



Minutes

Board of Trustees Meeting

Canad Inns Destination Centre Polo Park Hotel

Winnipeg, Manitoba

April 23, 2024

**MINUTES
EXECUTIVE SUMMARY
APRIL 23, 2024
BOARD OF TRUSTEES MEETING**

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2. Frontier Collegiate		
3. Frontier Mosakahiken School		
4. Grand Rapids School (2 Trips)		
5. Gypsumville School		
6. Helen Betty Osborne Ininiw Education Resource Centre (3 trips)		
7. Julie Lindal School		
8. Lakefront School		
9. Leaf Rapids Education Centre		
10. Mel Johnson School		
11. Peonan Point School		
12. Skownan School		
13. Wanipigow School		
14. Waterhen School		
15. Brochet School		
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GENERAL DISCUSSION	8	Information
CORRESPONDENCE	8	Received
ADJOURNMENT	9	Approved



**MINUTES
BOARD OF TRUSTEES MEETING
FRONTIER SCHOOL DIVISION
CANAD INNS DESTINATION CENTRE
POLO PARK HOTEL
WINNIPEG, MANITOBA
APRIL 23, 2024**

Present:	Linda Ballantyne	Area 2
	Donna Calvert	Area 4
	Tanya Friesen	Area 3
	Marg Imrie	Area 3
	Graeme Montgomery	Area 1
	Hilbert Mosiondz	Area 1
	Mike Muswagon	Area 5
	Marion Pearson	Area 4
	Charlene Throop	Area 5
Present:	Reg Klassen	Chief Superintendent
	Paul Critchley	Interim Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent
Absent:	Howard Sanderson	Area 2 (Excused Absence, Sick)
Guests:	Jeff Moroz	Stantec, Principal Architect
	Souk Xoumphonphackdy	Senior Associate Architect
	Alex Jarorsky	Designer
	Chief Larson Anderson	Norway House Cree Nation
	Clarence Paupanekis	Chief Executive Officer
	Michael Ly	Chief Financial Officer
	Joel Jackson	Project Manager
	Matt Single	Finance

CALL TO ORDER

Chairperson Ballantyne called the meeting to order at 8:39 a.m.

1.00 APPROVAL OF AGENDA

Chairperson Ballantyne reviewed the draft meeting agenda for April 23, 2024.

MOTION #61-2024: That the draft meeting agenda for April 23, 2024 be approved.

Mosiondz
Friesen
Carried

2.00 APPROVAL OF MINUTES

Chairperson Ballantyne reviewed the draft March 19-20, 2024 regular meeting minutes.

MOTION #62-2024: That the draft regular meeting minutes for March 19-20, 2024 be approved.

Throop
Imrie
Carried

3.00 IN-CAMERA

MOTION #63-2024: That the Board move into in-camera session.

Friesen
Muswagon
Carried

The Board moved into an in-camera session at 8:42 a.m.

MOTION #64-2024: That the Board move out of in-camera session.

Muswagon
Pearson
Carried

The Board moved out of the in-camera session at 9:54 a.m.

MOTION #65-2024: That Paul Critchley be named as Secretary-Treasurer for Frontier School Division as of April 23, 2024.

Calvert
Imrie
Carried

4.00 DELEGATION/GUEST(S)

a. **Stantec** (Timed Item, 1:00 p.m.)

Chairperson Ballantyne welcomed representatives from Stantec who presented information on an office needs assessment for 30 Speers Road.

b. **Norway House Cree Nation** (Timed Item, 2:00 p.m.)

Chairperson Ballantyne welcomed Chief Anderson and representatives of the Norway House Cree Nation who presented information on a leasing opportunity with the Norway House Cree Nation.

5.00

ACTION ITEMS

a. 2024/25 School Year Calendar

i. School Year

Chairperson Ballantyne reviewed the provincial mandate for school year calendars. Chief Superintendent Klassen reviewed the draft proposed school year calendar with identified Divisional Administrative Days and Divisional Professional Development Days.

MOTION #66-2024:

That the 2024/25 School Year Calendar be set as follows:

- School Year Begins Tuesday September 3, 2024,
- First Day of Classes for Students Wednesday September 4, 2024,
- Last Day of School Before Christmas Break Friday, December 20, 2024,
- First Day of School after Christmas Break Monday, January 6, 2025,
- Last day of Classes for Students Thursday, June 26, 2025,
- Closing Date of Schools for 2024/25 Friday, June 27, 2025.

Mosiondz
Calvert
Carried

Administration was directed to forward the 2024/25 School Year Calendar to Manitoba Education and Early Childhood Learning.

ii. Board Meeting Dates

Chairperson Ballantyne reviewed the proposed draft 2024/25 Board meeting calendar. Board meeting dates were confirmed:

- September 26-27, 2024,
- October 21-23, 2024 (1.5 days set aside to meet with the Superintendent Group),
- November 14-15, 2024,
- December 12-13, 2024,
- January 22-23, 2025,
- February 10-11, 2025,
- March 17-19, 2025 (1 day set aside to meet with the Superintendent Group),

- April 22, 2025 (46th Annual School Committee Conference: April 23-25, 2025),
- May 12-13, 2025 (School(s) Visit – Area and location to be determined),
- June 12-13, 2025.

MOTION #67-2024: That the Board meeting dates for 2024/25 be confirmed.

Friesen
Muswagon
Carried

b. Disbursements

Chairperson Ballantyne reviewed Disbursements for the month of March 2024.

MOTION #68-2024: That the March 2024 Disbursements of \$15,339,678.67 be approved.

Imrie
Pearson
Carried

c. Higher Care Trip Requests for Ratification

Chairperson Ballantyne reviewed a number of higher care trip requests approved by the Chief Superintendent for Board ratification:

1. Duck Bay School
2. Frontier Collegiate
3. Frontier Mosakahiken School
4. Grand Rapids School (2 Trips)
5. Gypsumville School
6. Helen Betty Osborne Ininiw Education Resource Centre (3 Trips)
7. Julie Lindal School
8. Lakefront School
9. Leaf Rapids Education Centre
10. Mel Johnson School
11. Peonan Point School
12. Skownan School
13. Wanipigow School
14. Waterhen School
15. Brochet School

MOTION #69-2024:

That the identified higher care trip requests for Duck Bay School, Frontier Collegiate, Frontier Mosakahiken School, Grand Rapids School (2 Trips), Gypsumville School, Helen Betty Osborne Ininiw Education Resource Centre (3 Trips), Julie Lindal School, Lakefront School, Leaf Rapids Education Centre, Mel Johnson School, Peonan Point School, Skownan School, Wanipigow School, Waterhen School and Brochet School, be ratified.

Imrie
Mosiondz
Carried

d. Service Award Request

Chairperson Ballantyne reviewed a letter from several Divisional staff regarding a request to amend the Board's service award selection process to include locally produced Indigenous artisan work.

Administration was directed to review the request with the Human Resources department for report back at a future meeting.

6.00

COMMITTEE REPORTS

a. Policy Review Committee

No report. Next meeting is scheduled for Monday, June 3, 2024.

b. Finance Committee

No report. Next meeting date to be determined.

c. N.O.F.I. Board of Directors Meeting

No report. Next meeting date to be determined.

d. Support Staff Liaison Committee

No report. Next meeting is scheduled for Thursday, May 2, 2024.

e. Employee Pension Committee

No report. Next meeting is scheduled for Friday, May 3, 2024.

f. **F.S.D./F.T.A. Liaison Committee**

Chairperson Ballantyne, with assistance from Chief Superintendent Klassen, provided a report of the February 23, 2024 meeting. A report of the April 12, 2024 meeting will be provided once confirmed minutes are available.

g. **Employee Benefits Committee**

No report.

h. **Collective Bargaining**

Information.

i. **Awards Panel Committee**

Information for planning a future meeting.

7.00 CHAIRPERSON'S REPORT

a. **Annual School Committee Conference April 2024**

Chairperson Ballantyne reviewed the draft address to delegates in preparation for the Board report scheduled for Friday, April 26.

Chief Superintendent Klassen reviewed the Conference agenda and related planning items with Trustees.

b. **Manitoba School Boards Association (MSBA)**

A report of attendance at the 2024 MSBA Convention is tabled to the next meeting.

c. **Correspondence**

Information.

8.00 EDUCATION AND BOARD DEVELOPMENT

9.00 ADMINISTRATION REPORTS

9.01 Chief Superintendent's Report

a. **Strategic Plan**

i. **Reports Schedule**

Information.

ii. **Focus Area Discussion**

Discussion on items reviewed as part of the Board Report speech to delegates at the Annual School Committee Conference.

b. **Meetings and Travel**

Information.

c. **May 2024 Board Meeting/School Visit(s)**

Discussion regarding the May 2024 Board meeting and visit to schools in Area 1.

d. **June 2024 Board Meeting**

Information.

e. **Attendance**

Information.

f. **Bravos**

Bravos were conveyed to students from Helen Betty Osborne Ininiw Education Resource Centre and Frontier Collegiate on their participation and receipt of medals in the 2024 Skills Manitoba competition held on April 11, 2024 at Red River Polytech.

g. **Enrollments**

Information.

h. **Articles**

Information.

i. **Correspondence**

Information.

j. **Low Risk Trips**

Information.

9.02 Interim Secretary-Treasurer's Report

a. Finance

i. Outstanding Accounts

Information.

b. Facilities

Information.

c. Transportation

Information.

d. D-Grants

Information.

e. Special Allocation F-Grants

Information.

10.00 CONFERENCE/MEETING REPORTS

11.00 GENERAL DISCUSSION

a. Black River Update

Administration provided an update on Black River (Education Partnerships Working Group).

12.00 CORRESPONDENCE

Incoming

- a. Electronic correspondence from the Manitoba School Boards Association (MSBA) for March 13, 2024:
 - 19th Annual Aboriginal Education Research Forum – May 15 & 16, 2024.
- b. Electronic correspondence from the Manitoba School Boards Association for March 20, 2024:
 - E-bulletin – March 20, 2024,
 - Memo from Josh Watt, Interim Risk Management Services re 2024 TADD Leading Change Scholarship/Bursary.
- c. Letter from Reg Klassen, Chief Superintendent to All Employees and School Committee Chairpersons re Approved Policies.
- d. Electronic correspondence from the Manitoba School Boards Association for March 27, 2024:

- Memo from Janis Arnold, Director re 2024 Student Citizenship Awards Program,
- Diverse Minds Creative Writing 2024 – Reminder,
- FurnacePrices Scholarship Program.
- e. Letter from Honourable Nello Altomare, Minister of Education and Early Childhood Learning re Proclamation – Week of the Early Childhood Educator – April 28 – May 4, 2024.
- f. Letter from Honourable Nello Altomare, Minister of Education and Early Childhood Learning re Proclamation – Celebrating Education Week – April 15-19, 2024.
- g. Electronic correspondence from the Manitoba School Boards Association for April 3, 2024:
 - E-bulletin – April 3, 2024,
 - FYI National School Food Program.
- h. Electronic correspondence from the Manitoba School Boards Association for April 10, 2024:
 - HUB & Manitoba Schools Insurance Program – Extended Reporting Period of Abuse Insurance Incidents,
 - Canadian School Boards Association President’s Bulletin,
 - Education Forum: Impacts of Covid-19 on Education in Manitoba,
 - Prairie Rose School Division Superintendent/CEO Search.
- i. Letter from Honourable Nello Altomare, Minister of Education and Early Childhood Learning re Proclamation – Celebrating Music in Manitoba Schools – May 2024.
- j. Electronic correspondence from the Manitoba School Boards Association for April 3, 2024:
 - RCMP Musical Ride – Name the Foal Contest information,
 - E-bulletin – April 17, 2024.

MOTION #70-2024: That the correspondence be received.

Imrie
Friesen
Carried

13.00 ADJOURNMENT

MOTION #71-2024: That the meeting be adjourned.

Montgomery
Carried

The meeting adjourned at 3:10 p.m. on Tuesday, April 23, 2024.