by Trustee Sanderson. Trustee Pearson accepted the nomination.

Secretary-Treasurer Cattani called a second time for nominations. Secretary-Treasurer Cattani called a third time for nominations. Secretary-Treasurer Cattani declared nominations closed.

Secretary-Treasurer Cattani declared Trustee Pearson acclaimed as Vice-Chairperson.

Trustees Ballantyne and Pearson thanked the trustees for their support.

Trustee Ballantyne assumed the Chair.

**1.00 APPROVAL OF AGENDA**

Chairperson Ballantyne reviewed the draft meeting agenda for September 18-19, 2017. The Chairperson noted the timed item (Action Item 5. g.) has been referred to the October 2017 Board meeting.

**MOTION #122-2017:** That the draft meeting agenda for September 18-19, 2017 be approved.

Friesen  
Sanderson  
Carried

**2.00 APPROVAL OF MINUTES**

Chairperson Ballantyne reviewed the draft June 5-6, 2017 regular meeting minutes.

**MOTION #123-2017:** That the draft regular meeting minutes for June 5-6, 2017 be approved.

Imrie  
Mosiondz  
Carried

**3.00 IN-CAMERA**

**MOTION #124-2017:** That the Board move into in-camera session.

Montgomery  
Pearson  
Carried

The Board moved into in-camera session at 9:09 a.m. on Monday, September 18, 2017.

**MOTION #125-2017:** That the Board move out of in-camera session.

Sanderson  
Friesen  
Carried

The Board moved out of the in-camera session at 10:01 a.m. on Monday, September 18, 2017.

**MOTION #126-2017:** That the Board move into in-camera session.

Montgomery  
Osborne  
Carried

The Board moved into in-camera session at 1:26 p.m. on Monday, September 18, 2017.

**MOTION #127-2017:** That the Board move out of in-camera session.

Sanderson  
Mosiondz  
Carried

The Board moved out of the in-camera session at 1:29 p.m. on Monday, September 18, 2017.

**4.00 DELEGATION/GUEST(S)**

**5.00 ACTION ITEMS**

**a. Election of Committee Members**

Chairperson Ballantyne reviewed the nomination procedures and requirements for trustee volunteers on various Board committees.

**i. Finance Committee, Policy Review Committee, Lobbying Committee**

- Finance Committee: Chairperson Ballantyne, and Trustees Imrie and Mosiondz. In her absence, and as a former member of this committee, Trustee Calvert will be given an opportunity to sit on this committee if she chooses.

- Policy Review Committee: Chairperson Ballantyne, and Trustees Pearson, Montgomery, and Osborne.
- Lobbying Committee: Chairperson Ballantyne, Vice-Chairperson Pearson, Chairperson of the Finance Committee Imrie, Chief Superintendent Klassen, and Secretary-Treasurer Cattani.

ii. **Other Various Committees**

- Employee Pension Committee: Trustees Pearson, Sanderson and the Chairperson of the Finance Committee, Trustee Imrie.
- Support Staff Liaison Committee: Trustee Montgomery from the Policy Review Committee and Trustee Imrie from the Finance Committee,
- Employee Benefits Committee: Trustee Friesen,
- Frontier Collegiate Institute Committee: Trustee Pearson,
- Nikanihk Ohci Foundation, Inc.: Representatives on the Board of Directors are:
  - Area 1 – Trustee Mosiondz,
  - Area 2 – Trustee Sanderson,
  - Area 3 – Trustee Friesen,
  - Area 4 – In her absence, and as a former Board of Director of this Foundation, Trustee Calvert will be given an opportunity to sit on this committee if she chooses.
  - Area 5 – Trustee Ettawacappo.
- Awards Panel: Trustee Friesen.

**MOTION #128-2017:** That the Board sub-committee and panel appointments be confirmed.

Mosiondz  
Sanderson  
Carried

b. **School Trips – Outdoor Wilderness/Cultural Activity – Information**

Chairperson Ballantyne reviewed trip requests that had revisions to the original requests (Falcon Beach School to a new location within Manitoba, and San Antonio School additional students participating in trip to Wallace Lake) provided as information.

c. **School Trips – Outdoor Wilderness/Cultural Activity – Ratification**

Chairperson Ballantyne reviewed a request from Chief Superintendent Klassen for ratification of a number of outdoor wilderness/cultural activity trips:

- i. Grand Rapids School, June 19-23 to Culture Camp,
- ii. Frontier Mosakahiken School three (3) trips (June 22, June 23, and June 27, 2017) to Camper's Cove, Clearwater Lake,
- iii. F.C.I. Residence, September 11 to Simon House,
- iv. F.C.I. Residence three (3) trips (September 13, 2017, September 25, 2017, and June 7, 2018) to Millwater,
- v. F.C.I. Residence two (2) trips (September 16, 2017 and June 2, 2018) to Clearwater Caves,
- vi. Frontier Mosakahiken School, September 18-22 to Little Limestone Lake,
- vii. F.C.I. Residence, September 19 to Snake Pit,
- viii. F.C.I. Residence two (2) trips (September 21, 2017 and May 31, 2018) to Barbe,
- ix. F.C.I. Residence, September 23 to Iskwasum,
- x. F.C.I. Residence, September 27 to Otter Lake,
- xi. Minegoziibe Anishinabe School, September 19-22 to Culture Camp.

**MOTION #129-2017:** That the following outdoor wilderness/cultural activity trips be ratified:

- Grand Rapids School, June 19-23 to Culture Camp,
- Frontier Mosakahiken School three (3) trips (June 22, June 23, and June 27, 2017) to Camper's Cove, Clearwater Lake,
- F.C.I. Residence, September 11 to Simon House,
- F.C.I. Residence three (3) trips (September 13, 2017, September 25, 2017, and June 7, 2018) to Millwater,
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- Minegoziibe Anishinabe School, September 19-22 to Culture Camp.



Sanderson  
Pearson  
Carried

**d. School Trips – Outdoor Wilderness/Cultural Activity – Approval**

Chairperson Ballantyne reviewed a number of outdoor wilderness/cultural activity trips for the Board's approval:

- i. Falcon Beach School, October 5-6 to Star Lake,
- ii. F.C.I. Residence two (2) trips (September 30, 2017 and October 8, 2017) to Pisew Falls,
- iii. F.C.I. Residence, October 5 to Webster,
- iv. F.C.I. Residence, October 14 to Rat Creek,
- v. F.C.I. Residence two (2) trips (October 19, 2017 and March 11, 2018) to Neso Lake,
- vi. F.C.I. Residence, October 23 to Mystic Creek,
- vii. F.C.I. Residence multiple trips in 2018 (January 14, January 28, February 11, February 25, March 4, March 18, April 8) to Lake Athapapaskow,
- viii. F.C.I. Residence, May 7, 2018 to Flin Flon Board walk,
- ix. F.C.I. Residence two (2) trips in 2018 (May 9, June 4) to Bakers Narrows / Tower,
- x. F.C.I. Residence multiple trips in 2018 (May 28, June 9, June 11, June 13) to Gyles Park.
- xi. F.C.I. Residence, June 16, 2018 to Wekusko Falls,
- xii. Helen Betty Osborne Ininiw Education Resource Centre, September 26-29 to Sea Falls Cabin, Harry Lake, Sugar Falls,
- xiii. Helen Betty Osborne Ininiw Education Resource Centre, October 11-13 to Jam Rapids.

**MOTION #130-2017:** That the following outdoor wilderness/cultural activity trips be approved:

- Falcon Beach School, October 5-6 to Star Lake,
- F.C.I. Residence two (2) trips (September 30, 2017 and October 8, 2017) to Pisew Falls,
- F.C.I. Residence, October 5 to Webster,
- F.C.I. Residence, October 14 to Rat Creek,
- F.C.I. Residence two (2) trips (October 19, 2017 and March 11, 2018) to Neso Lake,
- F.C.I. Residence, October 23 to Mystic Creek,
- F.C.I. Residence multiple trips in 2018 (January 14, January 28, February 11, February 25, March 4, March 18, April 8) to Lake Athapapaskow,
- F.C.I. Residence, May 7, 2018 to Flin Flon Board walk,

- F.C.I. Residence two (2) trips in 2018 (May 9, June 4) to Bakers Narrows / Tower,
- F.C.I. Residence multiple trips in 2018 (May 28, June 9, June 11, June 13) to Gyles Park,
- F.C.I. Residence, June 16, 2018 to Wekusko Falls,
- Helen Betty Osborne Ininiw Education Resource Centre, September 26-29 to Sea Falls Cabin, Harry Lake, Sugar Falls,
- Helen Betty Osborne Ininiw Education Resource Centre, October 11-13 to Jam Rapids.

Friesen  
Osborne  
Carried

e. **School Trips**

Chairperson Ballantyne reviewed a request from Frontier Collegiate Institute for blanket approval to travel to Creighton, Saskatchewan during the 2017-18 school year for sports trips.

**MOTION #131-2017:** That the Frontier Collegiate Institute blanket request to travel to Creighton, Saskatchewan for the 2017/18 school year for sports trips be approved.

Imrie  
Sanderson  
Carried

f. **Area 4 Advisory Committee Constitution and Terms of Reference**

Chairperson Ballantyne reviewed a request to approve revisions to the Area 4 Advisory Committee Constitution and Terms of Reference document. Revisions were made to the document.

**MOTION #132-2017:** That revisions to the Area 4 Advisory Committee Constitution and Terms of Reference document be approved.

Montgomery  
Pearson  
Carried

Direction was forwarded to Klassen to meet with Senior Governance Support Officer Whitford to ensure revisions made to this document are reflected in all other Area Advisory Committee Constitution and Terms of Reference documents.

g. **Changemakers** (Timed Item, Monday, September 18, 11:00 a.m.)

Chairperson Ballantyne noted that this timed item is referred to the October 2017 Board meeting agenda.

h. **Disbursements**

Chairperson Ballantyne reviewed disbursements for the months of June, July, and August 2017. The Chairperson noted May 2017 disbursements required approval as May 31 was not included in the total of disbursements for that month.

**MOTION #133-2017:** That the May 2017 disbursements of \$11,632,030.98; June 2017 disbursements of \$12,510,877.35; the July 2017 disbursements of \$11,584,000.68; and the August 2017 disbursements of \$9,976,353.27 be approved.

Mosiondz  
Imrie  
Carried

i. **Tenders**

Chairperson Ballantyne reviewed Tenders that have been awarded since the June 2017 Board meeting

**MOTION #134-2017:** That Tender #919 Garbage Services – Gypsumville School to Dave Rawluk (First year: July 1, 2017 to June 30, 2018, Second year: July 1, 2018 to June 30, 2019) be approved.

Sanderson  
Imrie  
Carried

j. **Debenture By-Law D-17-1**

Secretary-Treasurer Cattani read Debenture By-Law D-17-1 a first time long.

**MOTION #135-2017:** That Debenture By-Law D-17-1 be approved a read long a first time.

Mosiondz  
Pearson  
Carried

k. **Reserve Fund**

Chairperson Ballantyne reviewed a request from Secretary-Treasurer Cattani to establish a Reserve Fund for \$750,000 for new teacher housing. The Secretary-Treasurer outlined the request based upon requirements of *The Public Schools Act*.

**MOTION #136-2017:** That the request to establish a Reserve Fund for \$750,000 for new teacher housing be approved.

Osborne  
Ettawacappo  
Carried

l. **Fall 2017 School Committee By-Elections**

Chairperson Ballantyne reviewed a recommendation from the Senior Elections Official that Fall 2017 School Committee By-Elections are not held for the remainder of this term ending October 2018, as per Section 26(2) of *The Public Schools Act*.

**MOTION #137-2017:** That the recommendation to not hold Fall 2017 School Committee By-Elections be approved.

Montgomery  
Sanderson  
Carried

Chairperson Ballantyne noted that vacancies on local school committees to remain as such for the term ending October 2018.

**6.00 COMMITTEE REPORTS**

a. **Policy Review Committee**

Chairperson Ballantyne noted that a report from the Policy Review Committee, including recommendation of policy(ies) to be distributed for comment, will take place at the October 2017 Board meeting.

b. **Finance Committee**

Trustee Imrie was selected as Finance Committee Chairperson. Chairperson Imrie provided a report of the meeting held Monday, September 18, 2017.

c. **N.O.F.I.**

No report.

d. **Support Staff Liaison Committee**

No report.

e. **Employee Pension Committee**

No report.

f. **F.S.D./F.T.A. Liaison Committee**

No report.

g. **Employee Benefits Committee**

No report.

h. **Collective Bargaining**

No report.

**7.00**

**CHAIRPERSON'S REPORT**

a. **August Gathering and New Teacher Orientation 2017**

Chairperson Ballantyne provided comments on the annual meetings and welcomed comments from Trustees who attended the events in August. Chief Superintendent Klassen spoke about the lack of response from teachers invited to the New Teacher Orientation and noted the conversation will continue at the F.S.D./F.T.A. Liaison Committee meeting.

b. **Manitoba School Boards Association, October 2017 Region 4 Meeting**

Chairperson Ballantyne reported on plans underway to host Region 4 trustees on October 20 and 21 in Flin Flon and Cranberry Portage.

c. **October 2017 Board and Superintendent Meeting**

With assistance from Chief Superintendent Klassen, Chairperson Ballantyne reviewed a draft schedule of activities for the October Board meeting and joint meeting with staff.

d. **Correspondence**

Information.

**8.00 EDUCATION AND BOARD DEVELOPMENT**

- a. **Area 2 Schools/Community Report**  
(Timed Item, Tuesday, September 19, 2017, 9:30 a.m.)

Chairperson Ballantyne welcomed Area 2 Superintendent Chartrand who presented information on Area 2 schools and communities.

**9.00 ADMINISTRATION REPORTS**

**9.01 Chief Superintendent’s Report**

- a. **“Our Children, Our Success, Our Future” Strategic Plan**

- i. **Divisional Program Reports Schedule**

Information.

- ii. **Mathematics**

Klassen provided an explanation of plans for Grade 9 Mathematics and reviewed statistics from the mRLC project.

- b. **Meetings and Travel**

Information.

- c. **Attendance**

Information.

- d. **Bravos**

Bravos were conveyed to students from Oscar Blackburn School who participated in the Manitoba Marathon in June; to students from Gillam School’s Four Plus One program on their new school mural; and to mature student Willard Buck on obtaining his graduation certificate in June.

- e. **Enrollments**

Information.

- f. **Articles**

Information.

- g. **Correspondence**  
Information.
- h. **August Gathering and New Teacher Orientation 2017**  
Information.
- i. **Jordan's Principle**  
Information.
- j. **Annual School Committee Conference 2018**  
Information and direction to administration.

**9.02 Secretary-Treasurer's Report**

- a. **Finance**
  - i. **Outstanding Accounts**  
Information.
  - ii. **Year End Audit**  
Information.
- b. **Facilities**  
Information.
- c. **Transportation**  
Information.
- d. **Trustee Professional Development**  
Information.
- e. **D-Grants**  
Information.
- f. **Special Allocation F-Grants**  
Information

## **10.00 CONFERENCE/MEETING REPORTS**

### **11.00 GENERAL DISCUSSION**

#### **a. Student Trips and Cell Phone Use**

Discussion. Topic for Policy Review Committee.

#### **b. Pmh Insights**

Discussion. Klassen was directed to contact the company to arrange for a presentation to the Board at their January 2018 meeting.

### **12.00 CORRESPONDENCE**

#### **Incoming**

- a. Electronic correspondence from The Manitoba School Boards Association (MSBA) for May 31, 2017:
  - CSBA President's Bulletin – May 2017,
  - Reminder re: Winnipeg Blue Bombers Special Offer for Students.
- b. Electronic correspondence from The Manitoba School Boards Association for May 31, 2017:
  - Canadian Mental Health Association: Stronger Together Conference and Evening Event Posters.
- c. Letter from Jim Forward, President, Frontier Teachers' Association, re Liaison Committee meetings.
- d. Area 4 students (Frontier Mosakahiken) Comments, re Area 4 Science Trip.
- e. Letter from Cal Huntley, Board Chair, Northern Health Region, re Save the Date 4<sup>th</sup> Annual Northern Health Summit.
- f. Electronic correspondence from The Manitoba School Boards Association for June 14, 2017:
  - Memo from Ken Cameron, President, re 2017 MSBA AGM: Referral Back to Executive of Motion re: 2012 MSBA Policies to be Archived,
  - Memo from Ken Cameron, President, re Recent MSBA Timeframes for urgent communications and response deadlines,
  - MSBA Call for Nominations and Resolutions,
  - Advisory Bulletin – Soccer Net Safety,
  - E-news Bulletin – June 7, 2017,
  - Winnipeg Blue Bombers Special Offer – Last Chance.
- g. Letter from Naomi Kruse, Executive Director/Advocacy Project Coordinator, Manitoba Association of Parent Councils (MAPC), re Membership.
- h. Electronic correspondence from The Manitoba School Boards Association for June 22, 2017:
  - Letter from Honourable Scott Fielding, Minister, Families and Honourable Ian Wishart, Minister, Education and Training, re Continuity of Learning for Children in Care,
  - U of W Faculty of Education Outreach re Newsletters,



- U of M Asper School/University of Toronto Rotman School – Directors Education Program.
- i. Electronic correspondence from The Manitoba School Boards Association for June 30, 2017:
  - Memo from Ken Cameron, President, re Safe Schools Manitoba.
- j. Letter from Reg Klassen, Chief Superintendent to Honourable Blaine Pederson, Minister of Infrastructure, re Berens River Road.
- k. Letter from Rorketon School Committee, re Concerns.
- l. Letter from Jennifer David, Director of Communications, Lake Friendly, re Certification Program.
- m. Electronic correspondence from The Manitoba School Boards Association for July 12, 2017:
  - Memo from Janis Arnold, Board Development Consultant, Education and Communication Services, re 2017 Fall Trustee Education Workshop – November 17, 2017,
  - Letter from Honourable Ian Wishart, Minister, Education and Training, re Healthy Child Manitoba Early Development Indicators Notification.
- n. Letter from Kelly Jacobson, Area 4 Governance Support Officer, re Area 4 Advisory Committee Constitution and Terms of Reference.
- o. Electronic correspondence from The Manitoba School Boards Association for August 9, 2017:
  - Frontier School Division Special Announcement.
- p. Information from the Manitoba School Boards Association, re Workshops and Facilitation.
- q. Happy Hands Contest Information.
- r. Letter from Gloria Whitford, Senior Election Official to Kelly Jacobson, Area 4 Governance Support Officer, re Appointment as Assistant Senior Election Official.
- s. Letter from Gloria Whitford, Senior Election Official, re Fall 2017 School Committee By-Elections.
- t. Invitation to attend the 4<sup>th</sup> Annual Northern Health Summit – “Building Bridges for Bridging Gaps” – October 24, 2017 Thompson, MB.
- u. Electronic correspondence from The Manitoba School Boards Association for September 7, 2017:
  - Memo from Jennifer Esau, Administrative Assistant, re 2017-18 Association Membership Form,
  - Learning Opportunities – 2017-18 Calendar of Events.
- v. Letter from F.C.I. Principal Grenier, re request for blanket sports travel 2017-18.
- w. Letter from Manitoba Education re Information for Provincial Tests.

**MOTION #138-2017:** That the correspondence be received.

Friesen  
Sanderson  
Carried

**13.00            ADJOURNMENT**

**MOTION #139-2017:**            That the meeting be adjourned.

Montgomery  
Carried

The meeting adjourned at 11:46 a.m. on Tuesday, September 19, 2017.