



INVITES APPLICATIONS FOR THE FOLLOWING POSITION

Position:	Maintenance Person
Location:	Grand Rapids School
Start Date:	As soon as possible
Hours/Days/Months:	4 hours/day, 5 days/week, 12 months/year
Term of Employment:	Permanent
Salary:	\$28.17/hour
Unionized/Non-Unionized:	Non-Unionized
Application Deadline:	Open Until Filled

The Maintenance Person performs required work on construction, renovations, repairs and general building maintenance.

QUALIFICATIONS

- Grade 12
- Valid Manitoba Drivers' License
- Three years' maintenance experience
- Working knowledge of general maintenance standards and practices in the areas of plumbing, carpentry, painting and grounds keeping
- Knowledge of materials, application techniques and the tools required to complete maintenance tasks
- Knowledge of safe practices and procedures required at the worksite
- Knowledge of WHMIS, First Aid and Workplace Safety and Health regulations (i.e. confined entry)
- Ability to work independently and as part of a team
- Excellent planning and organizational skills
- Excellent communication, interpersonal and collaboration skills
- Ability to establish and maintain effective working relationships
- Physically able of performing assigned duties (lifting up to 40 kg).

DUTIES AND RESPONSIBILITIES

- Monitors main water shut off, alarm system, heating system, main electrical and control panels and operates same to maintain continual operation and protect school from emergency damage
- Performs required work in plumbing i.e. building renovations and/or maintenance repairs
- Assembles, installs and repairs fittings and fixtures connected to water and sewer.
- Assesses basic electrical problems and refers to appropriate trades person for repair
- Performs other related duties as assigned

Applications must include a cover letter, current resume and a list of three professional references including contact numbers. Consent to contact references is also required.

Thank you for your interest; however, only applicants selected for an interview will be contacted.

By applying, you consent to the Division contacting your references. As a condition of employment, the successful candidate will be required to submit a clear Criminal Record Check (including Vulnerable Sector Check) and Child Abuse Registry Check, at their own expense. Further information is available at www.fsdnet.ca

Reasonable accommodations are available for persons with disabilities on request.

Forward application package to:
Ms. Charlotte Campbell, Principal
Grand Rapids School
Grand Rapids, MB R0C 1E0
Fax: (204) 639-2605
Email: Charlotte.Campbell@fsdnet.ca

