



INVITES APPLICATIONS FOR THE FOLLOWING POSITION

Position:	Bus Driver (Training will be provided)
Location:	Frontier Collegiate Campus
Start Date:	As soon as possible
Hours/Days/Months:	40 hours/week, 10 months/year
Term of Employment:	Permanent
Salary:	\$21.69/hour
Unionized/Non-Unionized:	Unionized
Application Deadline:	Open Until Filled

Reporting to the Dormitory Administrator, the Bus Driver is responsible for the safe and timely transportation of students to and from home communities, medical appointments, extra-curricular events and field trips.

This position involves work at irregular hours, evening and weekend work, overnight stays and last-minute trips.

QUALIFICATIONS

- Grade 12 (or an acceptable combination of education and experience)
- Current and valid Manitoba Class Two (2) Driver's License (**training will be provided**)
- Valid school bus driving certificate (**training will be provided**)
- Clear driving abstract
- Previous school bus driving experience is preferred
- Thorough knowledge of regulations and practices as required by The Highway Traffic Act, Manitoba Education and the School Board relative to the operation and maintenance of school buses.
- Medical experience would be an asset to this position as many of the trips are for medical reasons.

DUTIES AND RESPONSIBILITIES

- Operates Divisional vehicles/bus in safe, lawful, courteous and efficient manner
- Performs necessary servicing activities as required
- Performs required inspections prior to all regular, extra-curricular and/or previously unscheduled trips
- Maintains the interior of the vehicle/bus in a clean, tidy and safe condition in accordance with established regulations, policies and practices
- Maintains student discipline on the vehicle/bus according to Student Transportation Handbook. Communicates regularly with the Campus Administration regarding issues that may arise
- Maintains confidentiality regarding student information.

Applications must include a cover letter, current resume and a list of three professional references including contact numbers, all of whom must have knowledge of the applicant's performance in the applicant's current or recent assignment. Consent to contact references is also required.

*Thank you for your interest; however, only applicants selected for an interview will be contacted.
By applying, you consent to the Division contacting your references. As a condition of employment, the successful candidate will be required to submit a clear Criminal Record Check (including Vulnerable Sector Check) and Child Abuse Registry Check, at their own expense. Further information is available at www.fsdnet.ca*

Reasonable accommodations are available for persons with disabilities on request.

Forward application package to:
Vincent Cable, Principal
Frontier Collegiate
Cranberry Portage, MB R0B 0H0
Fax: (204) 472-3191
Email: Vincent.cable@fsdnet.ca
Posting Date: October 1, 2024

