



Minutes

Board of Trustees Meeting

30 Speers Road

Winnipeg, Manitoba

December 14-15, 2023

(Available in alternate formats upon request)

**MINUTES
EXECUTIVE SUMMARY
DECEMBER 14-15, 2023
BOARD OF TRUSTEES MEETING**

TOPIC	PAGE	DISPOSITION
ACTION ITEMS		
Higher Care Trip Requests for Ratification	4	Ratified
<ul style="list-style-type: none"> • Helen Betty Osborne Ininiw Education Resource Centre • Grand Rapids School • Cold Lake School 		
Higher Care Trip Requests for Approval		
i. Helen Betty Osborne Ininiw Education Resource Centre (6 trips)	4	Approved
ii. Jack River School (2 trips)	5	Approved
iii. Peonan Point School	6	Approved
Appointment of Auditor	6	Approved
Disbursements	6	Approved
COMMITTEE REPORTS	7	Information
CHAIRPERSON'S REPORT	8	Information
EDUCATION AND BOARD DEVELOPMENT	8	Information
ADMINISTRATION REPORTS		
Chief Superintendent	8	Information
Interim Secretary-Treasurer	10	Information
CONFERENCE/MEETING REPORTS	10	Information
GENERAL DISCUSSION	10	No items
CORRESPONDENCE	10	Received
ADJOURNMENT	11	Approved



**MINUTES
BOARD OF TRUSTEES MEETING
FRONTIER SCHOOL DIVISION
30 SPEERS ROAD
WINNIPEG, MANITOBA
DECEMBER 14-15, 2023**

Present:

Linda Ballantyne	Area 2
Donna Calvert	Area 4
Tanya Friesen	Area 3
Marg Imrie	Area 3
Graeme Montgomery	Area 1
Hilbert Mosiondz	Area 1
Mike Muswagon	Area 5
Marion Pearson	Area 4
Charlene Throop	Area 5

Reg Klassen Chief Superintendent
Paul Critchley Interim Secretary-Treasurer
Debbie Laubmann Assistant to Chief Superintendent

Absent:

Howard Sanderson	Area 2 (Excused Absence)
Graeme Montgomery	Area 1 (December 15 Excused Absence)

Guests:

Dr. John Wiens	Chief Superintendent Selection Advisor
Sandy Nemeth	President, Manitoba School Boards Association
Josh Watt	Executive Director, Manitoba School Boards Association

Guests: (online)
(Via Zoom)

Education Prosperity Program and The Learning Bar (TLB):
Principal John Davey, Ministic School
Principal Sheila Pelletier, D.R. Hamilton School
Principal Sonya Bushie, Wanipigow School
Principal Cheryl Montgomery, Thunderbird School
Principal Lillian Mien, Julie Lindal School
Principal Larry Sharpe, Black River Anishinabe School
Principal Joel Want, Matheson Island School
Principal Marrietta Anterola, Leaf Rapids Education Centre
Principal Shawn Manning, Duke of Marlborough School
Principal Cyril MacGillivray, Brochet School
Principal Tannis Tilston-Jones, San Antonio School
Principal Leanne Chornoby, Stevenson Island School
Principal Brenda Tozer, Mel Johnson School
Principal Gary Gilhen, Falcon Beach School
Principal Karen Batenchuk, Berens River
Principal Dodie Johnston, Cranberry Portage Elementary

Principal Donna Barker, Barrows Junction School
 Principal Jodi Kalden, Gypsumville School
 Principal Charlotte Campbell, Grand Rapids School
 Principal Angela Thiessen, Waterhen School
 Principal Sandra Lambert, Frontier Mosakahiken School
 Principal Curtis Tootoosis, Helen Betty Osborne Ininiw Education
 Resource Centre
 Principal Steve Deighton, Joseph H. Kerr School
 Principal Cynthia Nepinak, Minegoziibe Anishinabe School
 Principal Celedonia Diaz, Lakefront School
 Principal Tammy Brant, Jack River School
 Principal Caleigh Matni-MacDonald, Chan Kagma Otina Dakota Wayawa
 Tipi School
 Principal Lalaine Tugade, Dauphin River School
 Principal Eric Appaih-Odame, Rorketon School
 Principal Michael Boyle, Cold Lake School
 Principal Mary McKay, Skownan School

Don McCaskill	Area 1 Superintendent
Robert Chartrand	Area 2 Superintendent
Tyson MacGillivray	Area 3 Superintendent
Darren Kinden	Area 4 Superintendent
Candace Wilson	Area 5 Superintendent
Thelma Nice	Assistant Superintendent, Academic Programs and Instruction
Erica Hildebrand	Area 3 Literacy Instructional Coach
Darlene Michalot-Dumas	Area 2 Literacy Instructional Coach
Doug Wilms	President, The Learning Bar (TLB)
Colette Wasson	Chief Executive Officer, TLB
Karen Power	Leadership Development Consultant (TLB)
Norma St. Croix	Literacy Assessment Consultant (TLB)
Erica Sutherland	Instructional Literacy Mentor (TLB)
Lori Bryden	Instructional Literacy Consultant (TLB)
Esther Wiredu	Learning Specialist (TLB)
Gabrielle Gravesande	Program Manager (TLB)

CALL TO ORDER

Chairperson Ballantyne called the meeting to order at 9:08 a.m. on Thursday, December 14, 2023.

1.00 APPROVAL OF AGENDA

Chairperson Ballantyne reviewed the draft meeting agenda for December 14-15, 2023. She noted the Academics: Numeracy Program report initially scheduled for December 14, 2023 will be referred to the January 2024 Board meeting.

MOTION #222-2023: That the draft revised meeting agenda for December 14-15, 2023 be approved.

Mosiondz
Montgomery
Carried

2.00 APPROVAL OF MINUTES

Chairperson Ballantyne reviewed the draft November 14-15, 2023 regular meeting minutes.

MOTION #223-2023: That the draft regular meeting minutes for November 14-15, 2023 be approved.

Montgomery
Imrie
Carried

3.00 IN-CAMERA

MOTION #224-2023: That the Board move into in-camera session.

Muswagon
Imrie
Carried

The Board moved into in-camera session at 11:08 a.m. on Thursday, December 14, 2023.

MOTION #225-2023: That the Board move out of in-camera session.

Montgomery
Muswagon
Carried

The Board moved out of the in-camera session at 12:03 p.m. on Thursday, December 14, 2023.

MOTION #226-2023: That the Board move into in-camera session.

Calvert
Pearson
Carried

The Board moved into in-camera session at 1:17 p.m. on Thursday, December 14, 2023.

MOTION #227-2023: That the Board move out of in-camera session.

Calvert
Mosiondz
Carried

The Board moved out of the in-camera session at 2:03 p.m. on Thursday, December 14, 2023.

MOTION #228-2023: That the Board move into in-camera session.

Mosiondz
Calvert
Carried

The Board moved into in-camera session at 9:44 a.m. on Friday, December 15, 2023.

MOTION #229-2023: That the Board move out of in-camera session.

Throop
Pearson
Carried

The Board moved out of the in-camera session at 10:50 a.m. on Friday, December 15, 2023.

MOTION #230-2023: That updates to the language of the service agreements for senior administration was adopted as presented by the Chief Superintendent.

Muswagon
Friesen
Carried

4.00 DELEGATION/GUEST(S)

a. **Manitoba School Boards Association** (Timed Item, December 14, 2023)

Chairperson Ballantyne welcomed President Nemeth and Executive Director Watt to the meeting. Chairperson Ballantyne provided an overview of concerns and challenges. An invitation was conveyed to the Manitoba School Boards Executive to visit Frontier School Division schools.

b. **Celebration: Education Prosperity Schools and The Learning Bar**
(Timed Item, December 15, 2023)

Chairperson Ballantyne brought welcome greetings on behalf of the Board to Administrators, Superintendents and representatives of The Learning Bar. The Board took some time from their meeting to listen to a few Schools presentations and success stories.

5.00

ACTION ITEMS

a. Higher Care Trip Requests for Ratification

Chairperson Ballantyne reviewed requests to ratify higher care trip requests approved by the Chief Superintendent:

- Helen Betty Osborne Ininiw Education Resource Centre: thirty-eight (38) Grade 7 students to travel to the Multiplex on December 1, 2023,
- Grand Rapids School: twelve (12) Grades 10-11 students to travel to Winnipeg and Camp Manitou on December 10-15, 2023,
- Cold Lake School: nine (9) Grades K-8 students to travel to The Pas on December 14, 2023.

MOTION #231-2023: That the identified higher care trip requests for Helen Betty Osborne Ininiw Education Centre, Grand Rapids School, and Cold Lake School be ratified.

Throop
Calvert
Carried

b. Higher Care Trip Requests for Approval

i. Helen Betty Osborne Ininiw Education Resource Centre Six (6) Trips

Chairperson Ballantyne reviewed six (6) higher care trip requests from Helen Betty Osborne Ininiw Education Resource Centre:

- Twenty (20) Grade 10 students to travel to Molson Lake Road on December 19-20, 2023 (day trips),
- Fifteen (15) Grades 6-8 students to travel to West Island Bridge (alternate location Frontier Village) on January 8, 2024 to February 2, 2024 (day trips),
- Fourteen (14) Grades 9-11 students to travel to Byron Apetagon Cabin, Black Water on January 11-12, 2024 (alternate date January 17-18, 2024) (overnight trip),
- Fourteen (14) Grades 6-8 students to travel to Black Water on January 16, 24, 26, 2024 (day trips),
- Seventy (70) Grade 4 students to travel to Winnipeg on June 4-7, 2024 (overnight trip),
- Twenty (20) Grades 9-11 students to travel to various locations within Norway House (West Island Bridge, Rossville, Teacher Village) in January to April 2024 (day trips).

MOTION #232-2023:

That the following Helen Betty Osborne Ininiw Education Resource Centre higher care trip requests be approved:

- Twenty (20) Grade 10 students to travel to Molson Lake Road on December 19-20, 2023 (day trips),
- Fifteen (15) Grades 6-8 students to travel to West Island Bridge (alternate location Frontier Village) on January 8, 2024 to February 2, 2024 (day trips),
- Fourteen (14) Grades 9-11 students to travel to Byron Apetagon Cabin, Black Water on January 11-12, 2024 (alternate date January 17-18, 2024) (overnight trip),
- Fourteen (14) Grades 6-8 students to travel to Black Water on January 16, 24, 26, 2024 (day trips),
- Seventy (70) Grade 4 students to travel to Winnipeg on June 4-7, 2024 (overnight trip),
- Twenty (20) Grades 9-11 students to travel to various locations within Norway House (West Island Bridge, Rossville, Teacher Village) in January to April 2024 (day trips).

Mosiondz
Imrie
Carried

ii. **Jack River School Two (2) Trips**

Chairperson Ballantyne reviewed two (2) higher trip requests from Jack River School:

- Twelve (12) Grades 6-8 students to travel to West Island Bridge (alternate location Frontier Village) on January 8, 9, 18, 22, 31, 2024 and February 1, 2024 (day trips),
- Eighteen (18) Grades 7-8 students to travel to Black Water on January 18, 2024.

MOTION #233-2023:

That the following Jack River School higher care trip requests be approved:

- Twelve (12) Grades 6-8 students to travel to West Island Bridge (alternate location Frontier Village) on January 8, 9, 18, 22, 31, 2024 and February 1, 2024 (day trips),
- Eighteen (18) Grades 7-8 students to travel to Black Water on January 18, 2024.

Montgomery
Throop
Carried

iii. **Peonan Point School**

Chairperson Ballantyne reviewed a request for six (6) Grades 2-12 students to travel to Gypsumville and Fairford on January 12 and 26, 2024.

MOTION #234-2023: That the Peonan Point School higher care trip request for six (6) Grades 2-12 students to travel to Gypsumville and Fairford on January 12 and January 26, 2024 be approved.

Pearson
Imrie
Carried

c. **Appointment of Auditor**

Chairperson Ballantyne reviewed provincial legislation regarding the appointment of an Auditor.

The Finance Committee met on December 14, 2023 and provided their recommendation to the Board.

MOTION #235-2023: That the Board approve the accounting firm of Deloitte as Division Auditor for the 2023-34 year.

Imrie
Mosiondz
Carried

d. **Disbursements**

Chairperson Ballantyne reviewed Disbursements for the month of November 2023.

MOTION #236-2023: That the November 2023 Disbursements of \$15,294,717.78 be approved.

Muswagon
Imrie
Carried

e. **Black River School Committee Membership**

Chairperson Ballantyne reviewed a request from the Area 3 Governance Support Officer, on behalf of the Black River School Committee, for a change in their Constitution and Terms of Reference, Article 3 Membership. This item is tabled to the January 2024 Board meeting pending tracked refinements to the Constitution and Terms of Reference document.

6.00 COMMITTEE REPORTS

a. **Policy Review Committee**

No report.

b. **Finance Committee**

Committee Chairperson Imrie provided a report of their December 14, 2023 meeting.

c. **N.O.F.I. Board of Directors Meeting**

No report.

d. **Support Staff Liaison Committee**

As part of the November 2023 report to the Board, an item not discussed during that report was brought forward for Board discussion. Direction was forwarded to administration regarding the item reviewed during this meeting report.

e. **Employee Pension Committee**

No report.

f. **F.S.D./F.T.A. Liaison Committee**

A report of the December 8, 2023 meeting will be reported upon once meeting minutes are provided.

g. **Employee Benefits Committee**

No report.

h. **Collective Bargaining**

Information.

i. **Divisional P.E.N.T. Hiring Committee**

Committee representatives Trustees Friesen and Throop provided a report of the hiring activity held December 13, 2023.

7.00 CHAIRPERSON’S REPORT

a. **Manitoba School Boards Association (MSBA)**

i. **Call for Nominations and Resolutions**

Information and discussion.

ii. **Student Awards and Long Service Recognition**

Information and discussion. Administration was directed to forward Trustee names relative to long service recognition.

iii. **Other Convention Items**

Information and discussion.

b. **January 2024 Meeting with the Minister and Deputy Minister**

Chairperson Ballantyne shared confirmation from Manitoba Education and Early Childhood Learning’s Minister Altomare and Deputy Minister O’Leary’s attendance at the January 18, 2024 Board meeting (8:30 a.m. start time). Discussion arose in preparation for that meeting.

c. **Correspondence**

Information.

8.00 EDUCATION AND BOARD DEVELOPMENT

Program report on Academics: Numeracy to be scheduled for the January 2024 Board meeting.

9.00 ADMINISTRATION REPORTS

9.01 Chief Superintendent’s Report

a. **Strategic Plan**

i. **Reports Schedule**

Information. A revised reports schedule will be provided to the Board at their January 2024 meeting.

ii. **Focus Area Discussion**

Chief Superintendent Klassen provided a recap of conversations held at recent Board meetings including the October 2023 meeting with the Superintendent Group, the November 1, 2023 Professional Development activity, and Indigenous Way of Life (curriculum, books, language). He noted conversations will continue at future Board meetings.

b. **Meetings and Travel**

Information.

c. **Attendance**

Information.

d. **Bravos**

e. **Enrollments**

Information.

f. **Articles**

Information.

g. **Correspondence**

Information.

h. **Low Risk Trips**

Information.

i. **January 19, 2024 Professional Development Activity**

Chief Superintendent Klassen provided an overview of plans associated with the professional development activity for all teachers.

j. **2024 Annual School Committee Conference**

Chief Superintendent Klassen shared recommendations arising from the December 13, 2023 Conference Planning Committee. Reports on planning for the 2024 Conference will continue at future Board meetings.

k. **2024 Frontier Games 50th Anniversary**

Information shared on accommodations for the event being held in Norway House on March 13-15, 2024.

9.02 Interim Secretary-Treasurer's Report

a. **Finance**

i. **Outstanding Accounts**

Information.

b. **Facilities**

Information.

c. **Transportation**

Information.

d. **D-Grants**

Information.

e. **Special Allocation F-Grants**

Information.

10.00 CONFERENCE/MEETING REPORTS

a. **Area 4**

Vice-Chairperson reported on her attendance at the Frontier Games regional event held in Cormorant and the Frontier Collegiate holiday concert.

11.00 GENERAL DISCUSSION

12.00 CORRESPONDENCE

Incoming

- a. Letter from Honourable Nello Altomare, Minister of Education and Early Childhood Learning re 2023/2024 Manitoba's Excellence in Education Awards.
- b. Letter from Honourable Nello Altomare, Minister of Education and Early Childhood Learning re Proclamation – Bullying Awareness and Prevention Week – November 12-18, 2023.
- c. Electronic correspondence from the Manitoba School Boards Association (MSBA) for November 15, 2023:

- Protec Alarms – Safety and Security Summit for Sector – November 29, 2023.
- d. Electronic correspondence from the Manitoba School Boards Association for November 22, 2023:
 - E-bulletin – November 22, 2023,
 - Recognition and Award Programs Information and Forms,
 - Call for Presentations – Indigenous Education Gathering – February 8-9, 2024.
- e. Letter from Reg Klassen, Chief Superintendent re October 3, 2023 Election.
- f. Letter from John Wiens to Chiefs re Invitation to Comment on Selection of New Chief Superintendent (Distribution list attached).
- g. Letter from John Wiens to Bargaining Units re Invitation to Comment on Selection of New Chief Superintendent (Distribution list attached).
- h. Letter from John Wiens to Principals re Invitation to Comment on Selection of New Chief Superintendent (Distribution list attached).
- i. Electronic correspondence from the Manitoba School Boards Association for November 29, 2023:
 - Elections Manitoba – Your Powers to Choose Workshops.
- j. Memo from Jodie Taylor, Senior Human Resource Leader, re Kii Information Session – December 13, 2023.
- k. Electronic correspondence from the Manitoba School Boards Association for December 6, 2023:
 - National School Boards Association – The NSBA Connector – December 1, 2023,
 - 2024 Holocaust and Human Rights Symposium and Poster,
 - Call for Workshop Presenters and Student Participation – Annual Convention – March 21 & 22, 2024,
 - Booking Hotel Rooms – Annual Convention – March 21 & 22, 2024,
 - Raffle Donations for the 2024 Annual Convention,
 - E-bulletin – December 6, 2023,
 - Executive Highlights – November 22, 2023.

MOTION #237-2023: That the correspondence be received.

Calvert
 Mosiondz
 Carried

13.00 ADJOURNMENT

MOTION #238-2023: That the meeting be adjourned.

Muswagon
 Carried

The meeting adjourned at 11:58 a.m. on Friday, December 15, 2023.