



INVITES APPLICATIONS FOR THE FOLLOWING POSITION

Position:	Early Childhood Educator (Nursery Instructor)
Location:	Jack River School
Start Date:	April 7, 2025
Hours/Days/Months:	7.25 hours/day, 5 days/week, 10 months/year
Term of Employment:	Permanent
Salary:	\$28.59/hour
Unionized/Non-Unionized:	Unionized
Application Deadline:	Open Until Filled

Reporting to the Principal, the Early Childhood Educator (Nursery Instructor) will plan and organize activities to stimulate and develop intellectual, physical and emotional growth in nursery age children while ensuring a safe environment

Qualifications:

- Early Childhood Education certification (a combination of equivalent education and experience may be considered).
- Early Childhood Education experience would be an asset.
- Prior experience in a childcare setting, as an educational assistant or experience working with school-age children is an asset.
- Thorough knowledge of applicable school, Divisional and provincial policies and practices.
- Excellent verbal and written communication skills.
- Ability to treat students in a respectful, responsible and fair manner.
- Ability to model appropriate behaviour and language and to practice proper hygiene.
- Ability to work independently and collaboratively with others in a participative environment.
- Ability to maintain confidentiality in all verbal and written communication.
- Ability to adapt to the diverse situations that arise in educational environments.

DUTIES AND RESPONSIBILITIES

- Plans, organizes and implements programs for preschool children (age 4).
- Provides and leads play based learning activities.
- Provides a daily balance of active/quiet, indoor/outdoor, and individual/group activities
- Establishes and carries out a daily activity schedule that incorporates child directed activity, care routines and transition times
- Develops activities that incorporates the history, culture and values of the community
- Develops and implements child-care programs that support and promote the physical, cognitive, emotional and social development of children
- Plans and maintains an environment that protects the health, security and well-being of children
- Assesses the abilities, interests and needs of children and discusses progress or problems with parents and other staff members
- Observes children for signs of potential learning or behavioural problems and prepare reports for parents, guardians, resource teacher, or principal
- Guides and assists children in the development of proper eating, dressing and toilet habits
- Establishes and maintains collaborative relationships with co-workers and community service providers
- Attends staff meetings to discuss progress and problems of children
- Organizes space, equipment and materials before activities
- Assists children in expressing themselves by listening and responding with questions or comments that extend conversations
- Encourages and assists children to practice self-help on a daily basis
- Engages in on-going professional learning to enrich knowledge and skills that contribute to student learning.

Applications should include a cover letter, current resume and a list of three professional references including contact numbers. Consent to contact references is also required.

*Thank you for your interest; however, only applicants selected for an interview will be contacted.
By applying, you consent to the Division contacting your references. As a condition of employment, the successful candidate will be required to submit a clear Criminal Record Check (including Vulnerable Sector Check) and Child Abuse Registry Check, at their own expense. Further information is available at www.fsdnet.ca*

Reasonable accommodations are available for persons with disabilities on request.

Forward application package to:
Michelle Williams, Principal
Jack River School
Box 970, Norway House, MB R0B 1B0
Fax: (204) 359-6650
Email: Michelle.Williams@fsdnet.ca
Posting Date: February 10, 2025

