



Minutes

Board of Trustees Meeting

30 Speers Road

Winnipeg, Manitoba

February 12-13, 2024

**MINUTES
EXECUTIVE SUMMARY
FEBRUARY 12-13, 2024
BOARD OF TRUSTEES MEETING**

TOPIC	PAGE	DISPOSITION
ACTION ITEMS		
Higher Care Trip Requests for Ratification	3	Ratified
1. Berens School (2 Trips)		
2. Black River Anishinabe School (2 Trips)		
3. Dauphin River School (2 Trips)		
4. Duke of Marlborough School		
5. Frontier Mosakahiken School		
6. Grand Rapids School (3 Trips)		
7. Helen Betty Osborne Ininiw Education Resource Centre (4 Trips)		
8. Jack River School (2 Trips)		
9. Joseph H. Kerr School		
10. Lakefront School		
11. Leaf Rapids Education Centre		
12. San Antonio School (2 Trips)		
13. Skownan School (3 Trips)		
14. Wanipigow School		
15. Cold Lake School		
16. D.R. Hamilton School		
Higher Care Trip Requests for Approval		
i. Barrows Junction School	5	Approved
ii. Falcon Beach School (2 Trips)	5	Approved
iii. Helen Betty Osborne Ininiw Education Resource Centre (4 Trips)	6	Approved
iv. Jack River School (4 Trips)	6	Approved
v. Minegoziibe Anishinabe School	7	Approved
vi. Waterhen School (2 Trips)	7	Approved
Awards Panel Recommendations		
i. 2024 Frontier Achievement Award	8	Accepted
ii. 2024 Outstanding Contribution – School Committee Members	8	Accepted
Special Leave 2024025	9	Approved
Disbursements	9	Approved
COMMITTEE REPORTS	9	Information
Finance Committee – 2024 Mill Rate	9	Approved

Employee Pension Committee	10	Approved
- The Canadian Equities Fund be reduced to target weight with the balance transferred to the Canadian Fixed Income Fund,		
- Canadian Equity Investment Manager be changed from Jarislowsky Fraser (JF) to Fiera Capital.		
CHAIRPERSON’S REPORT	10	Information
EDUCATION AND BOARD DEVELOPMENT	11	Information
ADMINISTRATION REPORTS		
Chief Superintendent	11	Information
Interim Secretary-Treasurer	13	Information
CONFERENCE/MEETING REPORTS	13	Information
GENERAL DISCUSSION	14	Information
CORRESPONDENCE	14	Received
ADJOURNMENT	15	Approved



**MINUTES
BOARD OF TRUSTEES MEETING
FRONTIER SCHOOL DIVISION
30 SPEERS ROAD
WINNIPEG, MANITOBA
FEBRUARY 12-13, 2024**

Present:	Linda Ballantyne	Area 2
	Donna Calvert	Area 4
	Tanya Friesen	Area 3
	Marg Imrie	Area 3
	Graeme Montgomery	Area 1
	Mike Muswagon	Area 5
	Marion Pearson	Area 4
	Reg Klassen	Chief Superintendent
	Paul Critchley	Interim Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent
Present: (Via Teams)	Howard Sanderson	Area 2
	Charlene Throop	Area 5
Absent:	Hilbert Mosiondz	Area 1 (Excused Absence, Work)
Presenters:	Bradley Hampson	Assistant Superintendent, Technology
	Thelma Nice	Assistant Superintendent, Academic Programs and Instruction
Guests:	Keven Van Camp	
	Gloria Van Camp	

CALL TO ORDER

Chairperson Ballantyne called the meeting to order at 9:07 a.m. on Monday, February 12, 2024.

1.00 APPROVAL OF AGENDA

Chairperson Ballantyne reviewed the draft meeting agenda for February 12-13, 2024. Additional items included:

- 7.00 d. Chairperson’s Report: Chief Superintendent Retirement Function,
- 10.00 Conference / Meeting Reports: a. Area 3 Advisory Committee Meeting; b. First Nations Educators’ Conference; c. Manitoba Collaborative Indigenous Education Blueprint – Indigenous Education Gathering.
- 11.00 General Discussion topic.

MOTION #20-2024: That the draft revised meeting agenda for February 12-13, 2024 be approved.

Friesen
Calvert
Carried

2.00 APPROVAL OF MINUTES

Chairperson Ballantyne reviewed the draft January 18, 2024 regular meeting minutes.

MOTION #21-2024: That the draft regular meeting minutes for January 18, 2024 be approved.

Montgomery
Pearson
Carried

3.00 IN-CAMERA

MOTION #22-2024: That the Board move into in-camera session.

Calvert
Montgomery
Carried

The Board moved into an in-camera session at 9:12 a.m. on Monday, February 12, 2024.

MOTION #23-2024: That the Board move out of in-camera session.

Montgomery
Friesen
Carried

The Board moved out of the in-camera session at 10:29 a.m. on Monday, February 12, 2024.

MOTION #24-2024: That pending ratification by the United Steelworkers Local 7106-18, the Collective Agreement reached in-committee between Frontier School Division and the United Steelworkers (USW) Local 7106-18 for Employees in Area 5 and Cross Lake for the period July 1, 2022 to June 30, 2026 be ratified.

Pearson
Imrie
Carried

MOTION #25-2024: That the Board move into in-camera session.

Calvert
Montgomery
Carried

The Board moved into an in-camera session at 2:49 p.m. on Tuesday, February 13, 2024.

MOTION #26-2024: That the Board move out of in-camera session.

Muswagon
Friesen
Carried

The Board moved out of the in-camera session at 2:55 p.m. on Tuesday, February 13, 2024.

4.00 DELEGATION/GUEST(S)

- a. **Keven Van Camp**
(Timed Item, Tuesday, February 13, 2024, 11:30 a.m.)

Chairperson Ballantyne welcomed former Chief Superintendent Keven Van Camp and his wife Gloria to the meeting.

The Van Camp's presented the Board with a Kokum (grandmother) Mask. In his presentation Mr. Van Camp shared the mask originated from the late Doreen Beaupre from Gillam, who championed education including Indigenous language and cultural teachings, in the early beginnings of Frontier School Division. Mr. Van Camp stressed the importance of recognizing Kokum(s) for sharing their teachings and knowledge.

The Board thanked Mr. and Mrs. Van Camp for the gift and invited them to attend the Annual School Committee Conference.

5.00 ACTION ITEMS

- a. **Higher Care Trip Requests for Ratification**

Chairperson Ballantyne reviewed requests to ratify higher care trip requests approved by the Chief Superintendent:

1. Berens River School (2 Trips): three (3) Grade 9 students to Winnipeg on February 7-9, 2024; twelve (12) Grade 9 students to Winnipeg and Camp Manitou on February 11-16, 2024.
2. Black River Anishinabe School (2 Trips): ten (10) Grades 5-8 students to Bloodvein on January 25, 2024; fifty-seven (57) Grades 6-8 students to Falcon Lake Ski Resort on February 9, 2024.

3. Dauphin River School (2 Trips): eight (8) Grades 9-11 students to Winnipeg and Camp Manitou on February 11-16, 2024; three (3) Grades 6, 9, and 10 students to Winnipeg on February 20-22 2024.
4. Duke of Marlborough School: four (4) Grade 7 students to Winnipeg on February 20-23, 2024.
5. Frontier Mosakahiken School: thirty-two (32) Grades 1-4 students to The Pas on February 5, 2024.
6. Grand Rapids School (3 Trips): twelve (12) Grades 10-11 students to Winnipeg and Camp Manitou on February 11-16, 2024; twelve (12) Grades 7-12 students to Thompson on February 9-11, 2024; nine (9) Grades 4-12 students to Winnipeg on February 20-22, 2024.
7. Helen Betty Osborne Ininiw Education Resource Centre (4 Trips): fifteen (15) Grades 6-8 students to Wes Island/Pine Creek on January 29 to March 1, 2024; twenty-five (25) Grade 11 students to Molson Lake Road on February 13 and 15, 2024; fourteen (14) Grades 9-11 students to Byron Apetagon Cabin/Black Water on February 15-16, 2024; three (3) Grades 9 and 11 students to travel to Winnipeg on February 20-23, 2024.
8. Jack River School (2 Trips): fifteen (15) Grades 7-8 students to West Island/Pine Creek on January 31, February 1, 12, 13, 23, 26, 2024; twenty (20) Grade 8 students to Sea Falls Bay on February 15, 2024.
9. Joseph H. Kerr School: fourteen (14) Grades 9-12 students to Asessippi Ski Resort on February 4-6, 2024.
10. Lakefront School: six (6) Grades 4-8 students to Winnipeg on February 20-22, 2024.
11. Leaf Rapids Education Centre: eight (8) Grades 6-11 students to Winnipeg on February 20-23, 2024.
12. San Antonio School (2 Trips): two (2) Grades N-1 students to Winnipeg on February 21-22, 2024; two (2) Grade 8 students to Winnipeg on February 21-22, 2024.
13. Skownan School (3 Trips): ninety (90) Grades 3-9 students to the Community Trapping Camp on February 6-21, 2024; three (3) Grade 7 students to Winnipeg on February 20-23, 2024; All Grades 7-9 students to Waterhen Lake on February 20-21, 2024.
14. Wanipigow School: four (4) Grades 7-9 students to Winnipeg on February 7-8, 2024.
15. Cold Lake School: eight (8) Grades K-8 students to Winnipeg on February 20-23, 2024.
16. D.R. Hamilton School: six (6) Grades 5-8 students to Winnipeg on February 20-23, 2024.

MOTION #27-2024:

That the identified higher care trip requests for Berens River School, Black River Anishinabe School, Dauphin River School, Duke of Marlborough School, Frontier Mosakahiken School, Grand Rapids School, HBOIERC, Jack River School, Joseph H. Kerr School, Lakefront School, Leaf Rapids Education Centre, San Antonio School,

Skownan School, Wanipigow School, Cold Lake School and D.R. Hamilton School be ratified.

Montgomery
Muswagon
Carried

b. Higher Care Trip Requests for Approval

i. Barrows Junction School

Chairperson Ballantyne reviewed a higher care trip request from Barrows Junction School for eleven (11) Grades 1-8 students to travel to Thunder Hill, Benito on March 7, 2024.

MOTION #28-2024: That the Barrows Junction School higher care trip request for eleven (11) Grades 1-8 students to travel to Thunder Hill, Benito on March 7, 2024 be approved.

Montgomery
Calvert
Carried

ii. Falcon Beach School Two (2) Trips

Chairperson Ballantyne reviewed the following higher care trips from Falcon Beach School:

- Fifty-four (54) Grades N-10 students to travel to Falcon Ridge Ski and Recreation Area on February 24, 2024,
- Twelve (12) Grades 7-10 students to travel to Asessippi Ski Resort on March 18-20, 2024 (overnight trip).

MOTION #29-2024: That the following Falcon Beach School higher care trip requests be approved:

- Fifty-four (54) Grades N-10 students to travel to Falcon Ridge Ski and Recreation Area on February 24, 2024,
- Twelve (12) Grades 7-10 students to travel to Asessippi Ski Resort on March 18-20, 2024 (overnight trip).

Imrie
Pearson
Carried

iii. **Helen Betty Osborne Ininiw Education Resource Centre Four (4) Trips**

Chairperson Ballantyne reviewed the following higher care trip requests from Helen Betty Osborne Ininiw Education Resource Centre:

- Twenty-two (22) Grades 9-10 students to travel to Molson Lake Road (Sundance site) on February 21, 23, 26, 2024 (3 day trips),
- Fifteen (15) Grades 6-8 students to travel to West Island Bridge (alternate location: Frontier Village) on February 29-March 22, 2024 (17 day trips),
- Fourteen (14) Grades 6-8 students to travel to Black Water on March 1, 12, 20, 2024 (3 day trips),
- Two-hundred sixty (260) Grades 5-8 students to travel to West Island Bridge on March 18-21, 2024 (4 day trips).

MOTION #30-2024:

That the following Helen Betty Osborne Ininiw Education Resource Center higher care trip requests be approved:

- Twenty-two (22) Grades 9-10 students to travel to Molson Lake Road (Sundance site) on February 21, 23, 26, 2024 (3 day trips),
- Fifteen (15) Grades 6-8 students to travel to West Island Bridge (alternate location: Frontier Village) on February 29-March 22, 2024 (17 day trips),
- Fourteen (14) Grades 6-8 students to travel to Black Water on March 1, 12, 20, 2024 (3 day trips),
- Two-hundred sixty (260) Grades 5-8 students to travel to West Island Bridge on March 18-21, 2024 (4 day trips).

Muswagon
Montgomery
Carried

iv. **Jack River School Four (4) Trips**

Chairperson Ballantyne reviewed the following trip requests from Jack River School:

- Two-hundred forty-eight (248) Grades 4-8 students to travel to West Island Bridge on March 4-8, 2024 (5 day trips),
- Eighteen (18) Grades 7-8 students to travel to Black Water on March 6, 2024,

- Twelve (12) Grades 6-8 students to travel to West Island Bridge (alternate location: Frontier Village) on March 6, 7, 18, 19, 2024 (4 day trips),
- Five hundred six (506) Nursery to Grade 8 students to travel to the Multiplex/Drop-in Centre on March 18-21, 2024 (4 day trips).

MOTION #31-2024:

That the following Jack River School higher care trip requests be approved:

- Two-hundred forty-eight (248) Grades 4-8 students to travel to West Island Bridge on March 4-8, 2024 (5 day trips),
- Eighteen (18) Grades 7-8 students to travel to Black Water on March 6, 2024,
- Twelve (12) Grades 6-8 students to travel to West Island Bridge (alternate location: Frontier Village) on March 6, 7, 18, 19, 2024 (4 day trips),
- Five hundred six (506) Nursery to Grade 8 students to travel to the Multiplex/Drop-in Centre on March 18-21, 2024 (4 day trips).

Montgomery
Muswagon
Carried

v. **Minegoziibe Anishinabe School**

Chairperson Ballantyne reviewed a request from Minegoziibe Anishinabe School for twenty-seven (27) Grades 5-8 students to Winnipeg on March 18-20, 2024.

MOTION #32-2024:

That the Minegoziibe Anishinabe School higher care trip for twenty-seven (27) Grades 5-8 students to Winnipeg on March 18-20, 2024 be approved.

Muswagon
Friesen
Carried

vi. **Waterhen School Two (2) Trips**

Chairperson Ballantyne reviewed the following trip requests from Waterhen School:

- Sixty-two (62) Nursery to Grade 9 students to travel to Asessippi Ski Resort on March 18, 2024,
- Six (6) Grades 4-9 students to travel to Winnipeg on February 20-22, 2024 to participate in the Division Science Fair.

MOTION #33-2024:

That the following Waterhen School higher care trip requests be approved:

- Sixty-two (62) Nursery to Grade 9 students to travel to Asessippi Ski Resort on March 18, 2024,
- Six (6) Grades 4-9 students to travel to Winnipeg on February 20-22, 2024 to participate in the Division Science Fair.

Pearson
Imrie
Carried

c. **Awards Panel Recommendations**

i. **2024 Frontier Achievement Award**

Chairperson Ballantyne reviewed information on the Frontier Achievement Award.

Awards Panel Trustees Ballantyne, Pearson and Muswagon with assistance from Chief Superintendent Klassen reported on the Awards Panel meeting held February 12, 2024 and their related recommendation.

MOTION #34-2024:

That the recommendation of the Awards Panel for the 2024 Frontier Achievement Award be accepted.

Muswagon
Montgomery
Carried

The recipient of this Award will be notified by the Board Chairperson or the Chief Superintendent.

ii. **2024 Outstanding Contribution Award – School Committee Members**

Chairperson Ballantyne reviewed Policy B.1.H – Awards Program – School Committee Members relative to this award.

Awards Panel Trustees Ballantyne, Pearson and Muswagon with assistance from Chief Superintendent Klassen reported on the Awards Panel meeting held February 12, 2024 and their related recommendation.

MOTION #35-2024:

That the recommendation of the Awards Panel for the 2024 Outstanding Contribution Award – School Committees be accepted.

Muswagon
Montgomery
Carried

The recipient of this Award was notified by the Board Chairperson.

d. **Special Leave 2024-25**

This item was discussed in-camera.

MOTION #36-2024: That the 2024-25 Special Leave applications, as decided upon by the Board, be approved.

Muswagon
Friesen
Carried

The 20 applicants will be notified as per Division policy.

e. **Disbursements**

Chairperson Ballantyne reviewed Disbursements for the month of January 2024.

MOTION #37-2024: That the January 2024 Disbursements of \$14,125,434.94 be approved.

Imrie
Calvert
Carried

6.00 COMMITTEE REPORTS

a. **Policy Review Committee**

No report.

b. **Finance Committee**

Committee Chairperson Imrie provided a report of their February 12, 2024 meeting.

MOTION #38-2024: That the 2024 Mill Rate be set at 12.8363 and used for the calculation of the 2024 Special Levy be approved.

Friesen
Imrie
Carried

c. **N.O.F.I. Board of Directors Meeting**

Board of Director Chairperson Friesen provided a report of their February 13, 2024 meeting.

d. **Support Staff Liaison Committee**

No report.

e. **Employee Pension Committee**

Committee Chairperson Imrie provided a report of their January 29, 2024 meeting.

MOTION #39-2024: That, as recommended by the Employee Pension Committee, the Canadian Equities Fund be reduced to target weight with balance transferred to the Canadian Fixed Income Fund be approved.

Imrie
Pearson
Carried

MOTION #40-2024: That, as recommended by the Employee Pension Committee, the Canadian Equity Investment Manager be changed from Jarislowsky Fraser (JF) to Fiera Capital be approved.

Montgomery
Calvert
Carried

f. **F.S.D./F.T.A. Liaison Committee**

No report.

g. **Employee Benefits Committee**

No report.

h. **Collective Bargaining**

Information.

7.00 CHAIRPERSON'S REPORT

a. **Manitoba School Boards Association (MSBA) 2024 Convention**

Information and discussion.

b. **Annual School Committee Conference – Report to Delegates**

Chairperson Ballantyne received commentary from Trustees on items to address in the report to delegates. Administration was directed to draft the report for review at the March meeting.

c. **Correspondence**

Discussion on correspondence received from the Waterhen School Committee regarding Rorketon School Committee membership; and a template letter from the Manitoba School Boards Association regarding the “National School Food Program”.

Administration was directed to attend a Waterhen School Committee meeting to review the Committee’s concerns.

Direction was provided to administration to forward communication to the Federal government regarding the “National School Food Program”.

d. **Chief Superintendent Retirement Function**

Discussion and direction for planning the Chief Superintendent retirement function. Invitations will be distributed based on direction provided by the Board.

8.00 EDUCATION AND BOARD DEVELOPMENT

a. **Technology Report** (Timed Item, February 12, 2024, 11:10 a.m.)

Chairperson Ballantyne welcomed Assistant Superintendent Hampson to the meeting, who provided a report on Technology supports in the Division.

b. **Academics Report: Numeracy and Science** (Timed Item, February 13, 2024, 9:05 a.m.)

Chairperson Ballantyne welcomed Assistant Superintendent Nice to the meeting, who provides program reports in Numeracy and Science programming in the Division.

9.00 ADMINISTRATION REPORTS

9.01 Chief Superintendent’s Report

a. **Strategic Plan**

i. **Reports Schedule**

Information.

ii. **Focus Area Discussion**

Discussion took place on topics for review at the March 19, 2024 meeting with the Superintendent Group including the Division's Strategic Plan three (3) focus areas, and revisit of discussions arising from their October 19, 2023 meeting.

b. **Meetings and Travel**

Information.

c. **April 2024 Annual School Committee Conference**

Trustees provided administration with direction for further shaping the draft conference agenda shared at the Board table.

d. **2024 Division Science Fair**

Information.

e. **May 2024 Board Meeting/School(s) Visit**

Discussion regarding the May 2024 Board meeting and visit to schools. The Board directed administration plan for Area 1 school(s) visits in May with information provided back to the Board at the next meeting for planning purposes.

f. **Office re Visit to Taylor**

Information and discussion, with direction to administration provided.

g. **Attendance**

Information.

h. **Bravos**

i. **Enrollments**

Information.

j. **Articles**

Information.

k. **Correspondence**

Information.

1. **Low Risk Trips**

Information.

9.02 Interim Secretary-Treasurer's Report

a. **Finance**

i. **Provincial Funding Announcement and Implications**

Information.

ii. **Outstanding Accounts**

Information.

b. **Facilities**

Information.

c. **Transportation**

Information.

d. **D-Grants**

Information.

e. **Special Allocation F-Grants**

Information.

10.00 CONFERENCE/MEETING REPORTS

a. **Area 3 Advisory Committee Meeting**

Trustees Imrie and Friesen provided a report of their recent meeting. A recommendation from the Area 3 Advisory Committee to the Board Chairperson and Vice-Chairperson was shared (personal invitation to Chiefs to attend Annual School Committee Conference).

b. **First Nations Educators' Conference**

Chairperson Ballantyne and Trustee Muswagon provided a report of the conference they attended on February 6-8, 2024 in Edmonton.

c. **Manitoba Collaborative Indigenous Education Blueprint – Indigenous Education Gathering**

Trustee Imrie shared on the Frontier Fiddlers performance for the Premier of Manitoba at this event. Chief Superintendent Klassen shared the good feedback received on the Indigenous Way of Life department presentation on language.

11.00 GENERAL DISCUSSION

An item brought forward under general discussion was discussed in-camera.

12.00 CORRESPONDENCE

Incoming

- a. Electronic correspondence from the Manitoba School Boards Association (MSBA) for January 17, 2024:
 - Memo from Janis Arnold, Governance and Professional Development Services re 2024 Student Citizenship Awards Program,
 - International Holocaust Remembrance Day Commemoration,
 - The Manitoba Accessibility Fund Grant Program.
- b. Letter from Honourable Nello Altomare, Minister of Education and Early Childhood Learning re Proclamation – Manitoba Inclusive Education Month – February 2024.
- c. Electronic correspondence from the Manitoba School Boards Association for January 24, 2024:
 - Executive Highlights – January 15, 2024,
 - Diverse Minds Creative Writing Competition 2024,
 - 2024 Student Citizenship Awards Package,
 - Letter from Dan Petrenko, Artistic Director, Winnipeg Jewish Theatre re A Field Trip for your Class – Holocaust Education through Theatre,
 - E-bulletin – January 24, 2024,
 - Federal Budget 2024 Template Letter – Funding for National Food School Program.
- d. Letter from Brian O’Leary, Deputy Minister, Education and Early Childhood Learning re Teachers’ Idea Fund.
- e. Letter from Honourable Nello Altomare, Minister of Education and Early Childhood Learning re Proclamation – Celebrating Reading in Manitoba Month – February 2024.
- f. Letter from Brian O’Leary, Deputy Minister, Education and Early Childhood Learning re Universally Accessible School Nutrition Programming.
- g. Electronic correspondence from the Manitoba School Boards Association for January 31, 2024:
 - Holocaust & Human Rights Symposium Letter to Teachers,
 - MEC Share Your Priorities for Manitoba’s 2024 Budget,
 - Frontier School Division – Chief Superintendent Designate,
 - Frontier School Division – Area 3 Superintendent Search,
 - Manitoba Down Syndrome Society Sock Design Contest,

- Memo from Janis Arnold, Governance and Professional Development Services re MSBA March Annual Convention – Workshop Options.
- h. Memo from Janis Arnold, Governance and Professional Development Services, MSBA re Distribution of Board Ballots – MSBA March Annual Convention.
- i. Letter from Tina Choy, Director, Manitoba Education and Early Childhood Learning, System Performance and Accountability Division, Education Funding Branch re 2024- 25 Funding Information.
- j. Letter from Honourable Nello Altomare, Minister of Education and Early Childhood Learning re 2024-25 Funding.
- k. Electronic correspondence from the Manitoba School Boards Association for February 7, 2024:
 - E-News February 7,
 - Executive Highlights, February 5.

Outgoing

- a. Letter from Board Chairperson Ballantyne to Minister of Education and Early Childhood Learning Altomare and Deputy Minister Brian O’Leary.

MOTION #41-2024: That the correspondence be received.

Imrie
Calvert
Carried

13.00 ADJOURNMENT

MOTION #42-2024: That the meeting be adjourned.

Montgomery
Carried

The meeting adjourned at 2:56 p.m. on Tuesday, February 13, 2024.