



## **Minutes**

**Board of Trustees Meeting**

**30 Speers Road**

**Winnipeg, Manitoba**

**November 14-15, 2024**

(Available in alternate formats upon request)

**MINUTES  
EXECUTIVE SUMMARY  
NOVEMBER 14-15, 2024  
BOARD OF TRUSTEES MEETING**

<b>TOPIC</b>	<b>PAGE</b>	<b>DISPOSITION</b>
<b>ACTION ITEMS</b>		
Audit Presentation	2	Approved
Higher Care School Trips Request for Ratification		
i. Black River Anishinabe School	3	Ratified
ii. Helen Betty Osborne Ininiw Education Resource Centre (3 Trips)	3	Ratified
iii. Jack River School	4	Ratified
iv. Frontier Mosakahiken School	4	Ratified
Higher Care School Trip Requests for Approval		
i. Grand Rapids School	5	Approved
ii. Matheson Island School	5	Approved
iii. Ministic School	5	Approved
iv. Wanipigow School (3 Trips)	6	Approved
Request for Religious Exercises – Lakefront School	6	Approved
Support Staff Liaison Committee Request	7	Tabled
Disbursements	7	Approved
<b>COMMITTEE REPORTS</b>		
Policy Review Committee	7	Approved
Refinement to Regulation G.3.E-R – Transportation – Inclement Weather		
Finance Committee	7	Approved
Operating surplus funding be transferred to a capital reserve:		
- \$1.3 million for housing reserve,		
- \$500,000 bus reserve.		
Employee Pension Committee	8	Approved
- 1% cost-of-living adjustment for Retirees of the Retirement Plan for Employees of the Frontier School Division,		
- RBC Investor Services named as Custodian for the Retirement Plan for Employees of the Frontier School Division.		
<b>CHAIRPERSON’S REPORT</b>	9	Information
<b>EDUCATION AND BOARD DEVELOPMENT</b>	9	Information

**ADMINISTRATION REPORTS**

Chief Superintendent

10 Referred

Secretary-Treasurer

10 Information

**CONFERENCE/MEETING REPORTS**

10 Information

**GENERAL DISCUSSION**

11 No items

**CORRESPONDENCE**

11 Received

**ADJOURNMENT**

12 Approved



**MINUTES  
BOARD OF TRUSTEES MEETING  
FRONTIER SCHOOL DIVISION  
30 SPEERS ROAD  
WINNIPEG, MANITOBA  
NOVEMBER 14-15, 2024**

Present:	Hilbert Mosiondz	Area 1
	Linda Ballantyne	Area 2
	Marg Imrie	Area 3
	Marion Pearson	Area 4
	Mike Muswagon	Area 5
	Charlene Throop	Area 5
	Paul Critchley	Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent
Present: (Via Teams)	Howard Sanderson	Area 2
	Donna Calvert	Area 4
Absent:	Graeme Montgomery	Area 1 (Excused Absence, Personal)
	Tanya Friesen	Area 3 (Excused Absence, Personal)
	Tyson Mac Gillivray	Chief Superintendent
Presenters:	Janina Goldenstein	Human Resources Manager
	Don McCaskill	Area 1 Superintendent
	Candace Wilson	Area 5 Superintendent
	Jeff Martin	Deloitte
	Isabel Reyes	Deloitte

## CALL TO ORDER

Chairperson Ballantyne called the meeting to order at 9:10 a.m. on Thursday, November 14, 2024.

### 1.00 APPROVAL OF AGENDA

Chairperson Ballantyne reviewed the draft meeting agenda for November 14-15, 2024. A revised meeting schedule was reviewed with a few agenda items tabled to the December 2024 Board meeting.

**MOTION #154-2024:** That the draft revised meeting agenda for November 14-15, 2024 be approved.

Mosiondz  
Imrie  
Carried

**2.00 APPROVAL OF MINUTES**

Chairperson Ballantyne reviewed the draft October 20-23, 2024 regular meeting minutes.

**MOTION #155-2024:** That the draft regular meeting minutes for October 20-23, 2024 be approved.

Throop  
Imrie  
Carried

**3.00 IN-CAMERA**

Chairperson Ballantyne noted this item is tabled to the December 2024 Board meeting.

**4.00 DELEGATION/GUEST(S)**

**5.00 ACTION ITEMS**

a. **Audit Presentation** (Timed Item, Friday, November 15, 2024, 9:00 a.m.)

Chairperson Ballantyne welcomed representatives from Deloitte to the Board meeting. Deloitte presented the 2023/24 Frontier School Division financial statements audit, as well as the audits of the 2021 through 2023 Pension Plan statements for Board approval.

**MOTION #156-2024:** That the audited financial statements for Frontier School Division for the year ended June 30, 2024 be approved.

Pearson  
Mosiondz  
Carried

**MOTION #157-2024:** That the audited Pension Plan statements for the Retirement Plan for Employees of the Frontier School Division for the year ended December 31, 2023 be approved.

Mosiondz  
Pearson  
Carried

**MOTION #158-2024:** That the audited Pension Plan statements for the Retirement Plan for Employees of the Frontier School Division for the years ended December 31, 2021 and December 31, 2022 be approved.

Imrie  
Throop  
Carried

b. **Higher Care School Trips Request for Ratification**

i. **Black River Anishinabe School**

Chairperson Ballantyne reviewed a request to ratify the Black River Anishinabe School higher care trip request for twenty-two (22) Grade 9 students to travel to Winnipeg and Camp Manitou on November 17-22, 2024. Students will be participating in Work Education/Experience activities including outdoor or land-based teachings.

**MOTION #159-2024:** That the Black River Anishinabe School higher care trip request for twenty-two (22) Grade 9 students to travel to Winnipeg and Camp Manitou on November 17-22, 2024 be ratified.

Pearson  
Throop  
Carried

ii. **Helen Betty Osborne Ininiw Education Resource Centre Three (3) Trips**

Chairperson Ballantyne reviewed a request to ratify three higher care trip requests from Helen Betty Osborne Ininiw Education Resource Centre:

- Fifteen (15) Grade 6-8 students to travel to West Island, Pine Creek on various dates (day trips) beginning November 18, 2024 and ending December 20, 2024,
- Forty (40) Grade 7 students to travel to the Community Complex on December 13, 2024,
- Thirty-eight (38) Grade 7 students to travel to the Community Complex on December 16, 2024.

Students will be participating in various outdoor and land-based cultural activities and teachings.

**MOTION #160-2024:** That the Helen Betty Osborne Ininiw Education Resource Centre higher care trip requests be ratified:

- Fifteen (15) Grade 6-8 students to travel to West Island, Pine Creek on various dates (day trips) beginning November 18, 2024 and ending December 20, 2024,

- Forty (40) Grade 7 students to travel to the Community Complex on December 13, 2024,
- Thirty-eight (38) Grade 7 students to travel to the Community Complex on December 16, 2024.

Pearson  
Throop  
Carried

iii. **Jack River School**

Chairperson Ballantyne reviewed a request to ratify the Jack River School higher care trip request for fifteen (15) Grades 7-8 students to travel to West Island, Pine Creek on various dates (day trips) November 19, 20, 29, 2024 and December 2, 11, 12, 2024. Students will be participating in various outdoor and land-based cultural activities and teachings.

**MOTION #161-2024:** That the Jack River School higher care trip request for fifteen (15) Grades 7-8 students to travel to West Island, Pine Creek on various dates (day trips) November 19, 20, 29, 2024 and December 2, 11, 12, 2024 be ratified.

Pearson  
Throop  
Carried

iv. **Frontier Mosakahiken School**

Chairperson Ballantyne reviewed a request to ratify the Frontier Mosakahiken School higher care trip request for twenty-six (26) Grades 5-8 students to travel to The Pas on various dates beginning November 20, 2024 and ending June 2025. Students will be participating in swimming activities at Winton Pool.

**MOTION #162-2024:** That the Frontier Mosakahiken School higher care trip request for twenty-six (26) Grades 5-8 students to travel to The Pas on various dates beginning November 20, 2024 and ending June 2025 be ratified.

Pearson  
Throop  
Carried

c. **Higher Care School Trip Requests for Approval**

i. **Grand Rapids School**

Chairperson Ballantyne reviewed a request for twelve (12) Grades 10-11 students to travel to Winnipeg and Camp Manitou on December 1-6, 2024 and February 9-14, 2025. Students will be participating in Work Education/Experience activities including outdoor or land-based teachings.

**MOTION #163-2024:** That the Grand Rapids School higher care trip request for twelve (12) Grades 10-11 students to travel to Winnipeg and Camp Manitou on December 1-6, 2024 and February 9-14, 2025 be approved.

Imrie  
Muswagon  
Carried

ii. **Matheson Island School**

Chairperson Ballantyne reviewed a request for one (1) Grade 9 student to travel to Winnipeg and Camp Manitou on December 1-6, 2024. The student will be participating in Work Education/Experience activities including outdoor or land-based teachings.

**MOTION #164-2024:** That the Matheson Island School higher care trip request for one (1) Grade 9 student to travel to Winnipeg and Camp Manitou on December 1-6, 2024 be approved.

Mosiondz  
Imrie  
Carried

iii. **Ministic School**

Chairperson Ballantyne reviewed a request for two (2) Grade 9-10 students to travel to Winnipeg and Camp Manitou on January 18-25, 2025. The students will be participating in Work Education/Experience activities including outdoor or land-based teachings.

**MOTION #165-2024:** That the Ministic School higher care trip request for two (2) Grade 9-10 students to travel to Winnipeg and Camp Manitou on January 18-25, 2025 be approved.



Throop  
Muswagon  
Carried

**iv. Wanipigow School Three (3) Trips**

Chairperson Ballantyne reviewed three (3) land-based education trips from Wanipigow School:

- All Grades 4-12 students to travel to Black Island, Wallace Lake on various dates beginning December 2, 2024 to March 31, 2025,
- All Grades N-12 students to travel to the Lake Winnipeg shoreline and bush area near the community on various dates beginning December 2, 2024 to March 31, 2025, for students to participate in snaring,
- All Grades N-12 students to travel to the Lake Winnipeg shoreline and bush area near the community on various dates beginning December 2, 2024 to March 31, 2025, for students to participate in ice fishing.

**MOTION #166-2024:**

That the Wanipigow School higher care day trip requests be approved:

- All Grades 4-12 students to travel to Black Island, Wallace Lake on various dates beginning December 2, 2024 to March 31, 2025,
- All Grades N-12 students to travel to the Lake Winnipeg shoreline and bush area near the community on various dates beginning December 2, 2024 to March 31, 2025, for students to participate in snaring,
- All Grades N-12 students to travel to the Lake Winnipeg shoreline and bush area near the community on various dates beginning December 2, 2024 to March 31, 2025, for students to participate in ice fishing.

Throop  
Muswagon  
Carried

**d. Request for Religious Exercises – Lakefront School**

Chairperson Ballantyne reviewed a request from the Lakefront School Committee for religious exercises (The Lord's Prayer) at Lakefront School.

**MOTION #167-2024:** That the request to hold religious exercises (The Lord’s Prayer) at Lakefront School for the 2024-25 school year be approved.

Pearson  
Imrie  
Carried

e. **Support Staff Liaison Committee Request**

Chairperson Ballantyne reviewed a request from the Divisional Support Staff Liaison Committee relative to Policy E.3.C – Co-Curricular Leave. This topic was tabled for review at the next Policy Review Committee meeting.

f. **Disbursements**

Chairperson Ballantyne reviewed Disbursements for the month of October 2024.

**MOTION #168-2024:** That the October 2024 Disbursements of \$17,476,927.08 be approved.

Mosiondz  
Imrie  
Carried

**6.00 COMMITTEE REPORTS**

a. **Policy Review Committee**

A report of the November 5, 2024 Policy Review Committee meeting was tabled to the December 2024 Board meeting.

Discussion arose regarding a recommended refinement to Regulation G.3.E-R – Transportation – Inclement Weather specific to Duke of Marlborough School.

**MOTION #169-2024:** That the refinement to Regulation G.3.E-R – Transportation – Inclement Weather be approved.

Imrie  
Mosiondz  
Carried

b. **Finance Committee**

Committee Chairperson Imrie provided a report of the November 14, 2024 meeting.

**MOTION #170-2024:** That operating surplus funding (\$1.3 million) be transferred to a capital housing reserve used to support Divisional housing.

Imrie  
Pearson  
Carried

**MOTION #171-2024:** That operating surplus funding (\$500,000) be transferred to a capital bus reserve used to support Divisional transportation.

Imrie  
Throop  
Carried

**c. N.O.F.I. Board of Directors Meeting**

No report.

**d. Support Staff Liaison Committee**

On behalf of Trustee representatives, Secretary-Treasurer Critchley provided a report of the meeting held October 31, 2024.

**e. Employee Pension Committee**

Board Vice-Chairperson Pearson, acting as committee Chair, provided a report of the meeting held October 30, 2024.

**MOTION #172-2024:** That, as recommended by the Employee Pension Committee, a one-percent (1%) cost-of-living adjustment for Retirees of the Retirement Plan for Employees of the Frontier School Division effective January 1, 2025 be approved.

Imrie  
Muswagon  
Carried

**MOTION #173-2024:** That, as recommended by the Employee Pension Committee, the Board approve the naming of RBC Investor Services as Custodian for the Retirement Plan for Employees of the Frontier School Division.

Pearson  
Muswagon  
Carried

f. **F.S.D./F.T.A. Liaison Committee**

Board Chairperson Ballantyne, with assistance from Secretary-Treasurer Critchley, provided a report of the meeting held September 27, 2024.

g. **Employee Benefits Committee**

No report.

h. **Collective Bargaining**

Information.

**7.00 CHAIRPERSON'S REPORT**

a. **Manitoba School Boards Association (MSBA)**

Information.

b. **Correspondence**

Information.

**8.00 EDUCATION AND BOARD DEVELOPMENT**

a. **Standing Item: Follow-up from September 9-10, 2024 Board and Senior Administration Orientation**

Tabled to December 2024 Board meeting.

b. **Teacher Collective Agreement Review**  
(Timed Item, Thursday, November 14, 2024, 10:45 a.m.)

Chairperson Ballantyne welcomed Human Resources Manager Goldenstein to the meeting. Information on the new Teacher Collective Agreement was shared.

c. **Area 1 Report**  
(Timed Item, Thursday, November 14, 2024, 1:00 p.m.)

Chairperson Ballantyne welcomed Area Superintendent McCaskill to the meeting. Area Superintendent McCaskill provided a report on Area 1 schools successes and challenges.

- d. **Area 5 Report**  
(Timed Item, Thursday, November 14, 2024, 2:30 p.m.)

Chairperson Ballantyne welcomed Area Superintendent Wilson to the meeting. Area Superintendent Wilson provided a report on Area 5 schools successes and challenges.

## **9.00 ADMINISTRATION REPORTS**

### **9.01 Chief Superintendent’s Report**

Report referred to the December 2024 Board meeting.

### **9.02 Secretary-Treasurer’s Report**

- a. **Finance**

- i. **Outstanding Accounts**

- Information.

- b. **Facilities**

- Information.

- c. **Transportation**

- Information.

- d. **D-Grants**

- Information.

- e. **Special Allocation F-Grants**

- Information.

- f. **Standing Item: Division Office Needs Assessment**

- Tabled.

## **10.00 CONFERENCE/MEETING REPORTS**

- a. **Fall 2024 Area Advisory Committee Meeting Reports**

- Fall 2024 Area Advisory Committee meeting reports tabled to the December 2024 Board meeting.

- Discussion arose on supports for the Area 5 Advisory Committee.

**11.00 GENERAL DISCUSSION**

**12.00 CORRESPONDENCE**

**Incoming** (Tabled from October 2024 meeting)

- a. Electronic correspondence from the Manitoba School Boards Association (MSBA) for September 25, 2024:
  - Revised Frontier School Division Assistant Superintendent Indigenous Way of Life Job Posting,
  - Presentations by Canadian Armed Forces Members During Veteran's Week,
  - E-bulletin for September 25, 2024.
- b. Electronic correspondence from the Manitoba School Boards Association for October 2, 2024:
  - Executive Highlights – September 9, 2024,
  - Manitoba Media Bulletin: Provincial Minimum Wage Increases to \$15.80,
  - Memo from Josh Watt, Executive Director re 2024 Fall Regional Meetings – Various Locations,
  - Memo from Josh Watt, Executive Director re Replacement of Queen Elizabeth II's Portrait,
  - School Board Model United Nations Assembly (MUNA) 2025.
- c. Letter from Janet Tomy, Assistant Deputy Minister, Manitoba Education and Early Childhood Learning re Grade 12 Provincial Test Reports for 2024/24.
- d. Letter from Brian O'Leary, Deputy Minister, Manitoba Education and Early Childhood Learning re Accessible Transportation Standard Regulation.
- e. Letter from Honourable Nello Altomare, Minister of Education and Early Childhood Learning re 2024/25 Manitoba's Excellence in Education Awards.
- f. Electronic correspondence from the Manitoba School Boards Association for October 9, 2024:
  - St. James-Assiniboia School Division Secretary-Treasurer/CFO Job Posting,
  - Vimy Inspires Tomorrow – Leadership project grants for youth,
  - River East Transcona School Division Assistant Superintendent Job Posting,
  - E-bulletin for October 9, 2024,
  - Manitoba News Release Manitoba Government Advises Changes to the Executive Government Organization Act.
- g. Letter from Allan Hawkins, Executive Director, Inclusion Branch, Manitoba Education and Early Childhood Learning re Respect in School and Respect in Sport programs.
- h. Electronic correspondence from the Manitoba School Boards Association for October 2, 2024 (resent October 16) re Fall Regional Meeting Information.

### **Incoming**

- a. Letter from Tyson Mac Gillivray, Chief Superintendent to All Employees re November 1, 2024 Division-wide Professional Development.
- b. Electronic correspondence from the Manitoba School Boards Association (MSBA) for October 23, 2024:
  - Call for Presentations – 2025 Gathering,
  - Invitation – UNICEF Canada Youth Advocacy Summit – November 20, 2024,
  - Reminder – 2024 Safe Grad Seminar information and registration form,
  - Memo from Jodie Taylor, Interim Director, Governance & Professional Development Services re Notice of Cancellation – Fall Professional Development Day – November 5, 2024,
  - E-bulletin for October 23, 2024,
  - Important Regulatory Changes to Manitoba’s Apprenticeship and Certification System.
- c. Electronic correspondence from the Manitoba School Boards Association for October 30, 2024:
  - CSBA President’s Bulletin – Fall 2024.
- d. Electronic correspondence from the Manitoba School Boards Association for November 5, 2024:
  - Amended Memo from Leonard Zdrill, Director, Operational Risk, Safety, Health & Liability Management re MSBA Commercial Insurance Service Request / Accident and Travel Benefit Inquiry Protocol.
- e. Electronic correspondence from the Manitoba School Boards Association for November 7, 2024:
  - E-bulletin for November 6, 2024,
  - Executive Highlights for November 4, 2024,
  - Governance Beyond Politics – December 3, 2024,
  - Memo from Josh Watt, Executive Director re Regional Meeting Evaluation.

**MOTION #174-2024:** That the October 2024 and November 2024 correspondence be received.

Mosiondz  
Imrie  
Carried

### **13.00 ADJOURNMENT**

**MOTION #175-2024:** That the meeting be adjourned.

Muswagon  
Carried

The meeting adjourned at 11:56 a.m. on Friday, November 15, 2024.