



Minutes

Board of Trustees Meeting

30 Speers Road

Winnipeg, Manitoba

May 15, 2024

**MINUTES
EXECUTIVE SUMMARY
MAY 15, 2024
BOARD OF TRUSTEES MEETING**

TOPIC	PAGE	DISPOSITION
ACTION ITEMS		
Borrowing By-Law B-1-25	2	Approved
Five Year Capital Plan	3	Approved
Disbursements	3	Approved
Outstanding Contribution Award – Employees	3	Approved
Higher Care Trip Requests for Ratification	4	Ratified
1. Frontier Collegiate (2 Trips)		
2. Wanipigow School		
3. Duke of Marlborough School		
4. Helen Betty Osborne Ininiw Education Resource Centre		
Higher Care Trip Requests for Approval		
i. D.R. Hamilton School	4	Approved
ii. Gillam School	4	Approved
iii. Thunderbird School (2 Trips)	5	Approved
iv. Barrows Junction School (2 Trips)	5	Approved
v. Stevenson Island School	5	Approved
vi. Falcon Beach School (2 Trips)	6	Approved
vii. Black River Anishinabe School	6	Approved
viii. Cold Lake School (2 Trips)	6	Approved
ix. Comorant Lake School	7	Approved
x. Cranberry Portage Elementary	7	Approved
xi. Frontier Collegiate (4 Trips)	7	Approved
xii. Frontier Mosakahiken School (3 Trips)	8	Approved
xiii. Berens River School (2 Trips)	9	Approved
xiv. Mel Johnson School	9	Approved
Tenders	9	Approved
COMMITTEE REPORTS	10	Information
Employee Pension Committee	10	Approved
- The transfer of payroll services from Manulife to Ellement,		
- The forwarding of the estimated Extrapolation of the Financial Position as at December 31, 2023 to the Division’s Auditing Firm Deloitte LLP,		
- The Statement of Investment Policies and Procedures including the change to Private Debt Benchmark.		

CHAIRPERSON’S REPORT	11	Information
EDUCATION AND BOARD DEVELOPMENT	12	No items
ADMINISTRATION REPORTS		
Chief Superintendent	12	Information
Interim Secretary-Treasurer	13	Information
CONFERENCE/MEETING REPORTS	13	Tabled
GENERAL DISCUSSION	14	Information
CORRESPONDENCE	14	Received
ADJOURNMENT	15	Approved



**MINUTES
BOARD OF TRUSTEES MEETING
FRONTIER SCHOOL DIVISION
30 SPEERS ROAD
WINNIPEG, MANITOBA
MAY 15, 2024**

Present:	Hilbert Mosiondz	Area 1
	Charlene Throop	Area 5
Present: (Via Teams)	Linda Ballantyne	Area 2
	Marg Imrie	Area 3
	Graeme Montgomery	Area 1
	Mike Muswagon	Area 5
	Marion Pearson	Area 4
Present:	Reg Klassen	Chief Superintendent
	Paul Critchley	Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent
Absent:	Donna Calvert	Area 4 (Excused, Forest Fire)
	Tanya Friesen	Area 3 (Excused, Work Commitment)
	Howard Sanderson	Area 2 (Excused, Sick)

CALL TO ORDER

As per *The Public Schools Act*, M.R. 201/2004 Section 5, Trustee Mosiondz was named as designate by Chairperson Ballantyne.

Chairperson Ballantyne called the meeting to order at 9:08 a.m.

1.00 APPROVAL OF AGENDA

Chairperson Ballantyne reviewed the draft meeting agenda for May 14-15, 2024. She noted refinement to the agenda resulting from the forest fire situation faced in Division communities/schools in north-west Manitoba, including the cancellation of Area 1 school/community visits initially planned for May 14, 2024.

MOTION #72-2024: That the amended draft meeting agenda for May 15, 2024 be approved.

Imrie
Throop
Carried

2.00 APPROVAL OF MINUTES

Chairperson Ballantyne reviewed the draft April 23, 2024 regular meeting minutes.

MOTION #73-2024: That the draft regular meeting minutes for April 23, 2024 be approved.

Pearson
Imrie
Carried

3.00 IN-CAMERA

MOTION #74-2024: That the Board move into in-camera session.

Pearson
Throop
Carried

The Board moved into an in-camera session at 9:12 a.m.

MOTION #75-2024: That the Board move out of in-camera session.

Pearson
Muswagon
Carried

The Board moved out of the in-camera session at 9:44 a.m.

MOTION #76-2024: That the late application and appeal for Special Leave 2024/25 be approved.

Muswagon
Imrie

Chairperson Ballantyne requested a vote be taken for the motion on the floor. Voting results: Yea – 1, Nay – 6.

Administration was directed to inform the applicant of the Board’s decision.

4.00 DELEGATION/GUEST(S)

5.00 ACTION ITEMS

a. **Borrowing By-Law B-1-25**

Secretary-Treasurer Critchley presented Borrowing By-Law B-1-25 for Board approval.

MOTION #77-2024: That Borrowing By-Law B-1-25 be approved.

Mosiondz
Imrie
Carried

b. Five Year Capital Plan

Secretary-Treasurer Critchley reviewed the proposed Frontier School Division Five Year Capital Plan for Board approval.

MOTION #78-2024: That the Frontier School Division Five Year Capital Plan as presented at the May 15, 2024 Board meeting be approved.

Muswagon
Imrie
Carried

Administration was directed to create a plan for the Lobbying Committee of the Board to meet with governments (Identified First Nations / Provincial / Federal) to discuss facility needs identified in the Five Year Capital Plan.

c. Disbursements

Chairperson Ballantyne reviewed Disbursements for the month of April 2024.

MOTION #79-2024: That the April 2024 Disbursements of \$13,652,349.67 be approved.

Mosiondz
Imrie
Carried

d. Outstanding Contribution Award – Employees

Chairperson Ballantyne reviewed information on the Outstanding Contribution Award – Employees. Trustees on the Awards Panel Committee provided their recommendation to the Board.

MOTION #80-2024: That, as recommended by the Awards Panel Committee, the 2024 Award for Outstanding Contribution – Employees be awarded to Marietta Anterola, Ernestine Huhtala and Hector Riquelme.

Muswagon
Pearson
Carried

e. **Higher Care Trip Requests for Ratification**

Chairperson Ballantyne reviewed a number of higher care trip requests approved by the Chief Superintendent for Board ratification:

1. Frontier Collegiate (2 Trips)
2. Wanipigow School
3. Duke of Marlborough School
4. Helen Betty Osborne Ininiw Education Resource Centre

MOTION #81-2024: That the identified higher care trip requests for Frontier Collegiate (2 Trips), Wanipigow School, Duke of Marlborough School, and Helen Betty Osborne Ininiw Education Resource Centre be ratified.

Muswagon
Mosiondz
Carried

f. **Higher Care Trips for Approval**

i. **D.R. Hamilton School**

Chairperson Ballantyne reviewed a higher care trip request from Principal Pelletier for twenty (20) Grades 8-9 students to travel to Whiskey Jack North (old ferry landing) on June 17-20, 2024.

MOTION #82-2024: That the D.R. Hamilton School higher care trip request for twenty (20) Grades 8-9 students to travel to Whiskey Jack North (old ferry landing) on June 17-20, 2024 be approved.

Muswagon
Imrie
Carried

ii. **Gillam School**

Chairperson Ballantyne reviewed a higher care trip request from Principal Kabbani for thirteen (13) Grade 5 students to travel to Winnipeg on June 3-7, 2024.

MOTION #83-2024: That the Gillam School higher care trip request for for thirteen (13) Grade 5 students to travel to Winnipeg on June 3-7, 2024 be approved.

Muswagon
Imrie
Carried

iii. **Thunderbird School (2 Trips)**

Chairperson Ballantyne reviewed two (2) higher care trip requests from Principal Montgomery for:

- two (2) female Grade 10 students to travel to Ottawa on May 25-June 1, 2024,
- twelve (12) Grade 8 students to travel to Lynn Lake on June 3-7, 2024.

MOTION #84-2024: That the Thunderbird School higher care trip requests for two (2) female Grade 10 students to travel to Ottawa on May 25-June 1, 2024; and for twelve (12) Grade 8 students to travel to Lynn Lake on June 3-7, 2024 be approved.

Muswagon
Imrie
Carried

iv. **Barrows Junction School (2 Trips)**

Chairperson Ballantyne reviewed two (2) higher care trip requests from Principal Barker for:

- thirteen (13) Grades 1-8 students to participate in an overnight camping trip at the school on June 6-7, 2024,
- eighteen (18) Grades N-8 students to travel to Hudson Bay, Saskatchewan and The Pas on June 24, 2024.

MOTION #85-2024: That the Barrows Junction School higher care trip requests for thirteen (13) Grades 1-8 students to participate in an overnight camping trip at the school on June 6-7, 2024; and eighteen (18) Grades N-8 students to travel to Hudson Bay, Saskatchewan and The Pas on June 24, 2024 be approved.

Muswagon
Imrie
Carried

v. **Stevenson Island School**

Chairperson Ballantyne reviewed a higher care trip request from Principal Chornoby for six (6) Grade 5-9 students to travel to Winnipeg and to the Music Jamboree in Area 2 on May 22-26, 2024.

MOTION #86-2024: That the Stevenson Island School higher care trip request for six (6) Grade 5-9 students to travel to Winnipeg and to the Music Jamboree in Area 2 on May 22-26, 2024 be approved.

Muswagon
Imrie
Carried

vi. **Falcon Beach School (2 Trips)**

Chairperson Ballantyne reviewed two (2) higher care trip requests from Principal Gilhen for:

- two (2) female Grades 7-8 students to travel to Ottawa on May 25-June 1, 2024,
- fifteen (15) Grades 7-10 students to travel to Falcon Lake on June 17-20, 2024.

MOTION #87-2024: That the Falcon Beach School higher care trip requests for two (2) female Grades 7-8 students to travel to Ottawa on May 25-June 1, 2024; and six (6) Grade 5-9 students to travel to Winnipeg and to the Music Jamboree in Area 2 on May 22-26, 2024 be approved.

Muswagon
Imrie
Carried

vii. **Black River Anishinabe School**

Chairperson Ballantyne reviewed a higher care trip request from Principal Sharpe for twenty (20) Grades 4-8 students to travel to Matheson Island on May 29-31, 2024.

MOTION #88-2024: That the Black River Anishinabe School higher care trip request for twenty (20) Grades 4-8 students to travel to Matheson Island on May 29-31, 2024 be approved.

Muswagon
Imrie
Carried

viii. **Cold Lake School (2 Trips)**

Chairperson Ballantyne reviewed two (2) higher care trip requests from Principal Boyle for:

- three (3) male Grades K-8 students to travel to Charlette Lake, Kississing Lake Campground on June 6, 2024,
- four (4) male Grades K-8 students to travel to The Pas on June 11, 2024.

MOTION #89-2024: That the Cold Lake School higher care trip requests for three (3) male Grades K-8 students to travel to Charlette Lake, Kississing Lake Campground on June 6, 2024; and four (4) male Grades K-8 students to travel to The Pas on June 11, 2024 be approved.

Muswagon
Imrie
Carried

ix. **Cormorant Lake School**

Chairperson Ballantyne reviewed a higher care trip request from Principal Turner for four (4) male Grade 10 students to travel to Edmonton on May 27-30, 2024.

MOTION #90-2024: That the Cormorant Lake School higher care trip request for four (4) male Grade 10 students to travel to Edmonton on May 27-30, 2024 be approved.

Muswagon
Imrie
Carried

x. **Cranberry Portage Elementary**

Chairperson Ballantyne reviewed a higher care trip request from Principal Johnston for nineteen (19) Grades 6-8 students to travel to Camp Whitney – Lake Athapap on June 10-12, 2024.

MOTION #91-2024: That the Cranberry Portage Elementary higher care trip request for nineteen (19) Grades 6-8 students to travel to Camp Whitney – Lake Athapap on June 10-12, 2024 be approved.

Muswagon
Imrie
Carried

xi. **Frontier Collegiate (4 Trips)**

Chairperson Ballantyne reviewed a number of higher care trip requests from Principal Cable for Grades 9 to 12 students for:

- Twenty-four (24) to travel to Iskwasum Lake on May 25, 2024,
- Forty (40) to travel to Simonhouse Bible Camp on May 31-June 2, 2024,
- Fourteen (14) to travel to Simon House Rocks on June 1, 2024, and
- Twenty-four (24) Grade 10 students to travel to Iskwasum Lake on June 7-9, 2024.

MOTION #92-2024: That the following higher care trip requests from Frontier Collegiate be approved:

- Twenty-four (24) Grades 9-12 students to travel to Iskwasum Lake on May 25, 2024,
- Forty (40) Grades 9-12 students to travel to Simonhouse Bible Camp on May 31-June 2, 2024,
- Fourteen (14) Grades 9-12 students to travel to Simon House Rocks on June 1, 2024, and
- Twenty-four (24) Grade 10 students to travel to Iskwasum Lake on June 7-9, 2024.

Muswagon
Imrie
Carried

xii. **Frontier Mosakahiken School (3 Trips)**

Chairperson Ballantyne reviewed three (3) higher care trip requests from Principal Lambert for:

- Thirty-two (32) Grade 2 students to travel to The Pas on May 27-31, or June 5-7, 2024 (day trips),
- Twenty (20) Grades 9-12 students to travel to Winnipeg on May 30-June 2, 2024,
- Eighty (80) Grades 1-4 students to travel to Pioneer Bay, Clearwater Provincial Park on June 24, 2024 (alternate date June 25, 2024).

MOTION #93-2024: That the following Frontier Mosakahiken School higher care trip requests be approved:

- Thirty-two (32) Grade 2 students to travel to The Pas on May 27-31, or June 5-7, 2024 (day trips),
- Twenty (20) Grades 9-12 students to travel to Winnipeg on May 30-June 2, 2024,
- Eighty (80) Grades 1-4 students to travel to Pioneer Bay, Clearwater Provincial Park on June 24, 2024 (alternate date June 25, 2024).

Muswagon
Imrie
Carried

xiii. **Berens River School (2 Trips)**

Chairperson Ballantyne reviewed two (2) higher care trip requests from Principal Batenchuk for:

- twenty-four (24) Grades 5-9 students to travel to Wanipigow School and Duck Bay School on May 21-25, 2024,
- twenty (20) Grades 4-5 students to travel to Matheson Island on May 29-31, 2024.

MOTION #94-2024: That the Berens River School higher care trip requests for twenty-four (24) Grades 5-9 students to travel to Wanipigow School and Duck Bay School on May 21-25, 2024; and twenty (20) Grades 4-5 students to travel to Matheson Island on May 29-31, 2024 be approved.

Muswagon
Imrie
Carried

xiv. **Mel Johnson School**

Chairperson Ballantyne reviewed a higher care trip request from Principal Tozer for five (5) Grade 12 students to travel to Toronto, Ontario on June 3-8, 2024.

MOTION #95-2024: That the Mel Johnson School higher care trip request for five (5) Grade 12 students to travel to Toronto, Ontario on June 3-8, 2024 be approved.

Muswagon
Imrie
Carried

g. **Tenders**

Chairperson Ballantyne reviewed Tenders that have been awarded since the January 2024 Board meeting.

MOTION #96-2024: That Tender #1018, 800 Division Laptops awarded to Powerland be approved.

Mosiondz
Pearson
Carried

6.00

COMMITTEE REPORTS

a. **Policy Review Committee**

No report. Next meeting is scheduled for Monday, June 3, 2024.

b. **Finance Committee**

No report. Next meeting date to be determined.

c. **N.O.F.I. Board of Directors Meeting**

No report. Next meeting date to be determined.

d. **Support Staff Liaison Committee**

Trustees and administration who sit on this Divisional Committee provided a report of the meeting held May 2, 2024.

Meeting dates for 2024/25 were identified: October 31, 2024; January 30 and May 1, 2025.

e. **Employee Pension Committee**

Committee Chairperson Imrie provided a report of the meeting held May 3, 2024.

MOTION #97-2024:

That, as recommended by the Employee Pension Committee, the transfer of administration of payroll services from Manulife to Ellement for The Retirement Plan for Employees of the Frontier School Division be approved.

Imrie
Pearson
Carried

MOTION #98-2024:

That, as recommended by the Employee Pension Committee, the Board approves the forwarding of the estimated Extrapolation of the Financial Position as at December 31, 2023 to the Division's Auditing Firm Deloitte LLP, for The Retirement Plan for Employees of the Frontier School Division.

Imrie
Pearson
Carried

MOTION #99-2024:

That, as recommended by the Employee Pension Committee, the Statement of Investment Policies and Procedures including the change to Private Debt Benchmark for The Retirement Plan for Employees of the Frontier School Division be approved.

Imrie
Pearson
Carried

Meeting dates for 2024/25 were identified: October 30, 2024; January 29 and May 2, 2025.

f. **F.S.D./F.T.A. Liaison Committee**

Chairperson Ballantyne, with assistance from Chief Superintendent Klassen, provided a report of the April 12, 2024 meeting.

The next meeting of this Committee is scheduled for June 17, 2024.

g. **Employee Benefits Committee**

No report.

h. **Collective Bargaining**

Information.

7.00

CHAIRPERSON'S REPORT

a. **2024 Manitoba School Boards Association (MSBA) Annual General Meeting (AGM) Report**

Chairperson Ballantyne and other Trustees who attended the March AGM provided a report.

b. **April 2024 Presentations** (Stantec, Norway House Cree Nation)

Discussion. Further discussion to resume at the June 2024 Board meeting.

c. **April 2024 Annual School Committee Conference**

Discussion.

d. **Correspondence**

Information. Discussion on communication received from the Falcon Lake Daycare Initiative Committee. Administration was directed to respond to the request.

8.00 EDUCATION AND BOARD DEVELOPMENT

9.00 ADMINISTRATION REPORTS

9.01 Chief Superintendent's Report

a. Strategic Plan

i. Reports Schedule

Information.

ii. Focus Area Discussion

Divisional Strategic Plan three focus areas topic for discussion at June 2024 Board meeting.

b. Meetings and Travel

Information.

c. June 2024 Board Meeting

Discussion and direction to administration on planning the June 13-14, 2024 Board meeting.

d. June 2024 Graduations

Information.

e. Attendance

Information.

f. Bravos

Bravos were conveyed to:

- Area 3 students, staff and chaperones who participated in the Area 3 schools trip to Vancouver on April 27-May 2, 2024. Communication was received from WestJet sharing appreciation of their “respectful and polite manners” while on that trip.
- Mel Johnson School on receiving recognition from The Terry Fox Foundation in ranking 11th in that school’s fundraising efforts.
- Area 1 Math Instructional Developer on work underway to support Principals with Math lessons.

- g. **Enrollments**
Information.
- h. **Articles**
Information.
- i. **Correspondence**
Information.
- j. **Low Risk Trips**
Information.

9.02 Secretary-Treasurer's Report

- a. **Finance**
 - i. **Outstanding Accounts**
Information.
- b. **Facilities**
Information.
- c. **Transportation**
Information.
- d. **D-Grants**
Information.
- e. **Special Allocation F-Grants**
Information.

10.00 CONFERENCE/MEETING REPORTS

- a. **Area Advisory Committee Meeting Reports**
Reports tabled to the June 2024 Board meeting.

11.00

GENERAL DISCUSSION

a. **Pride Activities**

Discussion arose on communications shared with all employees regarding Pride activities and celebrations taking place in the Province.

The Board applauded the efforts in place to support 2SLGBTQIA+ identities and encouragement of all in joining Pride activities and celebrations.

b. **Cranberry Portage Forest Fire Update**

Administration provided an update on the forest fire situation affecting Divisional communities of Cranberry Portage and Sherridon.

Chief Superintendent Klassen shared a social media posting from a Frontier Collegiate student on her positive experiences and support received in the evacuation of students to The Pas. The Board directed administration to communicate their appreciation to staff in their efforts for student and staff safety and wellness.

12.00

CORRESPONDENCE

Incoming

- a. Letter from Honourable Nello Altomare, Minister of Education and Early Childhood Learning re Indigenous Excellence Name Change.
- b. Electronic correspondence from the Manitoba School Boards Association (MSBA) for April 24, 2024:
 - Basic Youth Canada Contest information,
 - Memo from Josh Watt, Interim Risk Management Services re 2024 TADD Leading Change Scholarship/Bursary information,
 - Memo from Josh Watt, Executive Director re Response to Requests for Information.
- c. Letter from Deanna Holowachuk, School Development Center, Manitoba and Saskatchewan, The Terry Fox Foundation re Mel Johnson School.
- d. Letter from Ryan Gemmel, Chair of Falcon Lake Daycare Initiative Committee re Daycare Facility.
- e. My Wondrous World of Kindergarten book.
- f. MASBO News.
- g. Electronic correspondence from the Manitoba School Boards Association for May 1, 2024:
 - 2024 AGM Recordings of Proceedings – 60th Annual Convention.
 - E-bulletin – May 1, 2024.
- h. Memo from Sandy Nemeth, President re Association Statement Regarding Initiation of an Independent Governance Review.
- i. Letter from Allan Hawkins, Executive Director, Inclusion Branch, Manitoba Education and Early Childhood Learning re After-school, summer, and school break nutrition grant program eligibility.

- j. Letter from Honourable Nello Altomare, Minister of Education and Early Childhood Learning re Community Schools Program – Jack River School.

MOTION #100-2024: That the correspondence be received.

Pearson
Imrie
Carried

13.00 ADJOURNMENT

MOTION #101-2024: That the meeting be adjourned.

Pearson
Carried

The meeting adjourned at 12:15 p.m.