



Minutes

Board of Trustees Meeting

30 Speers Road

Winnipeg, Manitoba

March 17-19, 2025

(Available in alternate formats upon request)

**MINUTES
EXECUTIVE SUMMARY
MARCH 17-19, 2025
BOARD OF TRUSTEES MEETING**

TOPIC	PAGE	DISPOSITION
ACTION ITEMS		
2025/26 Budget	4	Approved
Disbursements	4	Approved
Tenders	4	Approved
2025/26 Calendar		
i. School Year	4	Approved
ii. Board Meetings	5	Confirmed
Higher Care Trip Requests for Ratification		
i. Helen Betty Osborne Ininiw Education Resource Centre (4 Trips)	6	Ratified
ii. Stevenson Island School	7	Ratified
iii. Cold Lake School	7	Ratified
iv. Cranberry Portage Elementary School (2 Trips)	7	Ratified
v. Frontier Collegiate (2 Trips)	8	Ratified
vi. Duke of Marlborough School	8	Ratified
vii. Wanipigow School (2 Trips)	8	Ratified
viii. Philomene Chartrand School	9	Ratified
ix. Matheson Island School	9	Ratified
x. Jack River School (5 Trips)	10	Ratified
xi. Black River Anishinabe School	10	Ratified
Higher Care Trip Requests for Approval		
i. Grand Rapids School	11	Tabled
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GENERAL DISCUSSION	16	No items

CORRESPONDENCE

16 Received

ADJOURNMENT

17 Approved



**MINUTES
BOARD OF TRUSTEES MEETING
FRONTIER SCHOOL DIVISION
30 SPEERS ROAD
WINNIPEG, MANITOBA
MARCH 17-19, 2025**

Present:	Graeme Montgomery	Area 1
	Linda Ballantyne	Area 2
	Donna Calvert	Area 4
	Tanya Friesen	Area 3
	Marg Imrie	Area 3
	Mike Muswagon	Area 5
	Marion Pearson	Area 4
	Charlene Throop	Area 5
Present: (Via Teams)	Howard Sanderson	Area 2
Present:	Tyson Mac Gillivray	Chief Superintendent
	Paul Critchley	Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent
Absent:	Hilbert Mosiondz	Area 1 (Work Commitment)
	Howard Sanderson	Area 2 (March 19, 2025)
Guests:	Don McCaskill	Area 1 Superintendent
	Robert Chartrand	Area 2 Superintendent
	Tammy Brant	Area 3 Superintendent
	Darren Kinden	Area 4 Superintendent
	Candace Wilson	Area 5 Superintendent
	Erica Hildebrand	Assistant Superintendent, Academic Programs and Instruction
	Meghan Clements De Silva	Assistant Superintendent, Student Services and Wellness
	Brent Johnson	Acting Assistant Superintendent, Senior Years and Career Studies
	Bradley Hampson	Assistant Superintendent, Technology
Absent:	Rina Whitford	Assistant Superintendent, Indigenous Way of Life

CALL TO ORDER

Chairperson Ballantyne called the meeting to order at 9:00 a.m. on Monday, March 17, 2025.

Chairperson Ballantyne welcomed senior leadership to the meeting and shared a Land Acknowledgement before proceeding to agenda Item 8.00 Education and Board Development.

She introduced Chief Superintendent Mac Gillivray who previewed plans for Board discussion with senior leadership.

1.00 APPROVAL OF AGENDA

Chairperson Ballantyne reviewed the draft meeting agenda for March 17-19, 2025.

MOTION #62-2025 That the draft meeting agenda for March 17-19, 2025 be approved.

Muswagon
Imrie
Carried

2.00 APPROVAL OF MINUTES

Chairperson Ballantyne reviewed the draft February 10-11, 2025 regular meeting minutes.

MOTION #63-2025 That the draft regular meeting minutes for February 10-11, 2025 be approved.

Calvert
Throop
Carried

3.00 IN-CAMERA

MOTION #64-2025 That the Board move into in-camera session.

Muswagon
Pearson
Carried

The Board moved into an in-camera session at 9:05 a.m. on Tuesday, March 18, 2025.

MOTION #65-2025 That the Board move out of in-camera session.

Muswagon
Calvert
Carried

The Board moved out of the in-camera session at 10:27 a.m. on Tuesday, March 18, 2025.

MOTION #66-2025 That the Board move into in-camera session.

Imrie
Montgomery
Carried

The Board moved into an in-camera session at 10:49 a.m. on Tuesday, March 18, 2025.

MOTION #67-2025 That the Board move out of in-camera session.

Muswagon
Throop
Carried

The Board moved out of the in-camera session at 11:42 a.m. on Tuesday, March 18, 2025.

MOTION #68-2025 That, due to a technical error in the receipt of an application, the one (1) Special Leave application for 2025/26 be approved.

Calvert
Friesen
Carried

Administration was directed to inform the applicant.

MOTION #69-2025 That the Board move into in-camera session.

Pearson
Imrie
Carried

The Board moved into an in-camera session at 10:19 a.m. on Wednesday, March 19, 2025.

MOTION #70-2025 That the Board move out of in-camera session.

Calvert
Imrie
Carried

The Board moved out of the in-camera session at 11:01 a.m. on Wednesday, March 19, 2025.

4.00 DELEGATION/GUEST(S)

5.00

ACTION ITEMS

a. **2025/26 Budget**

The Board's Finance Committee, with support from Secretary-Treasurer Critchley, presented the draft Frontier School Division 2025/26 Budget.

MOTION #71-2025 That the 2025/26 Budget be accepted as presented and be forwarded to Manitoba Education and Early Childhood Learning.

Imrie
Calvert
Carried

b. **Disbursements**

Chairperson Ballantyne reviewed Disbursements for the month of February 2025.

MOTION #72-2025 That the February 2025 Disbursements of \$14,505,749.38 be approved.

Pearson
Montgomery
Carried

c. **Tenders**

Chairperson Ballantyne reviewed Tenders that have been awarded since the September 2024 Board meeting.

MOTION #73-2025 That Tender #1026 Divisional Laptops awarded to Powerland be approved.

Muswagon
Montgomery
Carried

d. **2025/26 Calendar**

i. **School Year**

Chairperson Ballantyne reviewed the provincial mandate for school year calendars. Chief Superintendent Mac Gillivray reviewed the draft proposed school year calendar with identified Divisional Administrative Days and Professional Development Days.

MOTION #74-2025

That the 2025/26 School Year Calendar be set as follows:

- School Year Begins Tuesday September 2, 2025,
- First Day of Classes for Students Wednesday September 3, 2025,
- Last Day of School Before Christmas Break Friday, December 19, 2025,
- First Day of School after Christmas Break Monday, January 5, 2026,
- Last day of Classes for Students Monday, June 29, 2026,
- Closing Date of Schools for 2025/26 Tuesday, June 30, 2026.

Pearson
Friesen
Carried

Administration was directed to forward the 2025/26 School Year Calendar to Manitoba Education and Early Childhood Learning.

ii. **Board Meetings**

Chairperson Ballantyne reviewed the proposed draft 2025/26 Board meeting calendar. Board meeting dates were confirmed:

- September 24, 2025,
- October 20-22, 2025 (Meeting with Superintendent Group October 20-21),
- November 17-18, 2025,
- December 15-16, 2025,
- January 12-13, 2026,
- February 9-10, 2026,
- March 25-26, 2026 (Meeting with Superintendent Group March 26),
- April 21, 2026 (47th Annual School Committee Conference: April 22-24),
- May 25-27, 2026 (includes School Tour/Visit, location(s) to be confirmed),
- June 22-23, 2026.

In addition to calendar review, administration shared plans for a proposed School tour(s) with guests (Manitoba Education and Early Childhood Learning Minister, Deputy Minister and Assistant Deputy Minister) on September 15-17, 2025. Direction was provided to administration to shape an itinerary for the tour(s).

MOTION #75-2025

That the Board meeting dates for 2025/26 be confirmed.

Calvert
Throop
Carried

e. **Higher Care Trip Requests for Ratification**

i. **Helen Betty Osborne Ininiw Education Resource Centre (4 Trips)**

Chairperson Ballantyne reviewed a number of higher care trip requests for ratification:

- Eleven (11) Grades 4-8 students to travel to Winnipeg on February 25-28, 2025,
- Four hundred (400) Grades 5-8 students to travel to West Island Bridge on March 4-7, 2025 (day trips, alternate dates March 12-24, 2025),
- Ten (10) Grades 10-11 students to travel to Balsam Bay / Winnipeg on March 10-12, 2025,
- All Grades K-4 students to travel to the Helen Betty Osborne Ininiw Education Resource Centre playground on March 13-14, 2025 (day trips).

MOTION #76-2025

That the Helen Betty Osborne Ininiw Education Resource Centre higher care trip requests identified as follows be ratified:

- Eleven (11) Grades 4-8 students to travel to Winnipeg on February 25-28, 2025,
- Four hundred (400) Grades 5-8 students to travel to West Island Bridge on March 4-7, 2025 (day trips, alternate dates March 12-24, 2025),
- Ten (10) Grades 10-11 students to travel to Balsam Bay / Winnipeg on March 10-12, 2025,
- All Grades K-4 students to travel to the Helen Betty Osborne Ininiw Education Resource Centre playground on March 13-14, 2025 (day trips).

Pearson
Montgomery
Carried

ii. **Stevenson Island School**

Chairperson Ballantyne reviewed a request to ratify the Stevenson Island School higher care trip for thirteen (13) Grades N-9 students to travel to the Lake (location behind the school) on February 19 to March 28, 2025 (day trips).

MOTION #77-2025 That the Stevenson Island School higher care trip for thirteen (13) Grades N-9 students to travel to the Lake (location behind the school) on February 19 to March 28, 2025 (day trips) be ratified.

Pearson
Montgomery
Carried

iii. **Cold Lake School**

Chairperson Ballantyne reviewed a request to ratify the Cold Lake School higher care trip for two (2) Grades K-6 students to travel to Winnipeg on February 25-28, 2025.

MOTION #78-2025 That the Cold Lake School higher care trip for two (2) Grades K-6 students to travel to Winnipeg on February 25-28, 2025 be ratified.

Pearson
Montgomery
Carried

iv. **Cranberry Portage Elementary School (2 Trips)**

Chairperson Ballantyne reviewed a number of requests for ratification:

- Two (2) Grades 5-6 students to travel to Winnipeg on February 25-28, 2025,
- Sixty-eight (68) Grades 1-8 students to travel to the Community Arena and Curling Rink on March 24-28, 2025 (day trips).

MOTION #79-2025 That the Cranberry Portage Elementary School higher care trip requests identified as follows be ratified:

- Two (2) Grades 5-6 students to travel to Winnipeg on February 25-28, 2025,

- Sixty-eight (68) Grades 1-8 students to travel to the Community Arena and Curling Rink on March 24-28, 2025 (day trips).

Pearson
Montgomery
Carried

v. **Frontier Collegiate (2 Trips)**

Chairperson Ballantyne reviewed a number of requests for ratification:

- Nine (9) Grade 12 students to travel to Winnipeg / Camp Manitou on March 2-8, 2025,
- Ten (10) Grades 9-12 students to travel to Bear Lake / Caribou Lodge on March 14, 2025.

MOTION #80-2025 That the Frontier Collegiate higher care trip requests identified as follows be ratified:

- Nine (9) Grade 12 students to travel to Winnipeg / Camp Manitou on March 2-8, 2025,
- Ten (10) Grades 9-12 students to travel to Bear Lake / Caribou Lodge on March 14, 2025.

Pearson
Montgomery
Carried

vi. **Duke of Marlborough School**

Chairperson Ballantyne reviewed a request to ratify the Duke of Marlborough School higher care trip for twenty (20) Grades 5-8 students to travel to Wabowden on February 22-26, 2025.

MOTION #81-2025 That the Duke of Marlborough School higher care trip for twenty (20) Grades 5-8 students to travel to Wabowden on February 22-26, 2025 be ratified.

Pearson
Montgomery
Carried

vii. **Wanipigow School (2 Trips)**

Chairperson Ballantyne reviewed a number of requests for ratification:

- Nine (9) Grades 5-8 students to travel to Winnipeg on February 25-28, 2025,
- Six (6) Grades 6-11 students to travel to Winnipeg on March 5-6, 2025.

MOTION #82-2025 That the Wanipigow School higher care trip requests identified as follows be ratified:

- Nine (9) Grades 5-8 students to travel to Winnipeg on February 25-28, 2025,
- Six (6) Grades 6-11 students to travel to Winnipeg on March 5-6, 2025.

Pearson
Montgomery
Carried

viii. **Philomene Chartrand School**

Chairperson Ballantyne reviewed a request to ratify the Philomene Chartrand School higher care trip for eighty-seven (87) Grades K-8 students to travel to Lake Winnipegosis on March 17-19, 2025 (day trips).

MOTION #83-2025 That the Philomene Chartrand School higher care trip for eighty-seven (87) Grades K-8 students to travel to Lake Winnipegosis on March 17-19, 2025 (day trips) be ratified.

Pearson
Montgomery
Carried

ix. **Matheson Island School**

Chairperson Ballantyne reviewed a request to ratify the Matheson Island School higher care trip for one (1) Grade 7 student to travel to Snow Lake on March 12-14, 2025.

MOTION #84-2025 That the Matheson Island School higher care trip for one (1) Grade 7 student to travel to Snow Lake on March 12-14, 2025 be ratified.

Pearson
Montgomery
Carried

x. **Jack River School (5 Trips)**

Chairperson Ballantyne reviewed a number of requests for ratification:

- Four Hundred Twenty-seven (427) Grades 1-8 students to travel to the Community Complex on March 3-7, 2025 (day trips),
- One Hundred Eight (108) Grades 5-6 students to travel to West Island Bridge on March 18, 2025,
- Ninety-one (91) Grades 7-8 students to travel to West Island Bridge on March 19, 2025,
- Four Hundred Sixty-seven (467) Grades K-8 students to travel to the Jack River School Playground on March 20-21, 2025 (day trips),
- Seven (7) Grades 4-8 students to travel to the Community Complex / Drop-In Centre on March 24-28, 2025 (day trips).

MOTION #85-2025

That the Jack River School higher care trip requests identified as follows be ratified:

- Four Hundred Twenty-seven (427) Grades 1-8 students to travel to the Community Complex on March 3-7, 2025 (day trips),
- One Hundred Eight (108) Grades 5-6 students to travel to West Island Bridge on March 18, 2025,
- Ninety-one (91) Grades 7-8 students to travel to West Island Bridge on March 19, 2025,
- Four Hundred Sixty-seven (467) Grades K-8 students to travel to the Jack River School Playground on March 20-21, 2025 (day trips),
- Seven (7) Grades 4-8 students to travel to the Community Complex / Drop-In Centre on March 24-28, 2025 (day trips).

Pearson
Montgomery
Carried

xi. **Black River Anishinabe School**

Chairperson Ballantyne reviewed a request to ratify the Black River Anishinabe School higher care trip for nine (9) Grades 5-8 students to travel to Snow Lake on March 12-15, 2025.

MOTION #86-2025

That the Black River Anishinabe School higher care trip for nine (9) Grades 5-8 students to travel to Snow Lake on March 12-15, 2025 be ratified.

Pearson
Montgomery
Carried

f. **Higher Care Trip Requests for Approval**

i. **Grand Rapids School**

Chairperson Ballantyne reviewed a higher care trip request from Principal Campbell for sixteen (16) Grade 12 students to travel to Toronto, Ontario on June 22-28, 2025.

This topic is tabled to the April Board meeting for further review.

g. **Request for Religious Exercises – Waterhen School**

Chairperson Ballantyne reviewed a request from the Waterhen School Committee for religious exercises (The Lord’s Prayer) at Waterhen School.

MOTION #87-2025 That the request to hold religious exercises (The Lord’s Prayer) at Waterhen School for the 2024-25 school year be approved.

Pearson
Calvert
Carried

6.00 COMMITTEE REPORTS

a. **Policy Review Committee**

No report. Next meeting scheduled for April 8, 2025.

b. **Finance Committee**

Committee Chairperson Imrie provided a report of the meeting held March 10, 2025.

Discussion arose regarding the process for school review. Administration was directed to hold a community consultation with the Bissett community (San Antonio School) and report back at the next meeting.

c. **N.O.F.I. Board of Directors Meeting**

Board of Director Chairperson Friesen provided a report of their meeting held February 11, 2025.

d. **Support Staff Liaison Committee**

No report. Next meeting scheduled May 1, 2025.

e. **Employee Pension Committee**

No report. Next meeting scheduled May 2, 2025.

f. **F.S.D./F.T.A. Liaison Committee**

No report. Next meeting scheduled April 16, 2025.

g. **Employee Benefits Committee**

No report.

h. **Collective Bargaining**

Information.

7.00 CHAIRPERSON'S REPORT

a. **Manitoba School Boards Association 2025 Convention**

Information and discussion.

b. **Annual School Committee Conference – Report to Delegates**

Information. Review of report to delegates to take place at the April 22, 2025 Board meeting.

c. **Correspondence**

Information.

8.00 EDUCATION AND BOARD DEVELOPMENT

a. **Board and Superintendent Group Meeting**
(Timed Item, Monday, March 17, 2025)

Chairperson Ballantyne welcomed members of the senior leadership team to the meeting. Discussion took place on the Division's Strategic Plan focus areas and visioning activities for the future.

9.00 ADMINISTRATION REPORTS

9.01 Chief Superintendent's Report

a. Strategic Plan

i. Focus Area Discussion

Follow-up discussion from the March 17, 2025 meeting with the senior leadership took place.

b. Meetings and Travel

Information.

c. Attendance

Information.

d. Bravos

Chief Superintendent Mac Gillivray was pleased to share a number of bravos:

- Ranking in top 4 for Manitoba: Frontier Mosakahiken Grizzlies, Minegoziibe Anishinabe Talons, and Wanipigow Stingers for their hard work on making it to the top 4 in Manitoba for the Boys Basketball Varsity A division,
- Frontier Collegiate Raiders in ranking third in the Varsity AA Boys basketball division,
- All students who participated in the 11th Annual Division Science Fair and to Aadvik Singh (Leaf Rapids) and Isabelle Hutchins/Jamil Dela Cruz (Duke of Marlborough) for representing the Division at the Canada-wide Science Fair taking place in Fredericton, New Brunswick,
- Vern Anderson on receiving the King Charles III Coronation Medal for his contribution that brings credit to our country,
- Janina Goldenstein for her work on the Provincial Teacher Bargaining Table Team,
- Staff in Areas 2, 3, 5, and Division for great work in planning and assisting with Divisional events (Professional Development for All Teachers in February, and Principals Session in May),
- Shirley Thompson (Minegoziibe Anishinabe School) for her keynote presentation at the February 6 professional development activity for teachers,
- Joseph H. Kerr School staff and volunteers, and students for hosting and supporting one of the best-held Frontier Games in its 51 years of history.

e. **Enrollments**

Information.

f. **Articles**

Information.

g. **Correspondence**

Information.

h. **Low Risk Trips**

Information from Areas 1, 3 and 5 were shared.

i. **Higher Care Trips Out of Province**

The Board provided direction to senior administration to pause all out-of-country trips to the United States to the end of June 2025. The Board will revisit this temporary travel measure at their meeting in the new school year.

j. **Draft Mission Statement**

Chief Superintendent Mac Gillivray reviewed the proposed refined and updated Divisional Mission Statement for Board review. Based upon a lengthy discussion the Board directed refinements to the proposed template and updated Vision/Beliefs Statement.

MOTION #88-2025

That the updated Division Mission Statement be approved.

Pearson
Calvert
Carried

Administration will prepare the updated Mission Statement for unveiling at the April 2025 Annual School Committee Conference.

k. **Annual School Committee Conference 2025**

Trustees reviewed the updated conference agenda and provided direction to administration for planning.

l. **Frontier Achievement Award**

Chief Superintendent Mac Gillivray received confirmation from the Board on recipient(s) award recognition. Administration was directed to update the Frequently Asked Questions (FAQ) sheet for the 2026 Frontier Achievement Award.

m. **Assembly of Manitoba Chiefs**

Chief Superintendent Mac Gillivray shared that Assembly of Manitoba Chiefs Grand Chief Wilson will be attending the Board meeting on April 22, 2025. Discussion on plans to meet with the Grand Chief.

n. **May 2025 Board Visit / Meeting**

Chief Superintendent Mac Gillivray reviewed the proposed schedule of activities for the Board's visits of identified Area 1 schools in May 2025. The Board confirmed the proposed itinerary with senior administration for planning purposes.

o. **September 2025 Board – Minister Visit**

Chief Superintendent Mac Gillivray shared of the Minister, Deputy Minister and Assistant Deputy Minister's availability for a tour/school visit(s) in September 2025. Administration will draft proposed plans for Board review at the April 2025 meeting.

p. **Small School Principal Survey**

Information. Administration was directed to share anecdotal feedback with the Board and broach the subject at the Area Advisory Committee meetings scheduled for April 23, 2025.

q. **Hockey Academy**

Information shared.

9.02 Secretary-Treasurer's Report

a. **Finance**

i. **Outstanding Accounts**

Information.

b. **Facilities**

Information.

c. **Transportation**

Information.

d. **D-Grants**

Information.

e. **Special Allocation F-Grants**

Information.

10.00 CONFERENCE/MEETING REPORTS

a. **Area Advisory Committee Meeting Reports**

Trustees from Areas 2, 3, 4 and 5 (Norway House) provided reports of their February 2025 meetings.

11.00 GENERAL DISCUSSION

12.00 CORRESPONDENCE

Incoming

- a. Message to all employees from Chairperson Ballantyne, Chief Superintendent Mac Gillivray and Secretary-Treasurer Critchley re Staff Appreciation Week – February 9-15, 2025.
- b. Letter from Honourable Tracy Schmidt, Minister of Education and Early Childhood Learning re Community Schools Grant – Grand Rapids School.
- c. Electronic correspondence from the Manitoba School Boards Association (MSBA) for February 12, 2025:
 - Manitoba Teachers' PD Day – May 13, 2025,
 - 2025 Holocaust and Human Rights Symposium – March 18, 2025.
- d. Letter from Tyson Mac Gillivray, Chief Superintendent to Grand Chief Kyra Wilson, Assembly of Manitoba Chiefs re February 7, 2025 letter.
- e. Electronic correspondence from the Manitoba School Boards Association for February 19, 2025:
 - Executive Highlights – February 10, 2025,
 - Future Now Expo – May 28-29, 2025,
 - E-bulletin for February 19, 2025.
- f. Letter from the Manitoba School Boards Association to Board Chairs re Regional Round Table Discussion Topics, February 19, 2025.
- g. Letter from Tyson Mac Gillivray, Chief Superintendent to Employees, Parents/Guardians and Students re Update on PowerSchool Cybersecurity Incident.
- h. Letter from Rhonda Shaw, Executive Director, Manitoba Education and Early Childhood Learning, Student Achievement and Inclusion Division, Learning and Outcome Branch re 2024-25 Skills Strategy Equipment Enhancement Fund (SSEEF) grant submission – Frontier Collegiate.
- i. Letter from Rhonda Shaw, Executive Director, Manitoba Education and Early Childhood Learning, Student Achievement and Inclusion Division, Learning and Outcome Branch re 2024-25 Skills Strategy Equipment Enhancement Fund (SSEEF) grant submission – Berens River School.
- j. Letter from Allan Hawkins, Executive Director, Manitoba Education and Early Childhood Learning, Student Achievement and Inclusion Division, Inclusion Support Branch re Fair Use / Fair Dealing Week – February 24 to 28, 2025.

- k. Electronic correspondence from the Manitoba School Boards Association for February 29, 2025:
 - Canadian School Board Association – National Executive Director posting.
- l. Electronic correspondence from the Manitoba School Boards Association for March 9, 2025:
 - E-bulletin for March 5, 2025,
 - Memo from Leonard Zdrill, Director, Operational Risk, Safety, Health and Liability Management re Invitation – Annual Mock Car Crash Event for Grades 10-12.
- m. Electronic correspondence from the Manitoba School Boards Association for March 12, 2025:
 - Annual Convention Delegation Kit – Program, Resolution Package, Candidate Profiles, Rock Your Socks Poster.

MOTION #89-2025 That the correspondence be received.

Imrie
Pearson
Carried

13.00 ADJOURNMENT

MOTION #90-2025 That the meeting be adjourned.

Throop
Carried

The meeting adjourned at 3:33 p.m. on Wednesday, March 19, 2025.