



Minutes

Board of Trustees Meeting

30 Speers Road

Winnipeg, Manitoba

February 10-11, 2025

(Available in alternate formats upon request)

**MINUTES
EXECUTIVE SUMMARY
FEBRUARY 10-11, 2025
BOARD OF TRUSTEES MEETING**

| TOPIC | PAGE | DISPOSITION |
|---|-------------|-----------------------------|
| ACTION ITEMS | | |
| Special Leave 2025/26 | 3 | Approved |
| Awards Panel Recommendations | | |
| i. 2025 Frontier Achievement Award | 3 | Accepted |
| ii. 2025 Award for Outstanding Contribution – School Committee Members | 3 | Direction to Administration |
| Higher Care School Trips for Ratification | | |
| i. Wanipigow School | 4 | Ratified |
| ii. Black River Anishinabe School | 4 | Ratified |
| iii. Helen Betty Osborne Ininiw Education Resource Centre (6 Trips) | 4 | Ratified |
| iv. Jack River School (3 Trips) | 5 | Ratified |
| v. Grand Rapids School | 6 | Ratified |
| vi. Chan Kagha Otina Dakota Wayawa Tipi School (2 Trips) | 6 | Ratified |
| vii. Frontier Mosakahiken School | 7 | Ratified |
| viii. Barrows Junction School (2 Trips) | 7 | Ratified |
| ix. Gillam School | 8 | Ratified |
| x. Skownan School (2 Trips) | 8 | Ratified |
| xi. West Lynn Heights School | 8 | Ratified |
| xii. Julie Lindal School | 9 | Ratified |
| xiii. Joseph H. Kerr School | 9 | Ratified |
| xiv. Leaf Rapids Education Centre | 9 | Ratified |
| xv. Duke of Marlborough School | 10 | Ratified |
| xvi. Matheson Island School | 10 | Ratified |
| Disbursements | 10 | Approved |
| COMMITTEE REPORTS | | |
| Policy Review Committee | 10 | Approved |
| <ul style="list-style-type: none"> - The following refined policies be approved for implementation: <ul style="list-style-type: none"> - E.3.C – Co-Curricular Leave – Support Staff, - G.1.L – Administration of Prescribed Medication to Students. - The following policy documents be distributed for feedback: <ul style="list-style-type: none"> - Revised E.5.F – Respectful Workplaces: Violence Prevention - Revised F.3.C – Graduation Requirements for a Frontier School Division Diploma, - New Draft: Use of Fire, - New Draft: Building Attendance Through Engagement. | | |

| | | |
|--|----|-------------|
| Finance Committee – 2025 Mill Rate | 11 | Approved |
| Employee Pension Committee | | |
| - Amendments to the Retirement Plan for Employees of The Frontier School Division, | 12 | Approved |
| - The Payroll Administration Services Plan. | 12 | Approved |
| CHAIRPERSON’S REPORT | 13 | Information |
| EDUCATION AND BOARD DEVELOPMENT | 13 | No report |
| ADMINISTRATION REPORTS | | |
| Chief Superintendent | 13 | Information |
| Secretary-Treasurer | 15 | Information |
| CONFERENCE/MEETING REPORTS | 15 | Information |
| GENERAL DISCUSSION | 15 | No items |
| CORRESPONDENCE | 15 | Received |
| ADJOURNMENT | 16 | Approved |



**MINUTES
BOARD OF TRUSTEES MEETING
FRONTIER SCHOOL DIVISION
30 SPEERS ROAD
WINNIPEG, MANITOBA
FEBRUARY 10-11, 2025**

| | | |
|-------------------------|--------------------------|--|
| Present: | Linda Ballantyne | Area 2 |
| | Tanya Friesen | Area 3 |
| | Marg Imrie | Area 3 |
| | Marion Pearson | Area 4 |
| | Donna Calvert | Area 4 |
| | Mike Muswagon | Area 5 |
| | | |
| | Tyson Mac Gillivray | Chief Superintendent |
| | Paul Critchley | Secretary-Treasurer |
| | Debbie Laubmann | Assistant to Chief Superintendent |
| Present: (Via Teams) | Graeme Montgomery | Area 1 |
| | Howard Sanderson | Area 2 |
| | Charlene Throop | Area 5 |
| Absent: | Hilbert Mosiondz | Area 1 (Sick) |
| | Donna Calvert | Area 4 (February 10, 2025, Personal) |
| | Graeme Montgomery | Area 1 (February 11, 2025, Personal) |
| Guests: | Honourable Tracy Schmidt | Minister of Education and Early Childhood Learning |
| | Brian O’Leary | Deputy Minister, Manitoba Education and Early Childhood Learning |
| | Jackie Connell | Assistant Deputy Minister - Indigenous Excellence, Manitoba Education and Early Childhood Learning |
| | Rylan Ramnarace | Direct of Ministerial Affairs for the Minister of Education and Early Childhood Learning |

CALL TO ORDER

Chairperson Ballantyne called the meeting to order at 9:02 a.m. on Monday, February 10, 2025.

1.00 APPROVAL OF AGENDA

Chairperson Ballantyne reviewed the draft meeting agenda for February 10-11, 2025.

MOTION #32-2025 That the draft revised meeting agenda for February 10-11, 2025 be approved.

Pearson
Imrie
Carried

2.00 APPROVAL OF MINUTES

Chairperson Ballantyne reviewed the draft January 22-23, 2025 regular meeting minutes.

MOTION #33-2025 That the draft regular meeting minutes for January 22-23, 2025 be approved.

Pearson
Friesen
Carried

3.00 IN-CAMERA

MOTION #34-2025 That the Board move into in-camera session.

Muswagon
Friesen
Carried

The Board moved into in-camera session at 9:06 a.m. on Monday, February 10, 2025.

MOTION #35-2025 That the Board move out of in-camera session.

Muswagon
Imrie
Carried

The Board moved out of the in-camera session at 11:55 a.m. on Monday, February 10, 2025.

The Board directed administration to begin the process for relocation of the Winnipeg (30 Speers Road) Office to 820 Taylor Avenue.

4.00 DELEGATION/GUEST(S)

a. **Guest: Manitoba Education and Early Childhood Learning** (Timed Item, Tuesday, February 11, 2025, 2:00 p.m.)

Chairperson Ballantyne welcomed representatives of Manitoba Education and Early Childhood Learning to the meeting. An overview of the Division was provided. Divisional successes were shared and concerns and issues facing the Division were discussed. An invitation will be forwarded to the Minister of Education to visit and tour a Division school(s).

5.00

ACTION ITEMS

a. **Special Leave 2025/26**

This item was discussed in-camera.

MOTION #36-2025 That the 2025/26 Special Leave applications, as decided upon by the Board, be approved.

Pearson
Friesen
Carried

The 27 applicants will be notified as per Division Policy E.3.N.

b. **Awards Panel Recommendations**

i. **2025 Frontier Achievement Award**

Chairperson Ballantyne reviewed information on the Frontier Achievement Award.

Awards Panel Trustees Ballantyne, Pearson and Muswagon, with assistance from Chief Superintendent Mac Gillivray, reported on the Awards Panel meeting held February 10, 2025, and their related recommendation.

MOTION #37-2025 That the recommendation of the Awards Panel for the 2025 Frontier Achievement Award be accepted.

Pearson
Muswagon
Carried

The recipient(s) of this Award will be notified by the Board Chairperson or the Chief Superintendent.

ii. **2025 Award for Outstanding Contribution – School Committee Members**

Chairperson Ballantyne reviewed Policy B.1.H – Awards Program – School Committee Members relative to this award.

Awards Panel Trustees Ballantyne, Pearson, and Muswagon, with assistance from Chief Superintendent Mac Gillivray, reported on their February 10, 2025 meeting and related recommendation.

Administration was directed to plan for acknowledgement of all school committees at the Thursday lunch of the April 2025 Annual School Committee Conference.

c. **Higher Care School Trips for Ratification**

i. **Wanipigow School**

Chairperson Ballantyne reviewed a request to ratify the Wanipigow School higher care trip request for all Grades K-8 students to travel to Black Island, Hollow Water on various dates (January 20, 2025 to March 21, 2025) to participate in land-based outdoor education day trips.

MOTION #38-2025 That the Wanipigow School higher care trip request for all Grades K-8 students to travel to Black Island, Hollow Water on various dates (January 20, 2025 to March 21, 2025) be ratified.

Imrie
Throop
Carried

ii. **Black River Anishinabe School**

Chairperson Ballantyne reviewed a request to ratify the Black River Anishinabe School higher care trip request for thirty-eight (38) Grades 5-8 students to travel to Berens River School on January 29-31, 2025 to participate in the Frontier Games Regionals.

MOTION #39-2025 That the Black River Anishinabe School higher care trip request for thirty-eight (38) Grades 5-8 students to travel to Berens River School on January 29-31, 2025 be ratified.

Imrie
Throop
Carried

iii. **Helen Betty Osborne Ininiw Education Resource Centre (6 Trips)**

Chairperson Ballantyne reviewed a number of requests for ratification:

- Fifteen (15) Grades 6-8 students to travel to West Island, Pine Creek on February 3-28, 2025 (day trips),
- Sixteen (16) Grades 9-11 students to travel to Byron Apetagon Cabin, Black Water on February 13-14, 2025,
- Thirty-eight (38) Grade 7 students to travel to Community Multiplex on February 21, 2025,

- Twenty (20) Grade 9-11 students to travel to Jenpeg on February 28, 2025,
- Fifteen (15) Grades 6-8 students to travel to West Island Bridge (alternate location Frontier Village) on various dates (March 3-28, 2025) (day trips),
- Twelve (12) Grades 6-8 students to travel to Duck Bay, Gunisao River, Robinson Bay on various dates (March 24 to April 11, 2025 (day trips).

MOTION #40-2025

That the Helen Betty Osborne Ininiw Education Resource Centre higher care trip requests identified as follows be ratified:

- Fifteen (15) Grades 6-8 students to travel to West Island, Pine Creek on February 3-28, 2025 (day trips),
- Sixteen (16) Grades 9-11 students to travel to Byron Apetagon Cabin, Black Water on February 13-14, 2025,
- Thirty-eight (38) Grade 7 students to travel to Community Multiplex on February 21, 2025,
- Twenty (20) Grade 9-11 students to travel to Jenpeg on February 28, 2025,
- Fifteen (15) Grades 6-8 students to travel to West Island Bridge (alternate location Frontier Village) on various dates (March 3-28, 2025) (day trips),
- Twelve (12) Grades 6-8 students to travel to Duck Bay, Gunisao River, Robinson Bay on various dates (March 24 to April 11, 2025 (day trips).

Imrie
Throop
Carried

iv. **Jack River School (3 Trips)**

Chairperson Ballantyne reviewed a number of requests for ratification:

- Eight (8) Grades 5-8 students to travel to Winnipeg on February 25-28, 2025,
- Twelve (12) Grades 6-7 students to travel to West Island Bridge (alternate location Frontier Village) on various dates (March 6, 7, 18, 19, 28, 2025) (day trips),
- Twelve (12) Grades 7-8 students to travel to Duck Bay, Gunisao River, Robinson Bay on March 28, 2025 and April 7, 2025 (day trips).

MOTION #41-2025

That the Jack River School higher care trip requests identified as follows be ratified:

- Eight (8) Grades 5-8 students to travel to Winnipeg on February 25-28, 2025,
- Twelve (12) Grades 6-7 students to travel to West Island Bridge (alternate location Frontier Village) on various dates (March 6, 7, 18, 19, 28, 2025) (day trips),
- Twelve (12) Grades 7-8 students to travel to Duck Bay, Gunisao River, Robinson Bay on March 28, 2025 and April 7, 2025 (day trips).

Imrie
Throop
Carried

v. **Grand Rapids School**

Chairperson Ballantyne reviewed a request to ratify the Grand Rapids School higher care trip request for nine (9) Grades 4-12 students to travel to Winnipeg on February 25-27, 2025 to participate in the Divisional Science Fair.

MOTION #42-2025

That the Grand Rapids School higher care trip request for nine (9) Grades 4-12 students to travel to Winnipeg on February 25-27, 2025 be ratified.

Imrie
Throop
Carried

vi. **Chan Kaga Otina Dakota Wayawa Tipi School (2 Trips)**

Chairperson Ballantyne reviewed a number of requests for ratification:

- Fifty (50) Grades 4-12 students to travel to Asessippi Ski Resort, Russell, on February 24, 2025,
- Ten (10) Grades 4-12 students to travel to Winnipeg on February 25-28, 2025.

MOTION #43-2025

That the Chan Kaga Otina Dakota Wayawa Tipi School higher care trip requests identified as follows be ratified:

- Fifty (50) Grades 4-12 students to travel to Asessippi Ski Resort, Russell, on February 24, 2025,

- Ten (10) Grades 4-12 students to travel to Winnipeg on February 25-28, 2025.

Imrie
Throop
Carried

vii. **Frontier Mosakahiken School**

Chairperson Ballantyne reviewed a request to ratify the Frontier Mosakahiken School higher care trip request for nine (9) Grades 9-12 students to travel to Porcupine Plain and Tisdale, Saskatchewan on February 28-March 1, 2025 to participate in an invitational basketball tournament.

MOTION #44-2025 That the Frontier Mosakahiken School higher care trip request for nine (9) Grades 9-12 students to travel to Porcupine Plain and Tisdale, Saskatchewan on February 28-March 1, 2025 be ratified.

Imrie
Throop
Carried

viii. **Barrows Junction School (2 Trips)**

Chairperson Ballantyne reviewed a number of requests for ratification:

- Twenty-one (21) Grades 1-8 students to travel to Thunderhill Ski Lodge, Benito on March 5, 2025,
- Twenty-one (21) Grades 1-8 students to travel to Swan River on April 16, 22, 30, 2025 and May 6, 14, 2025.

MOTION #45-2025 That the Barrows Junction School higher care trip requests identified as follows be ratified:

- Twenty-one (21) Grades 1-8 students to travel to Thunderhill Ski Lodge, Benito on March 5, 2025,
- Twenty-one (21) Grades 1-8 students to travel to Swan River on April 16, 22, 30, 2025 and May 6, 14, 2025.

Imrie
Throop
Carried

ix. **Gillam School**

Chairperson Ballantyne reviewed a request to ratify the Gillam School higher care trip request for ten (10) Grades 4-12 students to travel to Winnipeg on February 25-28, 2025 to participate in the Divisional Science Fair.

MOTION #46-2025 That the Gillam School higher care trip request for ten (10) Grades 4-12 students to travel to Winnipeg on February 25-28, 2025 be ratified.

Imrie
Throop
Carried

x. **Skownan School (2 Trips)**

Chairperson Ballantyne reviewed a number of requests for ratification:

- Twenty-seven (27) Grades 7-9 students to travel to Waterhen Lake on February 24-25, 2025 (day trips),
- All Grades K-9 students to travel to Asessippi Ski Resort, Russell on March 10, 2025.

MOTION #47-2025 That the Skownan School higher care trip requests identified as follows be ratified:

- Twenty-seven (27) Grades 7-9 students to travel to Waterhen Lake on February 24-25, 2025 (day trips),
- All Grades K-9 students to travel to Asessippi Ski Resort, Russell on March 10, 2025.

Imrie
Throop
Carried

xi. **West Lynn Heights School**

Chairperson Ballantyne reviewed a request to ratify the West Lynn Heights School higher care trip request for seven (7) Grades 4-8 students to travel to Winnipeg on February 25-28, 2025 to participate in the Divisional Science Fair.

MOTION #48-2025 That the West Lynn Heights School higher care trip request for seven (7) Grades 4-8 students to travel to Winnipeg on February 25-28, 2025 be ratified.

Imrie
Throop
Carried

xii. **Julie Lindal School**

Chairperson Ballantyne reviewed a request to ratify the Julie Lindal School higher care trip request for thirteen (13) Grades 1-7 students to travel to Sandy Beach Camp on March 12-14, 2025 to participate in outdoor land-based and cultural activities.

MOTION #49-2025 That the Julie Lindal School higher care trip request for thirteen (13) Grades 1-7 students to travel to Sandy Beach Camp on March 12-14, 2025 be ratified.

Imrie
Throop
Carried

xiii. **Joseph H. Kerr School**

Chairperson Ballantyne reviewed a request to ratify the Joseph H. Kerr School higher care trip request for seventeen (17) Grades 9-12 students to travel to Fernie, British Columbia on March 22-28, 2025 to participate in outdoor physical education activities.

MOTION #50-2025 That the Joseph H. Kerr School higher care trip request for seventeen (17) Grades 9-12 students to travel to Fernie, British Columbia on March 22-28, 2025 be ratified.

Imrie
Throop
Carried

xiv. **Leaf Rapids Education Centre**

Chairperson Ballantyne reviewed a request to ratify the Leaf Rapids Education Centre higher care trip request for nine (9) Grades 4-9 students to travel to Winnipeg on February 25-28, 2025 to participate in the Divisional Science Fair.

MOTION #51-2025 That the Leaf Rapids Education Centre higher care trip request for nine (9) Grades 4-9 students to travel to Winnipeg on February 25-28, 2025 be ratified.

Imrie
Throop
Carried

xv. **Duke of Marlborough School**

Chairperson Ballantyne reviewed a request to ratify the Duke of Marlborough School higher care trip request for seven (7) Grades 7-9 students to travel to Eagles Nest Ranch, Alberta on June 7-19, 2025 and participate in a Metis Cultural Music and Art camp.

MOTION #52-2025 That the Duke of Marlborough School higher care trip request for seven (7) Grades 7-9 students to travel to Eagles Nest Ranch, Alberta on June 7-19, 2025 be ratified.

Imrie
Throop
Carried

xvi. **Matheson Island School**

Chairperson Ballantyne reviewed a request to ratify the Matheson Island School higher care trip request for three (3) Grades 6-9 students to travel to Winnipeg on February 26-27, 2025 to participate in the Divisional Science Fair.

MOTION #53-2025 That the Matheson Island School higher care trip request for three (3) Grades 6-9 students to travel to Winnipeg on February 26-27, 2025 be ratified.

Imrie
Throop
Carried

d. **Disbursements**

Chairperson Ballantyne reviewed Disbursements for the month of January 2025.

MOTION #54-2025 That the January 2025 Disbursements of \$13,254,127.39 be approved.

Imrie
Throop
Carried

6.00 COMMITTEE REPORTS

a. **Policy Review Committee**

Committee Chairperson Montgomery, with assistance from administration, provided a report of the virtual meeting held January 31, 2025.

Recommendations from the Committee were provided for Board consideration.

MOTION #55-2025 That, as recommended by the Policy Review Committee, the following refined policies be approved for implementation:

- E.3.C – Co-Curricular Leave – Support Staff,
- G.1.L – Administration of Prescribed Medication to Students.

Friesen
Throop
Carried

MOTION #56-2025 That, as recommended by the Policy Review Committee, the following policy documents be distributed for feedback:

- Revised E.5.F – Respectful Workplaces: Violence Prevention,
- Revised F.3.C – Graduation Requirements for a Frontier School Division Diploma,
- New Draft: Use of Fire,
- New Draft: Building Attendance Through Engagement.

Friesen
Imrie
Carried

Approved policies will be available in Division Policy Manual on the website, and policies for feedback will be distributed.

b. Finance Committee

Committee Chairperson Imrie provided a report of the meeting held February 11, 2025.

MOTION #57-2025 That, as recommended by the Finance Committee, the 2025 Mill Rate be set at 13.2727 (3.4% increase from 2024 rate) and be used for the calculation of the 2025 Special Levy, be approved.

Calvert
Imrie
Carried

c. **N.O.F.I. Board of Directors Meeting**

Report of February 11, 2025 meeting tabled to the March 2025 Board meeting.

d. **Support Staff Liaison Committee**

The meeting originally scheduled for January 30, 2025 was postponed. The next meeting is scheduled for May 1, 2025.

e. **Employee Pension Committee**

Committee Chairperson Imrie provided a report of the meeting held January 29, 2025.

MOTION #58-2025

That, as recommended by the Employee Pension Committee, amendments to identified sections of The Retirement Plan for Employees of The Frontier School Division effective January 1, 2025 be approved:

- Section 2 – Definitions,
- Section 8.1 Post-Retirement Indexing Items (1) to (6),
- Section 8.2 Supplementary Pension Account Items (1) to (5),
- Section 8.3 Historical Post-Retirement Indexing Granted (Item 1).

Imrie
Pearson
Carried

MOTION #59-2025

That, as recommended by the Employee Pension Committee, the “Payroll Administration Services Transition Plan” for The Retirement Plan for Employees of The Frontier School Division be approved.

Imrie
Friesen
Carried

f. **F.S.D./F.T.A. Liaison Committee**

Chairperson Ballantyne, with assistance from administration, provided a report of the January 31, 2025 meeting.

g. **Employee Benefits Committee**

No report.

h. **Collective Bargaining**

Information.

7.00 CHAIRPERSON'S REPORT

a. **Manitoba School Boards Association (MSBA) 2025 Convention**

Information and discussion.

Administration shared that an application to present a workshop at the 2025 Canadian School Board Congress and National Trustee Gathering was forwarded to MSBA.

b. **Annual School Committee Conference – Report to Delegates**

Discussion and direction to administration.

c. **Correspondence**

Information.

8.00 EDUCATION AND BOARD DEVELOPMENT

9.00 ADMINISTRATION REPORTS

9.01 Chief Superintendent's Report

a. **Strategic Plan**

i. **Focus Area Discussion**

Chief Superintendent Mac Gillivray provided feedback from the recent All Teacher Professional Development held February 7, 2025 and its focus on school planning.

ii. **March 17, 2025 Meeting with Superintendent Group**

Discussion and direction to administration for meeting planning.

b. **Meetings and Travel**

Information.

- c. **Attendance**
Information.
- d. **Bravos**
- e. **Enrollments**
Information.
- f. **Articles**
Information.
- g. **Correspondence**
Information.
- h. **Low Risk Trips**
Information.
- i. **February 27, 2025 Division Science Fair**
Information.
- j. **Mission Statement Templates**
Tabled to March 2025 Board meeting.
- k. **Hockey Academy**
Information only.
- l. **April 2025 Annual School Committee Conference**
Discussion and direction to administration to plan for the April 2025 conference. Final planning to be reviewed at the March 2025 Board meeting.
- m. **May 2025 Board Meeting / School Visit(s)**
Discussion and direction to administration to begin planning a visit to identified Area 1 schools. Review and confirmation of schedule to take place at the March 2025 Board meeting.
- n. **FSD 60th Anniversary**
Tabled to March 2025 Board meeting.

9.02 Secretary-Treasurer's Report

a. Finance

i. Outstanding Accounts

Information.

b. Facilities

Information.

c. Transportation

Information.

d. D-Grants

Information.

e. Special Allocation F-Grants

Information.

f. Standing Item: Division Office Needs Assessment

Item discussed in-camera. Direction was provided to administration outside of the in-camera session.

10.00 CONFERENCE/MEETING REPORTS

a. Area 2 Advisory Committee Fall 2024 Motion

Direction was provided to administration to communicate to the Area 2 Advisory Committee regarding their Fall 2024 motion.

11.00 GENERAL DISCUSSION

12.00 CORRESPONDENCE

Incoming

- a. Electronic correspondence from the Manitoba School Boards Association (MSBA) for January 22, 2025:
 - E-bulletin for January 22, 2025.
- b. Letter from Tyson Mac Gillivray, Chief Superintendent to Honourable Tracy Schmidt, Minister of Education and Early Childhood Learning re Request to Meet.
- c. Electronic correspondence from the Manitoba School Boards Association for January 29, 2025:

- Memo from Jodie Taylor, Interim Director, Governance and Professional Development Services re 2025 Student Citizenship Awards Program,
 - Memo from Josh Watt, Executive Director and Karen Harrington, Communications Officer re #ThisIsLocalChoice 2.0,
 - Memo from Josh Watt, Executive Director re CSBA 2025 One-Time Funding Support January 2025.
- d. Letter from Tyson Mac Gillivray, Chief Superintendent to Employees, Parents/Guardians and Students re Update on PowerSchool Data Compromise.
- e. Electronic correspondence from the Manitoba School Boards Association for January 30, 2025:
- Memo from CSBA 2025 Planning Committee re Registration opening January 31 for CSBA 2025.
- f. Letter from Honourable Tracy Schmidt, Minister of Education and Early Childhood Learning re 2024-25 Elders and Knowledge Keepers Grant.
- g. Electronic correspondence from the Manitoba School Boards Association for February 22, 2025:
- E-bulletin for January 22, 2025

MOTION #60-2025 That the February 2025 correspondence be received.

Calvert
Friesen
Carried

13.00 ADJOURNMENT

MOTION #61-2025 That the meeting be adjourned.

Calvert
Carried

The meeting adjourned at 3:53 p.m. on Tuesday, February 11, 2025.