



SPECIAL TRAVEL REIMBURSEMENT CLAIM FORM

Name: _____ School: _____
PLEASE PRINT

FSD ADDENDUM - ARTICLE 1.12 - SPECIAL TRAVEL REIMBURSEMENT

In isolated communities the Division recognizes the need for additional travel to the nearest large community as per the following schedules.

School Year _____

Please check the applicable section:

1. Schedule A

The Division shall reimburse the teacher for actual travel costs of one (1) round trip **per school term** to the nearest large community. Only travel on non-teaching or personal leave days shall be applicable. Reimbursement for travel expenses at the most economical means, shall include the cost of travel for the Teacher, the Teacher's spouse, and dependent children.

- God's Lake Narrows to Winnipeg \$ _____
- Stevenson Island to Winnipeg \$ _____
- Brochet to Thompson \$ _____

2. Schedule B

The Division shall reimburse the Teacher for actual travel costs of one (1) round trip **per school year** to the nearest large community.

- Ilford to Thompson \$ _____
- Thicket Portage to Thompson \$ _____
- Churchill to Winnipeg (new hires after June 30, 2005) \$ _____

Teachers in Ilford and Thicket Portage shall be entitled to one (1) additional travel day with no loss of pay in accordance with this article.

TOTAL COSTS \$ _____

For all items receipts must be attached.

NOTES:

By completing and submitting this form I certify that this trip was taken on _____
(date)

EMPLOYEE SIGNATURE:		DATE:	
SUPERINTENDENT SIGNATURE:		DATE:	
SECRETARY-TREASURER SIGNATURE:		DATE:	