



## **Minutes**

### **Board of Trustees Meeting**

**30 Speers Road**

**Winnipeg, Manitoba**

**January 18, 2024**

**MINUTES  
EXECUTIVE SUMMARY  
JANUARY 18, 2024  
BOARD OF TRUSTEES MEETING**

<b>TOPIC</b>	<b>PAGE</b>	<b>DISPOSITION</b>
<b>ACTION ITEMS</b>		
Higher Care Trip Requests for Ratification	3	Ratified
<ul style="list-style-type: none"> <li>• Falcon Beach School</li> <li>• Stevenson Island School</li> <li>• Minegoziibe Anishinabe School</li> <li>• Frontier Collegiate</li> </ul>		
Higher Care Trip Requests for Approval		
i. Frontier Collegiate (5 Trips)	3	Approved
ii. Frontier Mosakahiken School	4	Approved
iii. Peonan Point School	4	Approved
iv. Chan Kagha Otina Dakota Wayawa Tipi School	5	Approved
v. Gillam School	5	Approved
vi. Duck Bay School	5	Approved
Black River Anishinabe School Committee Membership	6	Approved
Playground Equipment Requests	6	Direction to Administration
Disbursements	6	Approved
Tenders	6	Approved
Request for Religious Exercises	7	Approved
<b>COMMITTEE REPORTS</b>	7	Information
<b>CHAIRPERSON’S REPORT</b>	8	Information
<b>EDUCATION AND BOARD DEVELOPMENT</b>	8	No items
<b>ADMINISTRATION REPORTS</b>		
Chief Superintendent	8	Information
Interim Secretary-Treasurer	9	Information
<b>CONFERENCE/MEETING REPORTS</b>	10	No reports
<b>GENERAL DISCUSSION</b>	10	Information
<b>CORRESPONDENCE</b>	10	Received
<b>ADJOURNMENT</b>	11	Approved



**MINUTES  
BOARD OF TRUSTEES MEETING  
FRONTIER SCHOOL DIVISION  
30 SPEERS ROAD  
WINNIPEG, MANITOBA  
JANUARY 18, 2024**

Present:	Linda Ballantyne	Area 2
	Donna Calvert	Area 4
	Tanya Friesen	Area 3
	Marg Imrie	Area 3
	Mike Muswagon	Area 5
	Marion Pearson	Area 4
	Howard Sanderson	Area 2
	Charlene Throop	Area 5
	Reg Klassen	Chief Superintendent
	Paul Critchley	Interim Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent
Present: (Via Teams)	Graeme Montgomery	Area 1
Absent:	Hilbert Mosiondz	Area 1 (Excused Absence, Work)
Guests:	Honourable Nello Altomare	Minister, Manitoba Education and Early Childhood Learning
	Brian O’Leary	Deputy Minister, Manitoba Education and Early Childhood Learning
Guests:	Dr. John Wiens	Chief Superintendent Selection Advisor

## **CALL TO ORDER**

Vice-Chairperson Pearson called the meeting to order at 8:34 a.m. She noted Chairperson Ballantyne and Trustees Calvert and Muswagon would be arriving soon. Vice-Chairperson Pearson proceeded to Item 4 of the meeting’s agenda.

### **1.00 APPROVAL OF AGENDA**

Chairperson Ballantyne reviewed the draft meeting agenda for January 18, 2024.

**MOTION #01-2024:** That the draft meeting agenda for January 18, 2024 be approved.

Muswagon  
Friesen  
Carried

**2.00 APPROVAL OF MINUTES**

Chairperson Ballantyne reviewed the draft December 14-15, 2023 regular meeting minutes. One typographical error was identified.

**MOTION #02-2024:** That the draft revised regular meeting minutes for December 14-15, 2023 be approved as amended.

Calvert  
Imrie  
Carried

**3.00 IN-CAMERA**

**MOTION #03-2024:** That the Board move into in-camera session.

Pearson  
Throop  
Carried

The Board moved into in-camera session at 10:56 a.m.

**MOTION #04-2024:** That the Board move out of in-camera session.

Calvert  
Imrie  
Carried

The Board moved out of the in-camera session at 11:58 a.m.

a. **Chief Superintendent Selection Advisor** (Timed Item)

**MOTION #05-2024:** That the Board move into in-camera session.

Imrie  
Muswagon  
Carried

The Board moved into in-camera session at 2:44 p.m. Administration was excused from the meeting.

**MOTION #06-2024:** That the Board move out of in-camera session.

Muswagon  
Sanderson  
Carried

The Board moved out of the in-camera session at 3:45 p.m.

**4.00 DELEGATION/GUEST(S)**

a. **Manitoba Education and Early Childhood Learning**  
(Timed Item, 8:30 a.m.)

Vice-Chairperson Pearson welcomed Minister Altomare and Deputy Minister O’Leary to the meeting. An overview of the Division was provided initially by Vice-Chairperson Pearson, followed by and concluded by Chairperson Ballantyne upon her arrival at the meeting. Divisional successes were shared and concerns and issues facing the Division were discussed.

**5.00 ACTION ITEMS**

a. **Higher Care Trip Requests for Ratification**

Chairperson Ballantyne reviewed requests to ratify higher care trip requests approved by the Chief Superintendent:

- Falcon Beach School: Fifteen (15) Grades 7-10 students to travel to Wallace Lake on January 10-11, 2024,
- Stevenson Island School: Twelve (12) Grades N-9 students to participate in day-trips for land-based learning activities situated at the lake located behind Stevenson Island School on January 8, 2024 to March 22, 2024,
- Minegoziibe Anishinabe School: Forty (40) Grades 1-12 students to travel to the Minegoziibe Anishinabe arena on various dates (January 12, 19, 26; February 2, 9, 16, 23, 2024),
- Frontier Collegiate: Twenty-four (24) Grades 9-12 students to travel to Neso Lake on various dates (every Saturday starting January 20, 2024).

**MOTION #07-2024:** That the identified higher care trip requests for Falcon Beach School, Stevenson Island School, Minegoziibe Anishinabe School, and Frontier Collegiate be ratified.

Muswagon  
Pearson  
Carried

b. **Higher Care Trip Requests for Approval**

i. **Frontier Collegiate Five (5) Trips**

Chairperson Ballantyne reviewed five (5) higher care trip requests from Frontier Collegiate:

- Four (4) trips to Flin Flon for: January 27, 2024 for forty (40) Grades 9-12 students; February 14, 2024 for twenty (20) Grades 9-12 students; February 28, 2024 for twenty (20) Grades 9-12 students; March 2, 2024 for forty (40) Grades 9-12 students,
- Twenty (20) Grades 9-12 students to travel to Neso Lake on March 16, 2024.

**MOTION #08-2024:** That the following Frontier Collegiate higher care trip requests be approved:

- Four (4) trips to Flin Flon for: January 27, 2024 for forty (40) Grades 9-12 students; February 14, 2024 for twenty (20) Grades 9-12 students; February 28, 2024 for twenty (20) Grades 9-12 students; March 2, 2024 for forty (40) Grades 9-12 students,
- Twenty (20) Grades 9-12 students to travel to Neso Lake on March 16, 2024.

Pearson  
Imrie  
Carried

ii. **Frontier Mosakahiken School**

Chairperson Ballantyne reviewed a higher care trip request for thirty (30) Grades 5-8 students to travel to The Pas on February 16, 2024.

**MOTION #09-2024:** That the Frontier Mosakahiken School higher care trip request for thirty (30) Grades 5-8 students to travel to The Pas on February 16, 2024 be approved.

Muswagon  
Pearson  
Carried

iii. **Peonan Point School**

Chairperson Ballantyne reviewed a request for six (6) Grades 2-12 students to travel to Asessippi Ski Resort on March 4-5, 2024.

**MOTION #10-2024:** That the Peonan Point School higher care trip request for six (6) Grades 2-12 students to travel to Asessippi Ski Resort on March 4-5, 2024 be approved.

Imrie  
Friesen  
Carried

iv. **Chan Kagha Otina Dakota Wayawa Tipi School**

Chairperson Ballantyne reviewed a request for fifteen (15) Grades 9-10 students to travel to Winnipeg and Camp Manitou on March 3-8, 2024.

**MOTION #11-2024:** That the Chan Kagha Otina Dakota Wayawa Tipi School higher care trip request for fifteen (15) Grades 9-10 students to travel to Winnipeg and Camp Manitou on March 3-8, 2024 be approved.

Sanderson  
Muswagon  
Carried

v. **Gillam School**

Chairperson Ballantyne reviewed a request for eighteen (18) Grades 8-12 students to travel to Europe (Germany, Italy, Switzerland, France) on March 22-April 3, 2024. This trip is planned through EF Tours.

**MOTION #12-2024:** That the Gillam School higher care trip request for eighteen (18) Grades 8-12 students to travel to Europe (Germany, Italy, Switzerland, France) on March 22-April 3, 2024 be approved.

Calvert  
Throop  
Carried

vi. **Duck Bay School**

Chairperson Ballantyne reviewed a request for fifty (50) Grades 1-9 students to travel to Asessippi Ski Resort on February 26, 2024.

**MOTION #13-2024:** That the Duck Bay School higher care trip request for fifty (50) Grades 1-9 students to travel to Asessippi Ski Resort on February 26, 2024 be approved.

Sanderson  
Calvert  
Carried

c. **Black River Anishinabe School Committee Membership**

Chairperson Ballantyne reviewed a request from the Area 3 Governance Support Officer, on behalf of the Black River School Committee, for an increase in committee membership (from four (4) to five (5) members) as defined in their Constitution and Terms of Reference.

**MOTION #14-2024:** That the request for refinement to the Black River School Committee Constitution and Terms of Reference Article 3 – Membership change to five (5) members be approved.

Friesen  
Pearson  
Carried

d. **Playground Equipment Requests: Waterhen, Philomene Chartrand, Gypsumville**

Chairperson Ballantyne reviewed requests for playground equipment from the Gypsumville School Committee, and individual requests from Principals of Waterhen and Philomene Chartrand schools. Direction was provided to administration for response to these requests.

e. **Disbursements**

Chairperson Ballantyne reviewed Disbursements for the month of December 2023.

**MOTION #15-2024:** That the December 2023 Disbursements of \$16,920.761.26 be approved.

Muswagon  
Imrie  
Carried

f. **Tenders**

Chairperson Ballantyne reviewed Tenders that have been awarded since the September 2023 Board meeting.

**MOTION #16-2024:** That Tender #1010 Sewer Services – Norway House awarded to David Albert be approved.

Friesen  
Muswagon  
Carried



g. **Request for Religious Exercises**

Chairperson Ballantyne reviewed a request from the Waterhen School Committee to hold religious exercises (Lord's Prayer) at Waterhen School.

**MOTION #17-2024:** That the request to hold religious exercises (The Lord's Prayer) at Waterhen School for the 2023-24 school year be approved.

Calvert  
Muswagon  
Carried

**6.00 COMMITTEE REPORTS**

a. **Policy Review Committee**

No report.

b. **Finance Committee**

No report.

c. **N.O.F.I. Board of Directors Meeting**

No report.

d. **Support Staff Liaison Committee**

No report.

e. **Employee Pension Committee**

No report.

f. **F.S.D./F.T.A. Liaison Committee**

A report of the December 8, 2023 meeting was provided by Chairperson Ballantyne with assistance from administration.

g. **Employee Benefits Committee**

No report.

h. **Collective Bargaining**

Information.

## **7.00 CHAIRPERSON’S REPORT**

### **a. Follow-up from Meeting with Manitoba Education and Early Childhood Learning**

Discussion and direction to administration.

### **b. Manitoba School Boards Association (MSBA) 2024 Convention**

Information and discussion.

### **c. Correspondence**

Information.

## **8.00 EDUCATION AND BOARD DEVELOPMENT**

## **9.00 ADMINISTRATION REPORTS**

### **9.01 Chief Superintendent’s Report**

#### **a. Strategic Plan**

##### **i. Reports Schedule**

Information.

##### **ii. Focus Area Discussion**

Chief Superintendent Klassen provided a recap of conversations held at recent Board meetings including the October 2023 meeting with the Superintendent Group, the November 1, 2023 Professional Development activity, and Indigenous Way of Life (curriculum, books, language). He noted conversations will continue at future Board meetings.

#### **b. Meetings and Travel**

Information.

#### **c. Attendance**

Information.

#### **d. Bravos**

#### **e. Enrollments**

Information.

- f. **Articles**  
Information.
- g. **Correspondence**  
Information.
- h. **Low Risk Trips**  
Information.
- i. **January 19, 2024 Professional Development Activity**  
Information.
- j. **2024 Annual School Committee Conference**  
Information.
- k. **2024 Frontier Games 50<sup>th</sup> Anniversary**  
Information.
- l. **Recognition Awards Program**  
Information. Chief Superintendent Klassen shared information on the creation of a 45-year award selection sheet, now available on the Division's website.
- m. **Recruitment Update**  
Information. Chief Superintendent Klassen shared the finished video for teacher recruitment.
- n. **Division Science Fair 2024**  
Information.

**9.02 Interim Secretary-Treasurer's Report**

- a. **Finance**
  - i. **Outstanding Accounts**  
Information.

- b. **Facilities**  
Information.
- c. **Transportation**  
Information.
- d. **D-Grants**  
Information.
- e. **Special Allocation F-Grants**  
Information.

**10.00 CONFERENCE/MEETING REPORTS**

**11.00 GENERAL DISCUSSION**

- a. **30 Speers Road Lease Update**  
Update provided.
- b. **Taxation – Status Employees**  
Discussion arose regarding taxation of Status employees. Administration was directed to research the topic and provide an update at a future meeting.
- c. **Area 5 Advisory Committee Stipend**  
Discussion arose regarding the process on increasing stipends relative to the Area 5 Advisory Committee, and the process for stipend increases in general. Administration was directed to review the topic and report back at a future meeting.

**12.00 CORRESPONDENCE**

**Incoming**

- a. Letter from Morgan Whiteway, Director of Labour Relations, Manitoba School Boards Association re First Session of 43<sup>rd</sup> Legislature (November 9, 2023 to December 7, 2023) Bill Update – Provincial Bills and Private Members Bills.
- b. Letter from Reg Klassen, Chief Superintendent to All Teachers re January 19, 2024 Professional Development.
- c. Electronic correspondence from the Manitoba School Boards Association (MSBA) for December 20, 2023:
  - E-bulletin – December 20, 2023,

- Council of School Leaders (COSL) Winter Conference February 15-16, 2024.
- d. Christmas card from Jack River School.
- e. Letter from Reg Klassen, Chief Superintendent to All Employees re Jackie Connell appointed as Assistant Deputy Minister of Indigenous Excellence in Education.
- f. Letter from Rhonda Shaw, Executive Director, Learning and Outcomes Branch, Student Achievement and Inclusion Division re 2023-24 Skills Strategy Equipment Enhancement Fund (SSEEF) grant submission (West Lynn Heights School).
- g. Letter from Rhonda Shaw, Executive Director, Learning and Outcomes Branch, Student Achievement and Inclusion Division re 2023-24 Skills Strategy Equipment Enhancement Fund (SSEEF) grant submission (Minegoziibe Anishinabe School).
- h. Letter from Honourable Nello Altomare, Minister of Education and Early Childhood Learning re Martin Family Initiative’s Aboriginal Youth Entrepreneurship Program (AYEP) – Grand Rapids School.
- i. Letter from Brian O’Leary, Deputy Minister, Education and Early Childhood Learning and Michelle Dubik, Deputy Minister, Families re Mandatory Reporting of Child Protection and Child Abuse Protocol.
- j. Electronic correspondence from the Manitoba School Boards Association for January 10, 2024:
  - COSL Winter Conference Program February 15-16, 2024.
  - Letter from Janice Arnold, Director, Governance and Professional Development Services re Procedure for Appeals to Boards,
  - What’s Up in January? Information from Alliance Francise Manitoba,
  - Letter from Janice Arnold, Director, Governance and Professional Development Services re Procedure for 2024 Annual Convention Program and Registration Information,
  - E-bulletin – January 10, 2024.

**MOTION #18-2024:** That the correspondence be received.

Calvert  
Sanderson  
Carried

**13.00 ADJOURNMENT**

**MOTION #19-2024:** That the meeting be adjourned.

Muswagon  
Carried

The meeting adjourned at 3:50 p.m. on Thursday, January 18, 2024.